

ACME TOWNSHIP REGULAR BOARD MEETING

**ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 4, 2024, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: A. Jenema

Staff present: L. Wolf, Planning/Zoning Administrator, C. Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 7:00 p.m.

Brian Kelley, Acme resident
Mark Frick, Acme resident
Rachelle Babcock, Acme resident

Limited Public Comment was closed at 7:09 p.m.

B. APPROVAL OF AGENDA:

Hoxsie added Discussion on Sayler Park Boat Ramp to New Business #3; White added Contract with AT & T to New Business #4, Discussion on Ideas for Grants to New Business #5, Discussion on Township Website to New Business #6. Input from Legal Counsel on Pay Questions was added to Old Business #3 and Continued 2024-2025 Budget discussion was moved to Old Business #4. Brian Kelley's correspondence (x 2) was also added to the agenda.

Motion by Aukerman, supported by Stevens, to approve the agenda with the additions of the following: under I. Correspondence, Brian Kelley - 2 items; under J. #3 Sayler Park Boat Launch, #4 AT & T Contract, #5 Ideas for Grants, #6 Website Proposal and under K. Old Business #3 Input from Legal Counsel on Pay Questions, and the former #3 Continued 2024-2025 Budget discussion becomes #4. No discussion. Voice vote. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 05/14/24 and Special Board meetings 05/22/24

The Board agreed to a change requested by Aukerman under D. Old Business #1 of the 05/22/24 Special Board meeting minutes.

Motion by Aukerman, supported by Scott, to approve the minutes from our 05/22/2024 meeting with the edit as presented and the minutes from 05/14/2024. No discussion. Voice vote. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

- a. Clerk – None
- b. Parks – None

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c. **Legal Counsel** –None

d. **Sheriff** – None

e. **County** – Darryl Nelson, Grand Traverse County Commissioner, spoke about the purchase of the camp Greilick property thanking an “Angel donor,” the Grand Traverse County Regional Foundation, the Land Conservancy among others for their efforts. He noted it is not open to the public yet, there will be a public input session in the future and open house(s). Regarding the Pavilions, Nelson credited procedural and leadership changes, staff and administration, for improvements that have occurred. There are approximately 180 patients and in May “it turned a profit.” Stevens complimented the Commission’s role in the Greilick project.

f. **Supervisor** – Supervisor White has been working with engineers regarding the sewer at the former Tom’s/Kmart site and indicated it will be discussed later in the agenda. The Hampshire SAD has come forward again. The public hearing regarding the budget is expected later in June. Discussion occurred about improved responsiveness on the part of the Road Commission and about their standards regarding road improvement when it comes to SAD districts.

g. **Planning and Zoning** – Wolf used the projector to present sections of the Zoning Ordinance providing clarification about parking requirements for the new township building. Acme has maximum not minimum requirements, and the Zoning Administrator has some discretion about standards that apply. The new building could have a maximum of 27 parking spaces without a waiver from the Planning Commission. Currently the site has 18 spaces and there is space for additional parking to be added in the future.

The department has been handling short-term rental complaints. The next PC meeting will be held at Feast of Victory Monday June 10th and will carry over the public hearing from the previous meeting. Survey professional Dr. Cathlyn Sommerfield is expected be present to provide information about the Master Plan survey. They will also discuss open house dates at the meeting. Discussion occurred about barrier free and van accessible parking at the new building.

F. **SPECIAL PRESENTATIONS:** None

G. **CONSENT CALENDAR:**

1. RECEIVE AND FILE:

- a. Treasurer’s Report
- b. Clerk’s Revenue/Expenditure Report
- c. Unapproved Planning Commission minutes 05/13/24

2. APPROVAL:

1. Accounts Payable Prepaid of \$41,695.52 and NO current to be paid
(Recommend approval: Clerk, L. Swanson)

Motion by Scott, supported by Hoxsie, to approve the Consent Calendar as read. No discussion. Roll call vote. Motion carried unanimously.

H. **ITEMS REMOVED FROM THE CONSENT CALENDAR:** None

I. **CORRESPONDENCE:**

1. Brian Kelley regarding Trustee compensation and vacation
2. Brian Kelley regarding Acme Township Purchase/Procurement policy

J. **PUBLIC HEARING:** None

K. **NEW BUSINESS:**

1. Discussion of Farmland PDR

Supervisor White led discussion regarding A Resolution to Adopt Millage Ballot Language for The Purchase of Farmland and Open Space Development Rights in Acme Township (included in packet).

DRAFT UNAPPROVED

Discussion included using the amount of 1 mill or .6915 (Headlee Rollback amount), maintenance funding, enforcement, potential future litigation funding, the Conservancy's role, and the current Engle case. Consensus was to let voters decide on the issue of protecting open space and farmland.

Motion by Scott, supported by Hoxsie, to approve Resolution 2024-08 as presented. No discussion. Roll call vote. 5 ayes (Scott, Hoxsie, Swanson, Aukerman, White), 1 nay (Stevens). Motion carried.

2. Discussion on Township maintaining sewer lines to Oak Shore Commons (Former Tom's/Kmart properties)

Per Supervisor White, the engineers (Gosling Czubak) and DPW are supportive of Acme Township accepting the new sewer constructed for the Oak Shore Commons project (correspondence included in packet).

Motion by White, supported by Aukerman, to take it over. No discussion. Voice vote. Motion carried unanimously.

3. Saylor Park Boat Launch

Hoxsie led discussion about raising boat launch fees and improving signage. Tickets will be issued to those found using the boat launch without either a daily or season pass. Daily \$5 passes are available at the boat launch, season passes (currently \$20 for Acme residents and \$40 for nonresidents) can be purchased at the township hall during regular business hours. Multiple tickets have been issued thus far – all have been nonresidents. White requested permission from the Board to approach ProImage for additional signage as requested by the magistrate.

Motion by Scott to approve Supervisor White to get the sign made from Pro Image with the rules requested by the Court that meet our ordinance so that we can enforce it better with the limit of \$750, if more than that come back to the Board. And have it posted accordingly. Discussion occurred about sign placement, replacement if fees change, and type of pass used. **Swanson seconded the motion.** Discussion occurred regarding the sheriff issuing tickets. Aukerman thanked those involved in the effort to enforce fee payment. Consensus was to have a duplicate sign made if the \$750 limit permits. **Roll call vote. Motion carried unanimously.**

4. AT & T Contract

Supervisor White led discussion regarding the 5-year Metro Act Right of Way Permit Extension (included in packet). This is the same agreement as the previous one.

Motion by Stevens, supported by Aukerman, to extend the contract as read. No discussion. Voice vote. Motion carried unanimously.

5. Ideas for Grants

Aukerman provided an update from the previous meeting after having spoken with Commissioner Nelson. If there is a window to apply for remaining ARPA money through the county, it could help cover additional infrastructure costs at the new building. In addition, she spoke to the Board about supporting the pursuit of a Community Foundation grant opportunity and about a 2% grant through the Tribe. Discussion occurred about requesting the amount of \$13,000 and about a possible township contribution in the amount of \$2,000.

Motion by Scott, approved by Stevens, to approve Aukerman the request to go forward with the grant cycle at the number she just spoke of. No discussion. Voice vote. Motion carried unanimously.

6. Website Proposal

Wolf discussed the possibility of new website development. She presented another township's website as an example demonstrating its form and function and reviewed a proposal from the Shumaker

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Technology Group (included in packet). ADA compliance is included in the proposal, as is changing from .org to .gov which is recommended as more secure. Annual hosting services would be less than the current amount and the current contract expires in January 2025. Discussion occurred. Aukerman and Stevens offered to create a list of questions to discuss with Wolf. The Board agreed to review the proposal and discuss it further at the next meeting.

L. OLD BUSINESS:

1. Continued discussion on Hampshire SAD

Supervisor White began discussion that included the following information: he was shown a significantly lower cost estimate from the Road Commission - eliminating the culvert work and having the road width remain the same; Hampshire owners owning about 60% of total Hampshire frontage signed a petition in support of the road project moving forward and submitted it to the township; Supervisor White has been in contact with attorney John Axe; hearing notices will be sent to all Hampshire owners with more information; a public hearing is expected occur at the July 9th board meeting. Discussion occurred about Road Commission standards, and about creating a side-by-side comparison of the old and new proposal. White recommended moving it forward through the process and the Board agreed.

Motion by White, supported by Scott, to have the public hearing on July 9th. No discussion. Voice vote. Motion carried unanimously.

2. Continued discussion on 6100 US 31 S Renovation

A subcommittee consisting of Supervisor White, Jenema and Stevens will meet June 18th. Discussion included review of signage details and an example from Image 360 (included in packet) for refacing the existing exterior sign at the new building. Swanson will get clarification of details including coloring and installation timing for the next meeting.

3. Input from Legal Counsel on Pay Questions

Regarding Trustee pay, prior to adopting the budget, the Board can adjust wages to just a per diem rate for regular board meeting attendance or do a combination of base salary and per diem amount for meeting attendance. Per Supervisor White, Jocks recommended the latter if a change occurs. Discussion occurred regarding those options, special or other meeting attendance/participation, and pay amounts of \$3,000 base salary and \$400 per regular meeting. White will follow up with Jocks regarding questions raised during discussion.

4. Continued discussion on 2024-2025 Budget (handout included in packet)

Supervisor White discussed existing stipends for non-statutory duties. Stipend amounts have remained the same since 2017 (\$3,500 for the Supervisor; \$1,500 for the Clerk). CPI Calculator figures (using the same percentage increase that was applied to township salaries annually since 2017) would put those stipend amounts today at \$4,483.17 for the Supervisor, and \$1,921.36 for the Clerk.

Motion by Scott to move the stipends to these levels as supported by CPI Calculator (\$4,483.17 for Supervisor's extra duties; \$1,921.36 for Clerk's extra duties). Board discussion occurred regarding extra duties, stipend amounts, whether amounts can be increased after the budget hearing, statutory duties, and maintaining a current list of extra duties. Supervisor White proposed doubling the 2017 amounts to \$7,000 for the Supervisor's stipend and \$3,000 for the Clerk's stipend (and \$1,000 for the Treasurer) to compensate for increased extra duties. **Stevens supported the motion. Roll call vote. 5 ayes (Scott, Stevens, Hoxsie, Swanson, Aukerman), 1 nay (White). Motion carried.**

Scott asked Supervisor White to clarify with legal counsel whether the amount can be increased after the public hearing. Supervisor White asked the Board about rounding the numbers up to the nearest ten.

Scott amended his original motion allowing it to be rounded up to the nearest ten-dollar increment, supported by Stevens. No discussion. Roll call vote. 5 ayes (Scott, Stevens, Hoxsie,

DRAFT UNAPPROVED

Swanson, Aukerman), 1 nay (White). Motion carried.

PUBLIC COMMENT and OTHER BUSINESS:

Public comment opened at 10:27 p.m.

Charlie Jetter, Republican candidate for County Sheriff
Brian Kelly, Acme resident

Public comment closed at 10:34 p.m.

Motion by Scott, supported by Stevens, to adjourn the meeting. No discussion.

The meeting was adjourned at 10:34 p.m.



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg, MI 49690
Tuesday, June 4, 2024, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 05/14/24, Special Board meeting 5/22/24

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk -**
- b. Parks-**
- c. Legal Counsel –**
- d. Sheriff –**
- e. County –**
- f. Supervisor-**
- g. Planning and Zoning-**

F. SPECIAL PRESENTATIONS:

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report**
- c. Unapproved Planning Commission minutes 05/13/24**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$41,695.52 NO current to be paid
(Recommend approval: Clerk, L. Swanson)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____**
- 2. _____**

I. CORRESPONDENCE:

1.

J. NEW BUSINESS:

1. Discussion of Farmland PDR

2. Discussion on Township maintaining sewer lines to Oak Shore Commons (Former Tom's/Kmart properties)

K. OLD BUSINESS:

1. Continued discussion on Hampshire SAD

2. Continued discussion on 6100 US 31 S Renovations

3. Continued 2024-2025 Budget discussion

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

From: Brian Kelley, Acme resident
To: Acme Trustees

June 6, 2024

Re: Acme township Purchase/Procurement policy

Good evening,

Thank you for including the estimates in the packet for sign work at the new township hall. I recall that the public was told to expect competitive bids on work related to the new township hall, but I did not see any.

As mentioned in public comment, a while ago I requested a copy of the township purchase or procurement policy from Clerk Swanson. She was unable to locate one.

I do not think anyone would disagree that the township needs a formal purchase policy to provide clear requirements for spending citizen money, and to promote fiscal responsibility. Adoption of a policy should be a priority.

I located the 2022 Elmwood township Purchase policy online and have attached it for reference. The mandatory competitive bid requirement is typical. As you all recall, Elmwood has been cited by the board as one of the local townships most similar to Acme.

Please consider adding this to the agenda.

Thank you,

Brian Kelley

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION #1 OF 2022
CAPITAL PURCHASE POLICY

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall located at 10090 E. Lincoln Rd. Traverse City Michigan, on the 14th day of March, 2022 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

WHEREAS the Township Board has final authority to approve appropriations of all funds within the Township and,

WHEREAS MCL 141.422 Sec. 2b[e] designates responsibility for the control of the Township Budget and,

WHEREAS the Township Board wishes to replace the Capital Purchase Appropriations Policy that was adopted on January 13, 2003 and amended on December 12, 2011

NOW THEREFORE BE IT RESOLVED that all capital purchases within any department exceeding \$3000.00 shall have prior authorization from the Township Board before the purchase is completed and

BE IT FURTHER RESOLVED that all capital purchases exceeding \$3000.00 require three (3) written bids from which the Township Board may make an informed decision to promote fiscal responsibility within the Township.

Upon a roll call vote, the following voted:

YES:

NO:

RESOLUTION DECLARED ADOPTED

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on March 14, 2022 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: March 14, 2022

Connie Preston, Clerk

From: Brian Kelley, Acme resident
To: Acme Trustees
June 4, 2024

Re: Trustee compensation and vacation

Good evening,

Trustee attendance at board meetings has historically been excellent. But in recent years many board meetings have been missed by one Trustee for vacations. Should a Trustee be paid when they are vacationing out of state and repeatedly missing meetings? That seems unfair to Trustees who are in Acme, doing the work of the community. And it raises larger issues about what the public is paying for, and their representation.

Trustee compensation is a salary, equivalent to \$650 per meeting. Should Trustee compensation be contingent on attendance? Should there be a year end report of attendance, as is the case for the Planning Commission? See the PC bylaw attachment.

The question of when the township can adjust Trustee compensation was asked at the last meeting. I understand township attorney Jeff Jocks would be asked for an opinion. I found a useful MTA document on the topic, *Understanding Compensation for Township Officials and Employee* (attached).

It states that the compensation can be reduced any time before the new term begins.

Thank you, Brian Kelley

Decreases in Salary

State law provides that the salary of an elected official cannot be decreased during the official's term of office, unless the duties of the office have been diminished and the official consents in writing to the reduction. However, the salary of a township board member could be reduced beginning with the next term of office.

Paying Trustees

Trustees in either a general law or charter township may draw both salary and per diem or per meeting compensation for performing statutorily related duties.

For general law townships, MCL 41.95(2) states, "A trustee may receive, in addition to the annual salary for his or her service to the township, a sum for each meeting of the board actually attended by the trustee, as established by the township board, to be paid upon authorization of the township board. The supervisor, clerk and treasurer shall receive no additional compensation for attending meetings of the township board."

Acme planning commission bylaws:

2.11 Attendance. If any member of the Commission is absent from three consecutive regularly scheduled meetings, then that member shall be considered delinquent. Delinquency may be grounds for the Township Board to remove any member for nonperformance of duty or misconduct. The elected secretary, or acting secretary in the absence of the elected secretary, shall keep attendance records of the Commission. The Secretary shall inform the Township Board, in writing, of any delinquencies.

Understanding

Compensation

for Township Officials
and Employees



Prepared by the

Michigan Townships Association

P.O. Box 80078

Lansing, MI 48908-0078

www.michigantownships.org

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Introduction

While some townships have fewer employees and a less complicated organization and structure than others, all township board members are directly involved in compensation issues. Keeping up with changing laws affecting the workplace can be a full-time job for all townships. The job of setting salaries and keeping apprised of changing federal and state laws often falls on the shoulders of the elected township officials. This material was prepared to serve as a guide and to assist township officials with making some of these compensation decisions.

Elected Officials' Salaries

Setting the salaries of township officials is a political issue for elected officials and residents alike. It is also a sensitive issue for employers and employees. Experienced township officials know that laws governing the setting of salaries are not always clear. Quite often, townships are faced with vague and conflicting statutes.

This first section will address the various methods by which salaries may be set in general law and charter townships. Each method has its own procedural requirements and limitations, as well as advantages and disadvantages.

1. Township Board Resolution and Referendum

Michigan law provides that, in townships where the township board has not passed a resolution to hold an annual meeting, the township board may set salaries of township officials by resolution. (MCL 41.95(3)) Attorney General Opinion 6422 of 1987 requires the township board to adopt a separate resolution for each official. Salary resolutions are not required to be adopted annually when the board sets the salaries of the office. A board is only required to adopt a salary resolution when it intends to change the salary. See page 2 for sample salary resolutions where no annual meeting is held.

A township board resolution to increase salaries is subject to referendum if a citizen petition, signed by at least 10 percent of the registered township electors, is filed with the township clerk within 30 days after the township board passes the resolution to increase salaries. If a petition is filed with the township clerk, the township board must call a special election and submit the question to the voters. The salary is paid at the increased rate in the interim.

If the voters approve the resolution, the officer continues to receive the salary increase. If the resolution is not approved, going forward the official's salary reverts to the salary for that office in effect before the township board adopted the resolution. The salary is adjusted as of the date the board of canvassers certifies the election results.

It is important to note the electors' authority to vote is limited to the salary question only. The electors do not have the authority to determine non-taxable fringe benefits or whether the township will participate in a pension plan.

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This first section will address the various methods by which salaries may be set in general law and charter townships. Each method has its own procedural requirements and limitations, as well as advantages and disadvantages.

1. Township Board Resolution and Referendum

Michigan law provides that, in townships where the township board has not passed a resolution to hold an annual meeting, the township board may set salaries of township officials by resolution. (MCL 41.95(3)) Attorney General Opinion 6422 of 1987 requires the township board to adopt a separate resolution for each official. Salary resolutions are not required to be adopted annually when the board sets the salaries of the office. A board is only required to adopt a salary resolution when it intends to change the salary. See page 2 for sample salary resolutions where no annual meeting is held.

A township board resolution to increase salaries is subject to referendum if a citizen petition, signed by at least 10 percent of the registered township electors, is filed with the township clerk within 30 days after the township board passes the resolution to increase salaries. If a petition is filed with the township clerk, the township board must call a special election and submit the question to the voters. The salary is paid at the increased rate in the interim.

If the voters approve the resolution, the officer continues to receive the salary increase. If the resolution is not approved, going forward the official's salary reverts to the salary for that office in effect before the township board adopted the resolution. The salary is adjusted as of the date the board of canvassers certifies the election results.

It is important to note the electors' authority to vote is limited to the salary question only. The electors do not have the authority to determine non-taxable fringe benefits or whether the township will participate in a pension plan.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

This resolution is used when **NO ANNUAL MEETING** is held.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of (*supervisor, clerk, treasurer OR trustee*) is warranted;

THEREFORE BE IT RESOLVED, that as of (*effective date*), the salary of the office of (*supervisor, clerk, treasurer OR trustee*) shall be as follows:

Supervisor: \$_____ salary (not directly performing assessing)
\$_____ salary if properly certified as assessor and directly performing assessing

OR:

Clerk: \$_____ salary

OR:

Treasurer: \$_____ salary

OR:

Trustee: \$_____ (*If paid by salary. Per diem/per meeting compensation is NOT subject to the annual meeting.*)

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___ Aye ___ No.

The supervisor declared the resolution adopted.

_____, Clerk

NOTE: *This resolution uses **optional two-part salary language** that a board may choose to adopt. If a board does not use the two-part salary format, it should adopt a single, fixed salary per office.*

This resolution assumes that there is no annual meeting. It assumes that there is no salary compensation commission established by MCL 41.95(4).

Pursuant to MCL 41.95(7), a salary resolution cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction.

If, within 30 days after the township board votes, a petition signed by 10% of the qualified electors of the township is filed requesting that the question be submitted to the electorate, the township board shall call a special election and submit the question of salary to the electors.

Revised by MTA Staff, September 2016

2. Electors at the Annual Meeting

Public Act 187 of 1988 eliminated the requirement that general law townships hold an annual meeting of the electors. However, if the township board adopts a resolution to hold an annual meeting and has not created a compensation commission, the electors at the annual meeting are authorized to set the salaries of the township supervisor, clerk and treasurer and trustees who are paid by salary (MCL 41.95). If the township compensates trustees on a per diem or per meeting basis, the compensation is established by township board action and is not subject to the annual meeting of the electors' authority.

The electors at the annual meeting are not authorized to set the salaries for any other official or employee of the township. In addition, the electors have no authority to decide fringe benefits for any township official or employee, including board members.

It is the opinion of MTA Legal Counsel that if a township holds an annual meeting, the township is required to pass a salary resolution for each of the four board positions (if the trustee position is paid salary) at least 30 days prior to the date set for the annual meeting. This resolution may provide that salaries remain the same during the ensuing fiscal year or that salaries for some or all officials be increased during the ensuing fiscal year; it may also provide for a reduction in the salaries of board members to commence with the beginning of the next term of office.

The resolution must be adopted by the township board at least 30 days prior to the date set for the annual meeting. The resolution must state the date within the next fiscal year upon which the salaries shall be effective. Sample salary resolutions for townships holding an annual meeting are located on page 5.

The electors at the annual meeting may alter the amount of the salary established by township board resolution. Because state law prohibits reducing an elected official's salary during the official's term of office, the electors may only alter this resolution by approving an alternative salary amount that is equal to or greater than the salary authorized the prior year. If the electors fail to act on the salary resolution, the officers are entitled to the salaries established in the resolution.

Assuming that the compensation established by the electors was properly adopted, the township board does not have the authority to override the electors' decision on compensation made at an annual meeting. For instance, if the electors at the annual meeting determine the salaries of certain board members will be frozen at current levels while the salaries of other officials will be increased, the township board cannot increase the frozen salaries of the board members at a subsequent township board meeting.

The Politics of Public Officials' Salaries

Some township officials have experienced annual meetings where a few township residents routinely reject salary increases proposed in the board's resolution and thus freeze the salaries of township board members or authorize only a small increase. Their reasons may vary. Some residents simply do not want to pay for higher salaries; others may bear a political or personal grudge against township board members. In addition, the average

township resident may have little knowledge as to the elected officials' duties. Consequently, the citizens may have no reason to support any proposed salary increase. This may be particularly true when little explanation is offered as to why salary increases were requested in the first place.

How can a township board gain the support of the electors for salary increases? Admittedly, there is little a township board can do to change the minds of those electors who vote down salary increases on principle. However, many citizens are willing to listen to sound reasons as to why a salary increase is reasonable.

Educating township residents before the township board's salary resolution is altered by the electors at the annual meeting goes a long way toward gaining the electors' support. Township residents should be informed about the duties of each township official, the time involved in carrying out the duties of the office, including after-hours commitments, the overall township operations, salaries of other officials in similar townships, any major and minor achievements of the township board during the past year and the history of salary increases (or lack thereof) for township officials. You may think of other items to add to the list.

Information about township board accomplishments can be made available at the township hall and annual meeting. If the township has a regular newsletter circulated to township residents that contains information about township events, information about township achievements and challenges can also be included. However, the township official must walk a fine line between informing township residents and crusading for a higher salary through the township newsletter.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

This resolution is used when **HOLDING AN ANNUAL MEETING**.

A separate resolution must be adopted for each office (Attorney General Opinion 6422).

WHEREAS, MCL 41.95 authorizes the township board of _____ Township to determine the salaries for the offices of supervisor, clerk, treasurer, and trustee for fiscal year _____ by adopting a resolution at least 30 days prior to the township annual meeting of the electors; and

WHEREAS, the township board deems that an adjustment in the salary of the office of (*supervisor, clerk, treasurer OR trustee*) is warranted;

THEREFORE BE IT RESOLVED, that as of (*effective date in next fiscal year*), the salary of the office of (*supervisor, clerk, treasurer OR trustee*) shall be as follows:

Supervisor: \$ _____ salary (not directly performing assessing)
\$ _____ salary if properly certified as assessor and directly performing assessing

OR:

Clerk: \$ _____ salary

OR:

Treasurer: \$ _____ salary

OR:

Trustee: \$ _____ (*If paid by salary. Per diem/per meeting compensation is NOT subject to the annual meeting.*)

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the annual meeting to be held on _____, at which time the electors may modify these amounts. Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction. In the event that the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on _____, is properly adopted by _____ Township Board at least 30 days prior to the annual meeting, as required by law.

The foregoing resolution offered by board member _____.

Supported by board member _____.

Upon a roll call vote, the following voted: ___ Aye ___ No.

The supervisor declared the resolution adopted.

_____, Clerk

NOTE: *This resolution uses **optional two-part salary language** that a board may choose to adopt. If a board does not use the two-part salary format, it should adopt a single, fixed salary per office.*

This resolution assumes that there is no salary compensation commission established by MCL 41.95(4).

Pursuant to MCL 41.95(7), such modification(s) that may be made by the electors cannot result in a reduction of salary during an official's term of office unless the responsibilities and requirements of that office are diminished, and the official agrees in writing to that reduction.

Revised by MTA Staff, September 2016

3. Salary Compensation Commission

Establishing a compensation commission to set the salaries of elected officials is another option available to charter and general law townships. (MCLs 41.95 and 42.6a) If a compensation commission is created, neither the township board nor the electors at the annual meeting determine the salaries of any elected officials, although the township board can determine any per diem or per meeting compensation.

Establishing a Salary Compensation Commission

In both charter and general law townships, a township board intending to create a compensation commission must do so by adopting an ordinance by resolution and determining the date for convening the commission. Township citizens have 60 days following the effective date of the ordinance to file a petition for referendum on establishing the commission with the township clerk containing signatures of at least 5 percent of the township's registered electors.

If a petition is filed, an election must be called in accordance with Michigan general election laws. If there is no general election to be held within the time normally required for notices and registration, the township board must call a special election on the question. When a petition is filed with the township clerk, determinations made by the commission are not effective until the township's electorate votes to approve the ordinance establishing the commission at an election.

For a general law township, the law does not specify that a compensation commission may be abolished, but under the "equal dignity doctrine," MTA Legal Counsel advise that the argument may be made that a township could follow the same procedures to adopt an ordinance repealing the ordinance that created the commission, including the potential for referendum.

The Charter Township Act provides that the procedure for establishing compensation may be changed by ordinance after one year following the effective date of the initial ordinance. (MCL 42.6a) MTA has interpreted this statute to mean that the township's procedures, outlined in its ordinance creating the commission, may be modified, or the commission can be abolished by township board ordinance, but only after one year, and also subject to referendum.

Commission Membership

In both charter and general law townships, a compensation commission is comprised of five township electors, chosen by the supervisor and confirmed by a majority of the township board. Each term of office is for five years, except for the first appointed members. Each of these members serve one, two, three, four and five years, respectively, and must be appointed within 30 days after the effective date of the township ordinance establishing the commission.

After the commission is established in a general law township, members must be appointed within 30 days after a term expires or a vacancy occurs. In a charter township, compensation commission members must be appointed prior to October 1 of the year of the appointment.

An officer or employee of a governmental agency or unit and immediate family members of an officer or employee shall not be appointed to the commission (MCLs 41.95 and 42.6a). MTA interprets this provision broadly to exclude any person connected with any other governmental unit or agency, as well as those connected with the township. Immediate family members include spouse, father, mother, children, grandparents and grandchildren. If there are any doubts about an individual becoming a member of the commission due to a possible conflict of interest, MTA recommends the membership issue be resolved against the person serving as a member.

Authority

The key to an effective compensation commission is to include in the compensation commission ordinance such items as the procedural rules to be followed, as well as the limitations and authorities of the commission, or to require the commission itself to establish these rules. Procedural rules should address the meeting times and locations, what constitutes a quorum (a majority of the total membership), what records and/or testimony will be reviewed in making a decision, whether or not the commission will follow *Robert's Rules of Order* or other parliamentary procedures, the requirement that any meeting will comply with the Open Meetings Act and any other matters concerning procedure.

Meeting Schedule

Since a compensation commission can meet no more than 15 days a year and only during odd-numbered years, the commission's determinations should cover a two-year period. MTA recommends the ordinance specify whether the commission is authorized to decide whether incremental increases will be authorized at various times during the two-year period.

The compensation commission can only determine the salaries of the elective offices and not per diem compensation. If certain elected officials will be compensated on a per diem basis, MTA legal counsel recommends the ordinance specify the commission's authority does not extend to elected officials who are paid on a per diem or per meeting basis.

Determination of Salary Compensation Commission / Effective Date

The commission is required to make its salary determinations within 45 days of its first meeting, and its determinations are effective 30 days after they are filed with the township clerk. This provision does not necessarily mean the salaries are effective on that 30-day date; the salaries are effective at the beginning of the next fiscal year.

State law provides the decision is final 30 days after it has been filed with the township clerk unless two-thirds of the township board (four on a five-member board or five on a seven-member board) rejects the salary determination. If the township board rejects a determination, the salary of that office remains the same.

The township board is not required to accept the commission's determinations as a package. The board could choose to reject one or more recommendation or reject all of the determinations. A two-thirds vote of the township board is required to reject any or all of the commission's determinations. Any determination not rejected by the township board stands as determined by the commission.

There are advantages and disadvantages to instituting a formal compensation commission. Proposed salary increases may be politically acceptable to township residents since the commission is comprised of unaffected township taxpayers. In addition, the fact that individuals are appointed to the commission on a staggered basis offers continuity in the decision-making process.

On the other hand, a township board is limited to accepting or rejecting the recommendations of the compensation commission. If the board rejects the commission's proposals, the board members continue to receive the current salary. There is no authority for the electors or the township board to take any other action to increase salaries. In deciding whether or not to establish a compensation commission, the board should recognize that commission members bring with them their own biases and prejudices in terms of functions they feel are most important for the success of the township. There are no guarantees that salaries established by a compensation commission will be any more just or equitable than salaries determined by the electors or by the board itself.

However, careful selection of residents who are recognized for fairness and are also not politically aligned will generally result in salaries the entire community can accept. Compensation commission members should be oriented to the duties of each township officer, including time spent serving the public. If commission members do not have an overall understanding of township operations, the commission may be ineffective. Since a compensation commission meets every two years, there may be a lack of flexibility and immediacy in salary decisions.

Board Member Compensation Issues

Separating the Supervisor/Assessor Salary

Why do many townships split the salary of the township supervisor for assessing and non-assessing duties?

If certified as an assessor at the proper level for the township, the supervisor has the statutory duty of assessor. If not properly certified, the supervisor is the chief assessing officer, but does not assess. MTA recommends separating the salary received by the supervisor for assessing and non-assessing duties for purposes of economy and efficiency. This kind of compensation arrangement gives townships the necessary authority and flexibility to regulate the salary of the supervisor who subsequently may not perform assessing duties.

The language of the split salary resolution can be similar to the following:

"BE IT RESOLVED, that as of (effective date), the salary of the supervisor shall be as follows:

\$ _____ base salary (not currently certified as assessor at proper level)

\$ _____ salary if currently certified as assessor at proper level."

The split salary establishes a higher level of compensation for a supervisor who performs assessing duties and a lower level of compensation for a supervisor who does not assess.

Should there be a mid-term change, either in the office of supervisor or in the supervisor's certification, the proper salary rate can be paid.

Without such a split salary, a supervisor whose salary level was based on his or her certification as an assessor—and who subsequently is no longer properly certified—cannot have his or her salary adjusted down to recognize the reduced workload unless the supervisor agrees to the reduction in writing.

Townships wishing to establish two separate salaries for performing the supervisor's non-assessing and assessing duties should not simply designate a specific amount to be paid to the supervisor and another to be paid to whomever does the assessing. The attorney general has determined that a township supervisor cannot receive additional compensation that is not included in the salary resolution for that office for performing assessing duties (Attorney General Opinion 6083 of 1982).

Township officials should be aware that action to split the salary must be made prior to the beginning of the term of office. Otherwise, it is inappropriate for a township to establish a supervisor's salary and subsequently attempt to decrease that salary because the official does not qualify to perform assessing duties. Without the prior adoption of the split salary resolution, it would be illegal to decrease the salary of the office of supervisor during that official's term of office, unless the supervisor consents to the reduction in writing.

If the salary is split, it is still considered one salary for the purpose of salary increases, according to MTA legal counsel. It is illegal for an official to receive two separate salaries for performing the functions of his or her office.

Decreases in Salary

State law provides that the salary of an elected official cannot be decreased during the official's term of office, unless the duties of the office have been diminished and the official consents in writing to the reduction. However, the salary of a township board member could be reduced beginning with the next term of office.

Paying Trustees

Trustees in either a general law or charter township may draw both salary and per diem or per meeting compensation for performing statutorily related duties.

For general law townships, MCL 41.95(2) states, "A trustee may receive, in addition to the annual salary for his or her service to the township, a sum for each meeting of the board actually attended by the trustee, as established by the township board, to be paid upon authorization of the township board. The supervisor, clerk and treasurer shall receive no additional compensation for attending meetings of the township board."

The Charter Township Act states, "A trustee may receive, in addition to other emoluments provided by law for his service to the township, a sum per meeting of the board actually attended by him, as established by the township board to be paid upon authorization of the board" (MCL 42.6). MTA interprets this provision to allow a trustee of a charter township to be paid on a per meeting basis for attending township board meetings in addition to a base annual salary when authorized by the township board.

It should be noted that the Charter Township Act specifically directs that a township supervisor, clerk and treasurer cannot receive any additional compensation for attending township board meetings (MCL 42.6).

The township board could choose to limit the number of meetings per day for which a trustee could be compensated. This policy should be established prior to the trustee attending any meetings, however.

Per Diem vs. Per Meeting Compensation

Occasionally, confusion arises regarding the use of per diem and per meeting compensation when determining compensation to be paid for attending township meetings. Per meeting compensation is simply compensating an official for the number of meetings attended.

The attorney general has advised that the definition of per diem is compensation to be paid for a day (Attorney General Opinion 5273 of 1978). Pursuant to that opinion, it is inappropriate to compensate a township official more than one per diem per day for attending township meetings. However, MTA believes that an official could receive one or more per meeting compensations per day for attending one or more township meetings. The township board can limit the number of meetings per day for which an official could be compensated. The policy should be instituted prior to an official attending the meetings.

Board Member Compensation for Other Meetings

For general law townships, MCL 41.95(2) states, "The supervisor, clerk and treasurer shall receive no additional compensation for attending meetings of the township board."

The Charter Township Act specifically directs that a township supervisor, clerk and treasurer cannot receive any additional compensation for attending township board meetings (MCL 42.6).

However, a township official may be paid a per diem or per meeting compensation by the board, in addition to receiving a base annual salary, for attending meetings that are not meetings of the township board, with prior approval. For example, a township board member who has been asked by the board to attend road commission meetings may be paid for those meetings and also draw his or her regular salary as an official.

Board Member Compensation for Additional (Non-Statutory) Duties Michigan law allows township boards to assign additional, non-statutory duties to elected township officials and to authorize payment for those services as the township board deems reasonable (MCL 41.96).

In *Burton Township v Speck*, (1 Mich App 339, 1965; affirmed 378 Mich 213, 1966), the Michigan Court of Appeals determined that state law vests wide latitude in township boards to decide not only what services are compensable but also to determine the amount of compensation.

Before an official can be compensated for performing any non-statutory related duties, the township board must review the additional duties of the official. MTA attorneys strongly

suggest that any additional duties taken on by board members be explicitly authorized by board action only after the board has determined that no incompatibility of offices exists.

A Note on Additional Duties and Incompatible Offices

Note that townships with a population of 40,000 or more cannot assign additional duties to a township board member that would constitute an incompatible office or a contract with the township. Townships under 40,000 in population may assign additional duties that would otherwise constitute an incompatible office or a contract with the township, subject to one exception.

The Incompatible Public Offices Act, Public Act 566 of 1978 (MCL 15.181, *et seq*), states that a public officer shall not hold two or more incompatible offices at the same time. (MCL 15.182) "Incompatible offices" are public offices held by a public official which, when the official is performing the duties of any of the public offices held by the official, results in: (1) the subordination of one public officer to another; (2) the supervision of one public office by another; or (3) a breach of duty of public office. (MCL 15.181(b)) Since the township board is the employer, any employment position with the township would result in that position being subordinate to and under the supervision of the township board.

The Contracts of Public Servants with Public Entities Act, PA 317 of 1968 (MCL 15.321, *et seq*), prohibits, among other things, a public servant from being a party, directly or indirectly, to any contract between himself or herself and the public entity of which he or she is an officer. (MCL 15.322(1)).

However, the Contracts of Public Servants Act and the Incompatible Public Offices Act both go on to create exceptions to allow a township board member to be assigned an additional duty that would otherwise not be allowed under those acts.

In a township with a population of less than 40,000, the township board may authorize a township official to perform other additional services for the township such as emergency medical services personnel or part-time or on-call firefighter. However, a township official may not serve as a person who negotiates with the township on behalf of the firefighters.

A township board is never required to give a board member additional duties, and many township boards feel it is inappropriate to do so. However, some townships with small populations have a limited pool of candidates who are qualified, available and willing to serve the township as on-call firefighters, EMTs or in other township positions. The statutory exceptions were enacted to help remedy that situation.

Compensating Non-Elected Officials and Employees

Fortunately for township officials, state law is neither as explicit nor as confusing regarding compensation for non-elected officials and employees. Note that all of the following (deputies, members of statutory or advisory boards and commissions, and employees) are considered employees in the context of paying wages and reporting and withholding appropriate payroll taxes.

Compensating Deputies

State law provides that each township supervisor may appoint a deputy supervisor, and each township clerk and treasurer is required to appoint a deputy clerk and deputy treasurer, respectively, to assist them in carrying out the duties of their offices.

The township board is authorized to determine whether the compensation of the deputy supervisor, deputy clerk or deputy treasurer will be paid by salary or by some other method, as well as the level of compensation. As employees of the township, deputies are paid from the general fund of the township, not by the officer who appointed the deputy.

The manner of compensating deputies varies from township to township, as some deputies are full-time employees or may hold other jobs with the township, while other deputies hold the title but perform few regular duties. A deputy position is not subject to the Fair Labor Standards Act or minimum wage. If a person who is a deputy also holds an employment position with the township unrelated to deputy statutory duties, then that position is likely subject to the FLSA and minimum wage.

Compensating Non-Elected Officials

Compensation for members of statutory township boards and commissions, such as a planning commission, zoning board, zoning board of appeals, board of review, or fire/police administrative board, etc., is guided by the statute that authorizes the specific board or commission.

For example, the Michigan Planning Enabling Act states, "Members of a planning commission may be compensated for their services as provided by the legislative body." (MCL 125.3823)

The Michigan Zoning Enabling Act states, "A member of the zoning board of appeals may be paid a reasonable per diem and reimbursed for expenses actually incurred in the discharge of his or her duties." (MCL 125.3601)

Township boards should refer to the authorizing statute for any board or commission before establishing compensation for that body.

Advisory committees or bodies established by the township board (not by statute) may be compensated as determined by the township board.

Compensating Employees

As a general rule, compensation for employees is determined solely by the township board. Because employee compensation can often comprise 60 to 80 percent of the budget, salary determinations should be a major focus in budget development.

Salaries and wages in smaller townships are often reviewed annually on a case-by-case basis. In larger townships with many employees, the board may adopt a compensation system that incorporates a salary range for different job classifications. Under such a merit system, the board does not decide individual salaries, but adjusts the overall compensation levels for changes in the prevailing wages paid in the labor market for similar positions. A merit system attempts to also maintain salary equity among township employees as well.

A philosophical argument often arises over salaries: Should the board attempt to pay employees the lowest wages possible, in order to keep personnel costs at a minimum, or should the board attempt to keep employee compensation equitable with the labor market? This issue has no right answer, but townships do need to balance economy with the costs incurred from turnover, lower morale, the possibility of union representation, and an inability to attract and retain good employees.

Modern personnel administration places great importance on establishing compensation levels that are equitable with the labor market (what other employers pay employees with similar positions) and that maintain "internal equity" among the various township offices. Internal equity means that positions within the township that require similar training, education and place similar demands on employees are paid similar wages. And, where positions in the township have differing requirements and demands, the compensation differential between those positions commensurately reflects the difference in job requirements.

Job requirement factors that are often considered in establishing compensation include:

- education and work experience necessary to perform the job,
- interpersonal and communication skills,
- written communication skills,
- supervisory or managerial responsibility,
- job complexity,
- impact on township programs, services and operations,
- demands for mental concentration,
- physical demands, and
- adverse working environment.

Payment of Wages

How often must a township official or employee be paid? Is it permissible to pay an official or employee once a year, twice a year or some other frequency?

There is a great deal of misunderstanding surrounding the frequency of payment for township officials as well as township employees. Many townships pay their cemetery sexton, volunteer firefighters and other individuals on a biannual or annual basis. Many employers may not realize that the timing of employee payments are governed by at least two statutes:

The **Workforce Opportunity Wage Act**, Public Act 138 of 2014, MCL 408.411, et seq., governs the Michigan minimum wage and overtime. Because the Michigan minimum wage is currently higher than the federal minimum wage, PAs 390 of 1978 and 138 of 2014 apply instead of the FLSA.

Elective offices and deputies (for statutory deputy duties) are not subject to minimum wage and overtime rules.

The **Payment of Wages and Fringe Benefits Act**, Public Act 390 of 1978, MCL 408.471, et seq., governs the payment of wages for all employers in Michigan. This act regulates the time and manner of payment of wages and fringe benefits to employees, requires certain recordkeeping procedures and prescribes penalties and remedies for non-compliance.

- An employer who has established a regularly scheduled weekly or bi-weekly payday is in compliance if wages are paid to the employee on the established regularly recurring payday, and the payday occurs within 15 days after the work period ends.
- An employer who has established a monthly payday will be in compliance provided that the employee receives payment on or before the first day of each calendar month of all wages earned during the preceding calendar month.
- An employer may pay wages to employees more often than required but not less than at least once a month

Elected officials and independent contractors are not covered by PA 390. Appointed officials and employees of the township are covered by the act, however. The LARA will rely upon the rulings of the U.S. Department of Labor when questions arise regarding the status of individuals as bona fide independent contractors, volunteers and employees of the township.

Is it illegal to pay officials or employees in advance?

Yes, it is illegal to pay employees or officials in advance of completion of their duties. MCL 750.490 directs that it is illegal to loan monies to anyone or to any organization from public funds. Since an official or employee has not yet earned the money, paying in advance would be considered a loan.

Can a township board authorize retroactive payment of salary for services already rendered?

It is illegal to authorize retroactive payment of salary to **elected officials, other public officers, agents or contractors** of a township.

It is **not** illegal to retroactively pay **employees**.

The 1963 Constitution, Article 11, Section 3, says, "Neither the Legislature nor any political subdivision of this state shall grant or authorize extra compensation to any public officer, agent or contractor after the service has been rendered or the contract entered into."

But, according to Attorney General Opinions 4818 of 1974 and 6329 of 1985, the 1908 Constitution specifically added the word "employee" in that section. Then the Constitutional Convention of 1961 specifically removed the word "employee" with the intention of removing employees from the prohibition on "the gratuitous grant of further compensation to contractors, agents and officers of the government after the fact." (2 Official Record, Constitutional Convention 1961, p. 2493.)

Also according to Attorney General Opinion 4818 of 1974, the attorney general has determined there is no "extra compensation" within the meaning of Section 3 where an increase in compensation is paid prospectively and not retroactively, pursuant to agreement. An incremental salary contract for a public official, entered into prior to the performance of the services and providing for additional compensation at set intervals during the contractual period, is valid.

It should be noted that under MCL 141.431, a provision is made for recovery of public monies that are found to be illegally expended: "The attorney general or the prosecuting attorney shall institute civil action in any court of competent jurisdiction for the recovery of any public monies, disclosed by any examination to have been illegally expended." (Attorney General Opinion 6329 of 1985).

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currently. The Clerk completed and submitted quarterly reports to the IRS; necessary documentation for annual Worker's Comp fund renewal was completed and submitted; and she submitted filings to the county for all the partisan township offices. Certification of February election results occurred April 16th, allowing the clerks to then follow State retention guidelines with regard to storage of election materials.

b. Parks – None

c. Legal Counsel – In addition to providing answers to various legal questions, Jocks attended last night's PC meeting, and he provided the Board with an update on the Engle lawsuit: Yuba who purchased from Mr. Engle the half of the property covered by the conservation easement won their motion against the Engles. The judge ruled that Yuba is due just compensation and per Jocks, they submitted a bill of cost to be discussed with the judge. If they agree on an amount, the case can be done, otherwise there could be an appeal and it will continue. Jocks will continue to follow the case and report updates. The township has no substantive work to do on the case.

d. Sheriff – None

e. County – Rob Hentschel, Grand Traverse County Commission Chair, gave the following updates: tomorrow's meeting includes discussion about doing a community survey and about the camp Greilick property possibly becoming a natural area for the public; Commissioners recently toured buildings as part of the county facilities audit; and discussion has occurred about digitizing remaining stored documents. Darryl Nelson, Grand Traverse County Commissioner, then spoke regarding the old Acme Skyport off Lautner Road in Acme Township. The State asked the County for input in the matter of the Acme Skyport becoming a public commercial airport. The County contacted the MDOT Aviation Division who had not received any application at that time. Commissioner Nelson indicated the County is not interested in supporting that, it is not in line with Acme Township's zoning and the County is inclined to stay out of it. The Cherry Capital Airport is also not in favor of it. A private airport is allowable. Per Commissioner Hentschel, a public landing strip would have to abide by standards that do not conform to that area with nearby housing, etc. Discussion continued about Camp Greilick and concerns of some regarding ongoing maintenance and operational costs as a county park. The Grand Traverse Regional Foundation currently has an endowment fund and will continue fundraising in an effort to have that fully endowed. The 196 acres there, in addition to the surrounding property owned by the city, creates about 2,000 acres as a park land resource. Camp Greilick is currently a closed property and had the County not acquired it, it would remain that way. The Community Foundation, Land Conservancy and the County are interested in it being public space.

Jenema arrived at 7:38 p.m.

The City of Traverse City and the Land Conservancy, along with the County, are all working together according to Hentschel (and the Conservation District manages some of that property) to provide places for people to enjoy and recreate up north.

f. Supervisor – Supervisor White has been working on the sewer project specifically looking into monitor system updates to measure flow more easily and accurately; annual budget planning continues; he continues work with TTCI (Traverse Transportation Coordinating Initiative); and discussions with the Metro Fire Department are ongoing.

g. Planning and Zoning – (memo included in packet)

h. MMR April 2024 (report included in packet) Supervisor White noted a correction to the response time for a call on 04/01/24 – it was about 12 minutes not 32 minutes.

F. SPECIAL PRESENTATIONS: None

G. CONSENT CALENDAR:

1. RECEIVE AND FILE:

- a. Treasurer's Report
- b. Clerk's Revenue/Expenditure Report and Balance Sheet
- c. Draft Unapproved Planning Commission minutes 04/08/24 and Special meeting 04/22/24

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2. APPROVAL:

1. Accounts Payable Prepaid of \$332,978.83 and NO current to be paid
(Recommend approval: Clerk, L. Swanson)

Motion by Scott, supported by Hoxsie, to approve the Consent Calendar as read. No discussion. Roll call vote. Motion carried unanimously.

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

I. CORRESPONDENCE: None

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Independent Contractor Agreement with AD Assessing Incorporated

Jenema recused herself from discussion stating conflict of interest. Jocks stated that per Michigan law concerning contracts with a Board member, (they) are acceptable in some situations including this one provided you are aware of the circumstances and ok with it - in this case that Jenema is part of the entity AD Assessing. The current contract with AD Assessing ended in April. Assessor Dawn Kuhns provided a current Agreement (included in the packet) for the Board to review. Discussion occurred.

Motion by Stevens, supported by Scott, to accept the Independent Contractor Agreement. No discussion. Roll call vote. Motion carried unanimously with Jenema recusing herself.

L. OLD BUSINESS:

1. Railway Business Park Condominium

Board discussion occurred regarding details of the letter from Crain Engineering, LLC (included in packet) as it pertains to the septic system for this site. The Board also reviewed a draft response letter from Jocks (included in packet) in which Acme township declines responsibility for Railway Business & Storage, LLC's proposed community septic system.

Motion by Jenema, supported by Scott, that we accept this draft letter that J. Jocks drafted for Supervisor White and decline the community septic system for the project at East Railway Commons. No discussion. Voice vote. Motion carried unanimously.

2. Continued discussion on Ascorm building

Board discussion occurred regarding an updated budget summary provided by Apex Engineering & Management, Inc. (included in packet). Stevens spoke of additional improvements/upgrades not included on the list including outdoor lighting, a dehumidification system for archive storage space, a back-up generator and parking lot improvements – asking if the Board wanted to add such items at this time. Board consensus was to phase improvements over time beginning with mostly inside work. Flooring options, item pricing, an access control system, a mini split furnace system and new ductwork and furnace were items discussed at length. Once consensus is reached about which optional/added items will be included in the scope of the project, plans/contracts can be modified to reflect that and a bid package can go out for actual bids and pricing. During discussion, Jenema created and distributed to Board members a spreadsheet format of the budget summary's 'Optional & Added Items.' Board members indicated which optional/added items they supported and Supervisor White collected the spreadsheets to tally items and continue discussion at a later time.

3. Continued discussion on proposal from SeaLandAire

Supervisor White began discussion referencing correspondence (included in packet) from Amanda Kizziar. Per Jocks, the township has jurisdiction as to whether or not to allow township property to be used for this purpose. In the event the Board agrees to the request, Jocks recommended telling SeaLandAire they are responsible to meet all necessary requirements and that they indemnify the

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township. Discussion included safety concerns, compensation for use of township property, future requests from others, and past occurrences without Board knowledge.

Motion by Jenema, supported by Hoxsie, not to allow them to land at the park property. Brief discussion occurred. Roll call vote. 5 ayes (Jenema, Hoxsie, Swanson, Aukerman, Stevens), 2 nays (Scott, White). Motion carried.

4. Continued discussion on 2024-2025 Budget (handout included in packet)

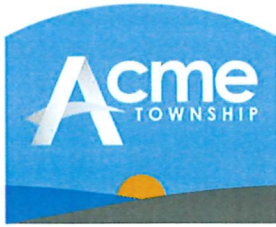
Continued budget discussion began on page 19 with review of each fund individually. Page 4 with footnotes about Trustee salaries was also provided (and added to packet). The following points of discussion were identified for future reference and/or follow-up: fee enforcement for boat launch usage (Supervisor White will look into options and update the Board next month); Farmland Preservation could go on the November ballot, and if it does not, or if it is on the ballot and does not pass, the program is done; and the possibility of discussing with the County how Acme township can be considered for remaining County ARPA funds (Aukerman offered to look into it and update the Board). Discussion left off on page 38. The Board will continue discussion at a Special meeting to be determined.

PUBLIC COMMENT and OTHER BUSINESS:

There was no public comment.

Motion by Scott, supported by Hoxsie, to adjourn the meeting. Brief discussion initiated by Stevens pertaining to a handout from Grand Traverse County – 2024 Board Member Basics (included in packet) that wasn't discussed and to completion bonds regarding the Strathmore project (mentioned during public comment). Work on the site is ongoing, completion bonds come in to play if the work stops. Voice vote. Motion carried unanimously.

The meeting was adjourned at 10:02 p.m.



ACME TOWNSHIP SPECIAL BOARD MEETING

**ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Wednesday, May 22, 2024, 4:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 4:04 p.m.

ROLL CALL: Members present: J. Aukerman, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused: D. Hoxsie

Staff present: Cristy Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Limited Public Comment was opened at 4:05 p.m.

Brian Kelley, Acme resident

Limited Public Comment closed at 4:08 p.m.

D. Stevens spoke about reimbursement for trustees and whether they have the option to decline reimbursement. Board discussion occurred about the current bylaws and White offered to speak with legal counsel about the matter and update the Board at the next meeting.

B. APPROVAL OF AGENDA:

Motion by Aukerman, supported by Scott, to approve the agenda as presented. White asked if there were any conflicts of interest. None were stated. **Voice vote. Motion carried unanimously.**

C. NEW BUSINESS:

1. Approval of Draft Letter of support for Vasa Trailhead (included in packet)

Jenema began Board discussion regarding efforts by the County, TART, and the Northern Michigan Mountain Bike Association to make improvements at the Vasa trailhead off Bartlett Road. The purpose of the letter is to show that the Acme Township Board of Trustees supports the proposed improvements. There is no township monetary contribution involved.

Motion by Scott, supported by Aukerman, to have Supervisor White sign the letter of support on behalf of the township. No discussion. Voice vote. Motion carried unanimously.

D. OLD BUSINESS:

1. Continued discussion on 2024-2025 budget (budget report included in packet)

Discussion began on page 38, Fund 408 Townhall – 6100 US 31 North. Budget discussion for the new townhall led into D. #2 Continued discussion on Ascom building renovations including the following information: Stevens recapped initial infrastructure information and indicated his preference to stay out of decisions pertaining to aesthetics (flooring, paint, lighting, countertops, trim, etc.); Jenema reviewed the preliminary plans for the south wing renovation included in the \$290,000 - \$350,000 Apex budget summary; the Board discussed optional/additional items listed on the Apex budget summary that were discussed at the May 14, 2024 meeting; repair/replace steel double doors at rear lower level entry in the south wing was added to the optional/additional items list; the expectation is that the construction manager will make sure desired optional items get on the plans and that everything is code compliant; the Board agreed to remove mini splits and some optional items from the overall renovation plans

DRAFT UNAPPROVED

going out to bid (sump pit upgrade, paint doors/trim, access control system, video surveillance system, and site sign replace) indicating that those items could be done directly with other professionals or they might not be done; regarding north wing electrical/lighting, it was agreed to ask the construction manager to identify the difference in pricing between dimmer switches and a two-switch system for the offices and conference room, and also to clarify what the \$15,600 cost estimate includes; and Jenema and Stevens agreed to be liaisons between the construction manager and the Board – Aukerman will provide each a list of agreed upon items to work with that is specific to them.

It was agreed there will be six months of operating costs budgeted (instead of the required three months). The Board also agreed that Aukerman will contact County Commissioner D. Nelson regarding any remaining ARPA funds that could be available. The Board agreed to follow-up with L. Wolf regarding zoning requirements pertaining to parking at the new building. Budget discussion continued with a review of the remaining funds. The Board agreed to continue discussion of stipends at the next Board meeting.

2. Continued discussion on Asom building renovations (see above D. #1)

PUBLIC COMMENT and OTHER BUSINESS:

Public Comment opened at 7:33 p.m.

Brian Kelley, Acme resident

Jenema commented about the auditors used by the township.

Public Comment closed at 7:36 p.m.

Motion by Scott, supported by Aukerman, to adjourn the meeting. No discussion.

The meeting was adjourned at 7:36 p.m.

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
FROM 04/01/2024 TO 04/30/2024

Bank Code	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
CHASE	GENERAL FUND				
101	GENERAL FUND	1,116,622.48	318,067.41	72,035.21	1,362,654.68
206	FIRE FUND	26,792.62	52,505.67	102,252.13	(22,953.84)
207	POLICE PROTECTION	73,765.73	4,772.56	0.00	78,538.29
208	PARK FUND	72,715.93	11,274.00	0.00	83,989.93
210	AMBULANCE FUND	132,026.90	10,500.50	0.00	142,527.40
212	LIQUOR FUND	16,279.04	0.00	0.00	16,279.04
282	ARPA	0.36	0.00	0.00	0.36
	GENERAL FUND	1,438,203.06	397,120.14	174,287.34	1,661,035.86
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	1,672,116.76	13,443.19	202,874.50	1,482,685.45
	FARMLAND PRESERVATION	1,672,116.76	13,443.19	202,874.50	1,482,685.45
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,010.25	0.00	0.00	5,010.25
	FARMLAND PRESERVATION - MONEY MARKET	5,010.25	0.00	0.00	5,010.25
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	158,321.68	0.00	0.00	158,321.68
	GENERAL FUND - HIGH YIELD	158,321.68	0.00	0.00	158,321.68
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	300,515.38	0.00	0.00	300,515.38
	GENERAL FUND - MONEY MARKET	300,515.38	0.00	0.00	300,515.38
PARKS	CAPITAL OUTLAY ACCT				
405	NAKWEMA TRAILWAY FUND	901.56	0.00	0.00	901.56
406	#2 NAKWEMA TRAILWAY FUND	25,000.00	0.00	0.00	25,000.00
407	BERTHA VOS	10,105.00	0.00	0.00	10,105.00
408	TOWNHALL-6100 US 31 N	85,141.29	0.00	2,070.00	83,071.29
	CAPITAL OUTLAY ACCT	121,147.85	0.00	2,070.00	119,077.85
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY HILLS				
863	HOLIDAY HILLS AREA IMPROVEMENT	78,431.68	2,701.37	0.00	81,133.05
	HOLIDAY HILLS	78,431.68	2,701.37	0.00	81,133.05
SEWER	ACME RELIEF SEWER				
590	ACME RELIEF SEWER	1,443,841.87	280,821.68	0.00	1,724,663.55
591	WATER FUND- HOPE VILLAGE	13,965.08	2,457.36	0.00	16,422.44

Bank Code Fund	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
	ACME RELIEF SEWER	1,457,806.95	283,279.04	0.00	1,741,085.99
SEWMM 590	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	198,655.99	0.00	0.00	198,655.99
	ACME RELIEF SEWER MONEY MARKET	198,655.99	0.00	0.00	198,655.99
SHORE 401	SHORELINE PRESERVATION SHORELINE PRESERVATION	1,388.94	0.00	0.00	1,388.94
	SHORELINE PRESERVATION	1,388.94	0.00	0.00	1,388.94
TAX 703	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	20,503.11	1,627.73	0.00	22,130.84
	CURRENT TAX COLLECTION	20,503.11	1,627.73	0.00	22,130.84
TRUST 701	TRUST & AGENCY TRUST AND AGENCY	5,470.04	0.00	0.00	5,470.04
	TRUST & AGENCY	5,470.04	0.00	0.00	5,470.04
	TOTAL - ALL FUNDS	5,457,771.69	698,171.47	379,231.84	5,776,711.32

Sarah Lawrence

Deputy Treasurer

5/28/2024

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT TAXES	295,431.00	312,156.94	13,900.32	(16,725.94)	105.66
101-000-403.001	ANY AND ALL OTHER TAXES	0.00	513.42	0.00	(513.42)	100.00
101-000-410.000	CURRENT PERSONAL PROP TAXES	15,701.00	0.00	0.00	15,701.00	0.00
101-000-413.000	PPT REIMBURSEMENTS (LSCA)	0.00	456.67	0.00	(456.67)	100.00
101-000-440.000	SWAMP TAX	1,500.00	1,715.30	0.00	(215.30)	114.35
101-000-447.000	ADMINISTRATIVE FEE 1%	119,519.00	131,426.32	4,200.79	(11,907.32)	109.96
101-000-477.000	CABLE TV FEE	86,400.00	42,874.71	0.00	43,525.29	49.62
101-000-491.000	PASSPORT FEES	1,500.00	3,850.00	210.00	(2,350.00)	256.67
101-000-573.000	CONS INDUSTRY ANNUAL MAINT FE	7,800.00	0.00	0.00	7,800.00	0.00
101-000-574.000	STATE SHARED SALES TAX	487,845.00	407,485.00	75,282.00	80,360.00	83.53
101-000-607.000	CHARGES FOR SERVICES	8,000.00	1,691.60	8.00	6,308.40	21.15
101-000-607.001	Zoning Fees	20,000.00	24,389.90	3,510.00	(4,389.90)	121.95
101-000-610.000	Revenues for Escrow Account	30,000.00	28,693.38	5,099.50	1,306.62	95.64
101-000-657.000	CIVIL INFRACTION FEES	100.00	846.71	0.00	(746.71)	846.71
101-000-665.000	PENALTIES& INTEREST	1,000.00	5,031.66	0.00	(4,031.66)	503.17
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,000.00	0.00	0.00	1,000.00	0.00
101-000-667.000	RENT-PARKS	300.00	4,730.00	3,930.00	(4,430.00)	1,576.67
101-000-676.000	REIMBURSEMENTS	15,000.00	17,246.28	2,649.96	(2,246.28)	114.98
101-000-699.000	TRANSFER IN	0.00	199,260.00	199,260.00	(199,260.00)	100.00
Total Dept 000		1,091,096.00	1,182,367.89	308,050.57	(91,271.89)	108.37
Dept 567 - CEMETARY MAINTENANCE						
101-567-642.000	CEMETARY lot &plots	5,000.00	3,600.00	600.00	1,400.00	72.00
101-567-646.000	BURIAL FEE PAYMENTS	4,000.00	2,200.00	500.00	1,800.00	55.00
Total Dept 567 - CEMETARY MAINTENANCE		9,000.00	5,800.00	1,100.00	3,200.00	64.44
TOTAL REVENUES		1,100,096.00	1,188,167.89	309,150.57	(88,071.89)	108.01
Expenditures						
Dept 000						
101-000-415.003	POSTAGE FOR PASSPORTS	0.00	336.75	0.00	(336.75)	100.00
101-000-726.000	SUPPLIES & POSTAGE	500.00	630.32	0.00	(130.32)	126.06
101-000-810.002	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-810.003	GT COUNTY ROAD COMMISSION TART	15,000.00	7,325.12	0.00	7,674.88	48.83
101-000-810.004	TC TALUS CONTRACT SERVICES	1,200.00	3,378.13	3,378.13	(2,178.13)	281.51
101-000-955.000	CONTINGENCY	34,000.00	1,200.00	0.00	32,800.00	3.53
101-000-964.000	REIMBURSEMENTS	0.00	78.44	0.00	(78.44)	100.00
101-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	0.00	270,000.00	0.00	(270,000.00)	100.00
Total Dept 000		51,000.00	282,948.76	3,378.13	(231,948.76)	554.80
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	37,700.00	31,169.36	3,092.32	6,530.64	82.68
101-101-703.001	SECRETARY	37,648.00	29,715.01	2,756.40	7,932.99	78.93
101-101-705.001	PER DIEM TRUSTEES	300.00	0.00	0.00	300.00	0.00
101-101-711.000	INSURANCE	7,000.00	5,596.25	574.52	1,403.75	79.95
101-101-714.000	FICA LOCAL SHARE	6,300.00	4,897.18	470.16	1,402.82	77.73
101-101-726.000	SUPPLIES/POSTAGE	1,500.00	790.06	0.00	709.94	52.67
101-101-801.000	ACCOUNTING & AUDIT	18,000.00	14,550.00	0.00	3,450.00	80.83

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-801.001	INTERNAL ACCOUNTANT	1,000.00	650.00	0.00	350.00	65.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	2,000.00	7,968.13	0.00	(5,968.13)	398.41
101-101-802.002	ATTORNEY SERVICES	18,000.00	13,828.70	605.77	4,171.30	76.83
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	15,000.00	8,063.00	230.00	6,937.00	53.75
101-101-804.001	BSA SOFTWARE SUPPORT	10,000.00	7,204.00	5,076.00	2,796.00	72.04
101-101-808.003	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-810.001	CONTRACTED COMMUNITY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
101-101-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-101-874.000	RETIREMENT/PENSION	0.00	3,685.72	355.64	(3,685.72)	100.00
101-101-900.000	PUBLICATIONS	2,500.00	2,262.70	194.00	237.30	90.51
101-101-956.000	MISCELLANEOUS	0.00	104.30	0.00	(104.30)	100.00
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00
101-101-960.000	dues subscriptions	7,000.00	7,787.62	15.89	(787.62)	111.25
Total Dept 101 - TOWNSHIP BOARD OF TRUSTEES		189,448.00	138,272.03	13,370.70	51,175.97	72.99
Dept 171 - SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	51,795.00	41,714.80	3,984.24	10,080.20	80.54
101-171-711.000	INSURANCE	4,000.00	3,230.85	307.70	769.15	80.77
101-171-714.000	FICA LOCAL SHARE	3,650.00	3,438.39	328.34	211.61	94.20
101-171-860.000	TRAVEL & MILEAGE	500.00	254.60	0.00	245.40	50.92
101-171-874.000	RETIREMENT/PENSION	5,000.00	4,494.63	429.20	505.37	89.89
101-171-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	638.99	390.00	861.01	42.60
Total Dept 171 - SUPERVISOR EXPENDITURES		66,445.00	53,772.26	5,439.48	12,672.74	80.93
Dept 215 - CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	51,795.00	41,714.80	3,984.24	10,080.20	80.54
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	30,436.00	24,536.00	2,341.24	5,900.00	80.62
101-215-711.000	INSURANCE	13,932.00	5,594.36	589.50	8,337.64	40.15
101-215-714.000	FICA LOCAL SHARE	6,535.00	4,992.69	475.95	1,542.31	76.40
101-215-726.000	SUPPLIES & POSTAGE	500.00	193.81	0.00	306.19	38.76
101-215-860.000	TRAVEL & MILEAGE	1,000.00	182.11	0.00	817.89	18.21
101-215-874.000	RETIREMENT/PENSION	0.00	1,394.47	398.42	(1,394.47)	100.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	1,500.00	755.00	45.00	745.00	50.33
Total Dept 215 - CLERK'S EXPENDITURES		105,698.00	79,363.24	7,834.35	26,334.76	75.08
Dept 247 - BOARD OF REVIEW						
101-247-702.000	SALARIES	1,500.00	491.84	0.00	1,008.16	32.79
101-247-714.000	FICA LOCAL SHARE	100.00	37.62	0.00	62.38	37.62
101-247-900.000	PUBLICATIONS	75.00	33.13	33.13	41.87	44.17
101-247-956.000	MISCELLANEOUS	160.00	105.89	105.89	54.11	66.18
101-247-958.000	EDUCATION/TRAINING/CONVENTIONS	250.00	325.00	0.00	(75.00)	130.00
Total Dept 247 - BOARD OF REVIEW		2,085.00	993.48	139.02	1,091.52	47.65
Dept 253 - TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	29,399.00	23,699.80	2,261.46	5,699.20	80.61
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	34,588.00	27,883.40	2,660.62	6,704.60	80.62
101-253-711.000	INSURANCE	4,000.00	3,230.85	307.70	769.15	80.77
101-253-714.000	FICA LOCAL SHARE	5,100.00	4,193.30	400.07	906.70	82.22

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253-726.000	SUPPLIES & POSTAGE	5,600.00	4,240.03	0.00	1,359.97	75.71
101-253-860.000	TRAVEL & MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-874.000	RETIREMENT/PENSION	6,000.00	5,481.43	522.98	518.57	91.36
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER'S EXPENDITURES		85,387.00	68,728.81	6,152.83	16,658.19	80.49
Dept 257 - ASSESSOR'S EXPENDITURES						
101-257-702.000	SALARIES	5,830.00	4,858.30	485.83	971.70	83.33
101-257-714.000	FICA LOCAL SHARE	450.00	371.66	37.18	78.34	82.59
101-257-726.000	SUPPLIES & POSTAGE	3,500.00	2,767.41	0.00	732.59	79.07
101-257-807.001	ASSESSING CONTRACT SERVICES	50,540.00	41,450.00	4,145.00	9,090.00	82.01
101-257-808.004	ASSESSOR'S EVALUATION SERVICES	3,100.00	0.00	0.00	3,100.00	0.00
Total Dept 257 - ASSESSOR'S EXPENDITURES		63,420.00	49,447.37	4,668.01	13,972.63	77.97
Dept 262 - ELECTION EXPENDITURES						
101-262-702.000	SALARIES	12,550.00	4,834.00	0.00	7,716.00	38.52
101-262-714.000	FICA LOCAL SHARE	450.00	0.00	0.00	450.00	0.00
101-262-726.000	SUPPLIES & POSTAGE	21,075.00	15,713.26	(1,807.66)	5,361.74	74.56
101-262-900.000	PUBLICATIONS	350.00	103.55	0.00	246.45	29.59
101-262-956.000	MISCELLANEOUS	0.00	371.96	0.00	(371.96)	100.00
Total Dept 262 - ELECTION EXPENDITURES		34,425.00	21,022.77	(1,807.66)	13,402.23	61.07
Dept 265 - TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	3,300.00	3,173.94	53.29	126.06	96.18
101-265-851.000	CABLE INTERNET SERVICES	4,500.00	3,874.27	392.49	625.73	86.09
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	18,200.00	11,444.95	1,518.95	6,755.05	62.88
101-265-921.000	STREET LIGHTS	12,000.00	7,837.09	914.86	4,162.91	65.31
101-265-922.000	DTE GAS	4,000.00	3,568.39	642.91	431.61	89.21
101-265-923.000	SEWER TOWNSHIP HALL	720.00	691.00	161.00	29.00	95.97
101-265-930.000	REPAIRS & MAINT	20,000.00	7,157.01	653.36	12,842.99	35.79
101-265-970.000	CAPITAL OUTLAY	20,000.00	7,537.81	0.00	12,462.19	37.69
Total Dept 265 - TOWNHALL EXPENDITURES		82,720.00	45,284.46	4,336.86	37,435.54	54.74
Dept 567 - CEMETARY MAINTENANCE						
101-567-726.000	SUPPLIES & POSTAGE	400.00	260.45	0.00	139.55	65.11
101-567-810.000	CONTRACTED EMPLOYEE SERVICES	7,000.00	1,700.00	0.00	5,300.00	24.29
101-567-930.000	REPAIRS & MAINT	3,000.00	2,308.68	0.00	691.32	76.96
Total Dept 567 - CEMETARY MAINTENANCE		10,400.00	4,269.13	0.00	6,130.87	41.05
Dept 701 - PLANNING & ZONING EXPENDITURES						
101-701-702.001	PLANNING & ZONING ASSISTANT	32,610.00	26,288.60	2,508.46	6,321.40	80.62
101-701-702.002	PLANNING & ZONING ADMINISTRATOR	71,553.00	57,682.80	5,504.08	13,870.20	80.62
101-701-705.000	PER DIEM PLANNING/ZBA	11,000.00	3,520.00	550.00	7,480.00	32.00
101-701-711.000	INSURANCE	10,036.00	8,452.43	878.42	1,583.57	84.22
101-701-714.000	FICA LOCAL SHARE	8,029.00	6,277.40	611.88	1,751.60	78.18
101-701-726.000	SUPPLIES & POSTAGE	300.00	140.78	0.00	159.22	46.93

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-701-726.001	POSTAGE T & A	100.00	6.30	0.00	93.70	6.30
101-701-802.001	ATTORNEY SERVICES LITIGATION	500.00	0.00	0.00	500.00	0.00
101-701-802.002	ATTORNEY SERVICES	18,000.00	6,493.46	1,144.23	11,506.54	36.07
101-701-802.003	ATTORNEY T & A	4,000.00	122.50	0.00	3,877.50	3.06
101-701-803.000	PLANNER SERVICES	7,000.00	1,497.50	0.00	5,502.50	21.39
101-701-803.001	PLANNING CONSULTANT	12,500.00	3,237.91	832.50	9,262.09	25.90
101-701-803.005	PLANNING & CONSULTANT T & A	19,400.00	12,560.75	0.00	6,839.25	64.75
101-701-803.006	STAFF REVIEW T & A	2,500.00	700.30	0.00	1,799.70	28.01
101-701-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	0.00	0.00	1,000.00	0.00
101-701-808.003	ENGINEERING SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-701-808.004	ENGINEERING SERVICES T&A	3,000.00	3,580.00	0.00	(580.00)	119.33
101-701-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-701-874.000	RETIREMENT/PENSION	11,000.00	8,397.20	801.26	2,602.80	76.34
101-701-900.000	PUBLICATIONS	2,000.00	164.10	0.00	1,835.90	8.21
101-701-900.001	PUBLICATIONS T & A	1,000.00	272.40	0.00	727.60	27.24
101-701-949.000	RENTAL OF SPACE	300.00	250.00	250.00	50.00	83.33
101-701-956.000	MISCELLANEOUS	100.00	578.18	0.00	(478.18)	578.18
101-701-958.000	EDUCATION/TRAINING/CONVENTION	2,000.00	360.00	360.00	1,640.00	18.00
101-701-960.000	dues subscriptions	800.00	0.00	0.00	800.00	0.00
101-701-964.000	REIMBURSEMENTS	2,500.00	2,170.89	100.00	329.11	86.84
Total Dept 701 - PLANNING & ZONING EXPENDITURES		224,728.00	142,753.50	13,540.83	81,974.50	63.52
Dept 751 - MAINT & PARKS EXPENDITURES						
101-751-703.000	WAGES PARK MAINTENANCE-PART TIME	28,457.00	26,444.52	3,316.34	2,012.48	92.93
101-751-705.003	PER DIEM PARKS & TRAILS BOARD	3,000.00	200.00	0.00	2,800.00	6.67
101-751-714.000	FICA LOCAL SHARE	2,387.00	2,053.87	253.69	333.13	86.04
101-751-809.000	CONTRACTOR-LAWN CARE	25,000.00	15,798.00	0.00	9,202.00	63.19
101-751-860.000	TRAVEL & MILEAGE	150.00	0.00	0.00	150.00	0.00
101-751-874.000	RETIREMENT/PENSION	2,820.00	2,644.46	331.63	175.54	93.78
101-751-930.000	REPAIRS & MAINT	25,000.00	17,610.34	2,211.06	7,389.66	70.44
101-751-930.001	PARK EQUIP MAINT	1,500.00	60.00	0.00	1,440.00	4.00
101-751-956.000	MISCELLANEOUS	2,000.00	267.30	0.00	1,732.70	13.37
Total Dept 751 - MAINT & PARKS EXPENDITURES		90,314.00	65,078.49	6,112.72	25,235.51	72.06
Dept 865 - INSURANCE						
101-865-711.000	INSURANCE	15,500.00	14,291.00	0.00	1,209.00	92.20
Total Dept 865 - INSURANCE		15,500.00	14,291.00	0.00	1,209.00	92.20
Dept 901 - CAPITAL IMPROVEMENTS						
101-901-975.000	TWNHALL CAPITAL IMPROVE	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENTS		11,000.00	0.00	0.00	11,000.00	0.00
TOTAL EXPENDITURES		1,032,570.00	966,225.30	63,165.27	66,344.70	93.57
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,100,096.00	1,188,167.89	309,150.57	(88,071.89)	108.01

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
TOTAL EXPENDITURES		1,032,570.00	966,225.30	63,165.27	66,344.70	93.57
NET OF REVENUES & EXPENDITURES		67,526.00	221,942.59	245,985.30	(154,416.59)	328.68

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT TAXES	1,147,393.00	1,150,717.21	52,505.67	(3,324.21)	100.29
Total Dept 000		<u>1,147,393.00</u>	<u>1,150,717.21</u>	<u>52,505.67</u>	<u>(3,324.21)</u>	<u>100.29</u>
TOTAL REVENUES		<u>1,147,393.00</u>	<u>1,150,717.21</u>	<u>52,505.67</u>	<u>(3,324.21)</u>	<u>100.29</u>
Expenditures						
Dept 000						
206-000-805.000	METRO FIRE CONTRACT	1,147,393.00	1,200,463.67	102,252.13	(53,070.67)	104.63
Total Dept 000		<u>1,147,393.00</u>	<u>1,200,463.67</u>	<u>102,252.13</u>	<u>(53,070.67)</u>	<u>104.63</u>
TOTAL EXPENDITURES		<u>1,147,393.00</u>	<u>1,200,463.67</u>	<u>102,252.13</u>	<u>(53,070.67)</u>	<u>104.63</u>
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,147,393.00	1,150,717.21	52,505.67	(3,324.21)	100.29
TOTAL EXPENDITURES		<u>1,147,393.00</u>	<u>1,200,463.67</u>	<u>102,252.13</u>	<u>(53,070.67)</u>	<u>104.63</u>
NET OF REVENUES & EXPENDITURES		0.00	(49,746.46)	(49,746.46)	49,746.46	100.00

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	104,347.00	104,597.21	4,772.56	(250.21)	100.24
207-000-699.000	TRANSFER IN	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		115,347.00	104,597.21	4,772.56	10,749.79	90.68
TOTAL REVENUES		115,347.00	104,597.21	4,772.56	10,749.79	90.68
Expenditures						
Dept 000						
207-000-806.000	COMMUNITY POLICING CONTRACT	94,000.00	74,170.78	0.00	19,829.22	78.91
207-000-956.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	100.00
Total Dept 000		95,500.00	75,670.78	0.00	19,829.22	79.24
TOTAL EXPENDITURES		95,500.00	75,670.78	0.00	19,829.22	79.24
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		115,347.00	104,597.21	4,772.56	10,749.79	90.68
TOTAL EXPENDITURES		95,500.00	75,670.78	0.00	19,829.22	79.24
NET OF REVENUES & EXPENDITURES		19,847.00	28,926.43	4,772.56	(9,079.43)	145.75

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL	04/30/2024 (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND							
Revenues							
Dept 000							
208-000-674.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00		14,004.08	114.00	(11,004.08)	466.80
208-000-680.001	ENDOWMENT-BAYSIDE	10,500.00		11,160.00	11,160.00	(660.00)	106.29
Total Dept 000		13,500.00		25,164.08	11,274.00	(11,664.08)	186.40
TOTAL REVENUES		13,500.00		25,164.08	11,274.00	(11,664.08)	186.40
Expenditures							
Dept 000							
208-000-930.000	REPAIRS & MAINT	5,000.00		454.00	0.00	4,546.00	9.08
Total Dept 000		5,000.00		454.00	0.00	4,546.00	9.08
TOTAL EXPENDITURES		5,000.00		454.00	0.00	4,546.00	9.08
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Fund 208 - PARK FUND:							
TOTAL REVENUES		13,500.00		25,164.08	11,274.00	(11,664.08)	186.40
TOTAL EXPENDITURES		5,000.00		454.00	0.00	4,546.00	9.08
NET OF REVENUES & EXPENDITURES		8,500.00		24,710.08	11,274.00	(16,210.08)	290.71

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 210 - AMBULANCE FUND						
Revenues						
Dept 000						
210-000-402.000	CURRENT PROPERTY TAXES	229,446.00	218,826.74	10,500.50	10,619.26	95.37
Total Dept 000		229,446.00	218,826.74	10,500.50	10,619.26	95.37
TOTAL REVENUES		229,446.00	218,826.74	10,500.50	10,619.26	95.37
Expenditures						
Dept 000						
210-000-810.000	CONTRACTED EMPLOYEE SERVICES	185,000.00	206,800.00	0.00	(21,800.00)	111.78
Total Dept 000		185,000.00	206,800.00	0.00	(21,800.00)	111.78
TOTAL EXPENDITURES		185,000.00	206,800.00	0.00	(21,800.00)	111.78
Fund 210 - AMBULANCE FUND:						
TOTAL REVENUES		229,446.00	218,826.74	10,500.50	10,619.26	95.37
TOTAL EXPENDITURES		185,000.00	206,800.00	0.00	(21,800.00)	111.78
NET OF REVENUES & EXPENDITURES		44,446.00	12,026.74	10,500.50	32,419.26	27.06

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-478.000	LIQUOR LICENSE FEES	12,000.00	11,980.65	0.00	19.35	99.84
Total Dept 000		12,000.00	11,980.65	0.00	19.35	99.84
TOTAL REVENUES		12,000.00	11,980.65	0.00	19.35	99.84
Expenditures						
Dept 000						
212-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	11,000.00	0.00	0.00	11,000.00	0.00
Total Dept 000		11,000.00	0.00	0.00	11,000.00	0.00
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		12,000.00	11,980.65	0.00	19.35	99.84
TOTAL EXPENDITURES		11,000.00	0.00	0.00	11,000.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	11,980.65	0.00	(10,980.65)	1,198.07

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	309,700.00	310,491.76	13,443.19	(791.76)	100.26
225-000-665.000	PENALTIES& INTEREST	600.00	43.51	0.00	556.49	7.25
Total Dept 000		<u>310,300.00</u>	<u>310,535.27</u>	<u>13,443.19</u>	<u>(235.27)</u>	<u>100.08</u>
TOTAL REVENUES		<u>310,300.00</u>	<u>310,535.27</u>	<u>13,443.19</u>	<u>(235.27)</u>	<u>100.08</u>
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	8,000.00	1,598.50	262.50	6,401.50	19.98
225-000-810.000	CONTRACTED EMPLOYEE SERVICES	35,000.00	5,000.00	0.00	30,000.00	14.29
225-000-811.000	APPRAISAL EXPENSES	8,200.00	4,955.00	0.00	3,245.00	60.43
225-000-963.000	BANK CHARGES	0.00	150.00	0.00	(150.00)	100.00
225-000-967.000	CLOSING EXPENSES	15,000.00	1,292.00	635.00	13,708.00	8.61
225-000-991.225	PDR OPTION PAYMENTS TO LANDOW	240,000.00	201,977.00	201,977.00	38,023.00	84.16
Total Dept 000		<u>306,200.00</u>	<u>214,972.50</u>	<u>202,874.50</u>	<u>91,227.50</u>	<u>70.21</u>
TOTAL EXPENDITURES		<u>306,200.00</u>	<u>214,972.50</u>	<u>202,874.50</u>	<u>91,227.50</u>	<u>70.21</u>
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		<u>310,300.00</u>	<u>310,535.27</u>	<u>13,443.19</u>	<u>(235.27)</u>	<u>100.08</u>
TOTAL EXPENDITURES		<u>306,200.00</u>	<u>214,972.50</u>	<u>202,874.50</u>	<u>91,227.50</u>	<u>70.21</u>
NET OF REVENUES & EXPENDITURES		<u>4,100.00</u>	<u>95,562.77</u>	<u>(189,431.31)</u>	<u>(91,462.77)</u>	<u>2,330.80</u>

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 282 - ARPA						
Revenues						
Dept 000						
282-000-573.000	FEDERAL GRANT (ARPA)	497,700.18	497,700.36	0.00	(0.18)	100.00
Total Dept 000		497,700.18	497,700.36	0.00	(0.18)	100.00
TOTAL REVENUES		497,700.18	497,700.36	0.00	(0.18)	100.00
Expenditures						
Dept 000						
282-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	497,700.18	497,700.18	0.00	0.00	100.00
Total Dept 000		497,700.18	497,700.18	0.00	0.00	100.00
TOTAL EXPENDITURES		497,700.18	497,700.18	0.00	0.00	100.00
Fund 282 - ARPA:						
TOTAL REVENUES		497,700.18	497,700.36	0.00	(0.18)	100.00
TOTAL EXPENDITURES		497,700.18	497,700.18	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.18	0.00	(0.18)	100.00

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - SHORELINE PRESERVATION						
Revenues						
Dept 000						
401-000-665.000	INTEREST ON INVESTMENTS	1.00	0.02	0.00	0.98	2.00
Total Dept 000		1.00	0.02	0.00	0.98	2.00
TOTAL REVENUES		1.00	0.02	0.00	0.98	2.00
Fund 401 - SHORELINE PRESERVATION :						
TOTAL REVENUES		1.00	0.02	0.00	0.98	2.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1.00	0.02	0.00	0.98	2.00

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 405 - NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
405-000-566.000	MI NATIONAL RESOURSE TRUST- STATE GRANT	140,909.00	0.00	0.00	140,909.00	0.00
405-000-674.001	TART TRAIL	27,700.00	0.00	0.00	27,700.00	0.00
Total Dept 000		168,609.00	0.00	0.00	168,609.00	0.00
TOTAL REVENUES		168,609.00	0.00	0.00	168,609.00	0.00
Expenditures						
Dept 000						
405-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 000		300,000.00	0.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES		300,000.00	0.00	0.00	300,000.00	0.00
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Fund 405 - NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		168,609.00	0.00	0.00	168,609.00	0.00
TOTAL EXPENDITURES		300,000.00	0.00	0.00	300,000.00	0.00
NET OF REVENUES & EXPENDITURES		(131,391.00)	0.00	0.00	(131,391.00)	0.00

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 406 - #2 NAKWEMA TRAILWAY FUND						
Revenues						
Dept 000						
406-000-679.000	GRAND TRAVERSE BAND 2%	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
Expenditures						
Dept 000						
406-000-808.000	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
Fund 406 - #2 NAKWEMA TRAILWAY FUND:						
TOTAL REVENUES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		5,000.00	0.00	0.00	5,000.00	0.00

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PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 407 - BERTHA VOS						
Revenues						
Dept 000						
407-000-676.000	REIMBURSEMENTS	0.00	5,000.00	0.00	(5,000.00)	100.00
407-000-699.000	TRANSFER IN	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 000		60,000.00	5,000.00	0.00	55,000.00	8.33
TOTAL REVENUES		60,000.00	5,000.00	0.00	55,000.00	8.33
Expenditures						
Dept 000						
407-000-802.002	ATTORNEY SERVICES	10,000.00	14,830.00	0.00	(4,830.00)	148.30
407-000-803.000	PLANNER SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
407-000-832.000	CONTRACT SERVICES	40,000.00	0.00	0.00	40,000.00	0.00
407-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	0.00	36,700.00	0.00	(36,700.00)	100.00
Total Dept 000		55,000.00	51,530.00	0.00	3,470.00	93.69
TOTAL EXPENDITURES		55,000.00	51,530.00	0.00	3,470.00	93.69
Fund 407 - BERTHA VOS :						
TOTAL REVENUES		60,000.00	5,000.00	0.00	55,000.00	8.33
TOTAL EXPENDITURES		55,000.00	51,530.00	0.00	3,470.00	93.69
NET OF REVENUES & EXPENDITURES		5,000.00	(46,530.00)	0.00	51,530.00	930.60

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 408 - TOWNHALL-6100 US 31 N						
Revenues						
Dept 000						
408-000-699.000	TRANSFER IN	804,400.18	804,400.18	0.00	0.00	100.00
Total Dept 000		804,400.18	804,400.18	0.00	0.00	100.00
TOTAL REVENUES		804,400.18	804,400.18	0.00	0.00	100.00
Expenditures						
Dept 000						
408-000-802.002	ATTORNEY SERVICES	5,000.00	7,030.00	2,070.00	(2,030.00)	140.60
408-000-808.000	ENGINEERING SERVICES	25,000.00	12,231.00	0.00	12,769.00	48.92
408-000-832.000	CONTRACT SERVICES	5,000.00	8,080.00	0.00	(3,080.00)	161.60
408-000-967.000	PROJ COSTS CLOSING COSTS	2,500.00	313.25	0.00	2,186.75	12.53
408-000-970.000	CAPITAL OUTLAY	765,200.18	688,674.64	0.00	76,525.54	90.00
408-000-995.000	TRANSFER TO OTHER FUNDS (OUT)	0.00	5,000.00	0.00	(5,000.00)	100.00
Total Dept 000		802,700.18	721,328.89	2,070.00	81,371.29	89.86
TOTAL EXPENDITURES		802,700.18	721,328.89	2,070.00	81,371.29	89.86
Fund 408 - TOWNHALL-6100 US 31 N:						
TOTAL REVENUES		804,400.18	804,400.18	0.00	0.00	100.00
TOTAL EXPENDITURES		802,700.18	721,328.89	2,070.00	81,371.29	89.86
NET OF REVENUES & EXPENDITURES		1,700.00	83,071.29	(2,070.00)	(81,371.29)	4,886.55

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2024 NORMAL (ABNORMAL)	MONTH 04/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-492.000	USAGE&CONNECTION FEES	902,640.00	879,186.71	280,024.10	23,453.29	97.40
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00
590-000-665.000	INTEREST & FEES	2,600.00	806.23	352.19	1,793.77	31.01
Total Dept 000		932,740.00	879,992.94	280,376.29	52,747.06	94.34
Dept 550 - HOPE VILLAGE- WATER						
590-550-665.000	PENALTIES& INTEREST	0.00	1,822.73	528.45	(1,822.73)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		0.00	1,822.73	528.45	(1,822.73)	100.00
TOTAL REVENUES		932,740.00	881,815.67	280,904.74	50,924.33	94.54
Expenditures						
Dept 000						
590-000-808.003	ENGINEERING SERVICES	70,000.00	46,030.00	0.00	23,970.00	65.76
590-000-930.000	OPERATING & MAINT EXP	600,000.00	512,595.64	0.00	87,404.36	85.43
590-000-930.002	HOCH ROAD #697 EXP	0.00	304.57	0.00	(304.57)	100.00
590-000-963.000	BANK CHARGES	15.00	210.60	83.06	(195.60)	1,404.00
Total Dept 000		670,015.00	559,140.81	83.06	110,874.19	83.45
TOTAL EXPENDITURES		670,015.00	559,140.81	83.06	110,874.19	83.45
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		932,740.00	881,815.67	280,904.74	50,924.33	94.54
TOTAL EXPENDITURES		670,015.00	559,140.81	83.06	110,874.19	83.45
NET OF REVENUES & EXPENDITURES		262,725.00	322,674.86	280,821.68	(59,949.86)	122.82

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550 - HOPE VILLAGE- WATER						
591-550-492.000	USAGE&CONNECTION FEES	14,749.00	11,185.36	2,458.32	3,563.64	75.84
591-550-665.000	PENALTIES& INTEREST	0.00	72.43	4.82	(72.43)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		14,749.00	11,257.79	2,463.14	3,491.21	76.33
TOTAL REVENUES		14,749.00	11,257.79	2,463.14	3,491.21	76.33
Expenditures						
Dept 550 - HOPE VILLAGE- WATER						
591-550-930.000	OPERATING & MAINT EXP	12,700.00	13,352.60	0.00	(652.60)	105.14
591-550-963.000	BANK CHARGES	0.00	7.05	5.78	(7.05)	100.00
Total Dept 550 - HOPE VILLAGE- WATER		12,700.00	13,359.65	5.78	(659.65)	105.19
TOTAL EXPENDITURES		12,700.00	13,359.65	5.78	(659.65)	105.19
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		14,749.00	11,257.79	2,463.14	3,491.21	76.33
TOTAL EXPENDITURES		12,700.00	13,359.65	5.78	(659.65)	105.19
NET OF REVENUES & EXPENDITURES		2,049.00	(2,101.86)	2,457.36	4,150.86	102.58

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 701 - TRUST AND AGENCY						
Revenues						
Dept 000						
701-000-665.000	INTEREST ON INVESTMENTS	0.00	0.04	0.00	(0.04)	100.00
Total Dept 000		<u>0.00</u>	<u>0.04</u>	<u>0.00</u>	<u>(0.04)</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>0.04</u>	<u>0.00</u>	<u>(0.04)</u>	<u>100.00</u>
Fund 701 - TRUST AND AGENCY:						
TOTAL REVENUES		0.00	0.04	0.00	(0.04)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.04	0.00	(0.04)	100.00

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE		% BDGT USED
			04/30/2024	NORMAL (ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 703 - CURRENT TAX COLLECTION								
Revenues								
Dept 000								
703-000-676.000	REIMBURSEMENTS	0.00	1,627.73		1,627.73	(1,627.73)		100.00
Total Dept 000		0.00	1,627.73		1,627.73	(1,627.73)		100.00
TOTAL REVENUES		0.00	1,627.73		1,627.73	(1,627.73)		100.00
Expenditures								
Dept 000								
703-000-864.000	REFUNDS & OVERPAYMENTS	0.00	17.92		0.00	(17.92)		100.00
Total Dept 000		0.00	17.92		0.00	(17.92)		100.00
TOTAL EXPENDITURES		0.00	17.92		0.00	(17.92)		100.00
Fund 703 - CURRENT TAX COLLECTION:								
TOTAL REVENUES		0.00	1,627.73		1,627.73	(1,627.73)		100.00
TOTAL EXPENDITURES		0.00	17.92		0.00	(17.92)		100.00
NET OF REVENUES & EXPENDITURES		0.00	1,609.81		1,627.73	(1,609.81)		100.00

PERIOD ENDING 04/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT
		AMENDED BUDGET	04/30/2024	MONTH 04/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
863-000-404.000	ASSESSMENTS CURRENT	47,700.00	59,816.05	2,701.37	(12,116.05)	125.40
863-000-404.100	PREPAID ASSESSMENTS	0.00	4,719.76	0.00	(4,719.76)	100.00
863-000-474.000	INTEREST ON SPECIAL ASSESSMENTS	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 000		60,700.00	64,535.81	2,701.37	(3,835.81)	106.32
TOTAL REVENUES		60,700.00	64,535.81	2,701.37	(3,835.81)	106.32
Expenditures						
Dept 000						
863-000-991.000	DEBT PAYMENT TO COUNTY	65,000.00	65,000.00	0.00	0.00	100.00
863-000-993.000	INTEREST on BONDS	17,500.00	17,031.25	0.00	468.75	97.32
Total Dept 000		82,500.00	82,031.25	0.00	468.75	99.43
TOTAL EXPENDITURES		82,500.00	82,031.25	0.00	468.75	99.43
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		60,700.00	64,535.81	2,701.37	(3,835.81)	106.32
TOTAL EXPENDITURES		82,500.00	82,031.25	0.00	468.75	99.43
NET OF REVENUES & EXPENDITURES		(21,800.00)	(17,495.44)	2,701.37	(4,304.56)	80.25

User: LSWANSON

PERIOD ENDING 04/30/2024

DB: Acme Township

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 04/30/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 864 - SPRINGBROOK SAD						
Revenues						
Dept 000						
864-000-404.000	ASSESSMENTS CURRENT	21,381.00	26,736.26	0.00	(5,355.26)	125.05
864-000-404.100	PREPAID ASSESSMENTS	0.00	10,462.42	0.00	(10,462.42)	100.00
864-000-445.000	DEL PERSN INT /PENALTY	6,277.00	0.00	0.00	6,277.00	0.00
Total Dept 000		27,658.00	37,198.68	0.00	(9,540.68)	134.50
TOTAL REVENUES		27,658.00	37,198.68	0.00	(9,540.68)	134.50
Expenditures						
Dept 000						
864-000-991.000	DEBT PAYMENT TO COUNTY	25,000.00	24,987.54	0.00	12.46	99.95
864-000-993.000	INTEREST on BONDS	6,500.00	6,996.51	0.00	(496.51)	107.64
Total Dept 000		31,500.00	31,984.05	0.00	(484.05)	101.54
TOTAL EXPENDITURES		31,500.00	31,984.05	0.00	(484.05)	101.54
Fund 864 - SPRINGBROOK SAD:						
TOTAL REVENUES		27,658.00	37,198.68	0.00	(9,540.68)	134.50
TOTAL EXPENDITURES		31,500.00	31,984.05	0.00	(484.05)	101.54
NET OF REVENUES & EXPENDITURES		(3,842.00)	5,214.63	0.00	(9,056.63)	135.73
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		5,519,639.36	5,313,525.33	689,343.47	206,114.03	96.27
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		5,254,778.36	4,621,679.00	370,450.74	633,099.36	87.95
NET OF REVENUES & EXPENDITURES		264,861.00	691,846.33	318,892.73	(426,985.33)	261.21



ACME TOWNSHIP PLANNING COMMISSION
FEAST OF VICTORY LUTHERAN CHURCH
4400 Mt. Hope Road Williamsburg, MI 49690
May 13, 2024 7:00 p.m.

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE 7:00pm

ROLL CALL: Jack Challender, Dan Rosa, Steve Feringa, Dan VanHouten, Karly Wentzloff, Jean Aukerman, Marcie Timmins

Staff Present: Jeff Jocks, legal counsel; John Iacoangeli, Planner, Beckett and Raeder; Marcie Timmins, Acme township recording secretary.

A. LIMITED PUBLIC COMMENT: Members of the public may address the Commission regarding any subject of community interest during public comment periods by filling out a Public Comment Card and submitting it to the Secretary. Public comments are limited to three minutes per individual. Comments during other portions of the agenda may or may not be entertained at the moderator’s discretion

Opened at 7:04

Brian Kelley- Horse show campground, found that Acme’s ordinance is flawed regarding setbacks. Was told in April that it was 150’, it is not. How did we get through so many meetings without this being caught? No, one person is to blame. It was a huge oversight. Believes this issue could be referred to the board to apply a moratorium until the ordinance is fixed.

Survey, at the 4/8/24 meeting the community was told the survey would be at this meeting and in the packet. The packet this month said the survey was being finalized right now without community feedback. I hope moving forward there will be ample time for the public to collaborate.

Doug Landis- Talked about the natural beauty of Acme that draws people to live here. Discussed the possible threat to the bald eagle nest and the penalties carried for not following the guidelines. Talked about the watershed on the adjacent properties that are vernal pools which are biodiversity hotspots. Wants to make sure stormwater is not threatening these areas that are globally rare, such as the area further down slope that is an area known as a great lake dune and swale. There are only 95 of these unique ecosystems with 70 of them in Michigan and one in our own backyard. Given the likely hood of irreversible impacts on these wetlands. He requests that the planning commission require a formal wetland delineation and mediation plan prior to further consideration of this project.

Mark Frick - thinks that the major amendment request is a tactic to gain brownfield money. Children’s museum is not a guaranteed tenant, with no commitment or signed deal. Talked about issues related to the number of museum visitors per year. Talked about the 4 bonded buildings, wondering when the 4th building will be started and how we could approve something without those bonded buildings being finished. Asked about the true need for more room for trucks in the back of the building.

Cynthia Smith- Would like to have improved citizen input in the master plan revision. Discussed the importance of community engagement. Believes the last survey was flawed and many important questions were not asked.

Public comment closed at 7:17pm

B. APPROVAL OF AGENDA: Motion by Timmins, support by Rosa to approve the agenda with the addition of G.5, G.6 and G.7. Motion carries unanimously

C. INQUIRY AS TO CONFLICTS OF INTEREST:

D. SPECIAL PRESENTATIONS:

E. RECEIVE AND FILE:

1. RECEIVE AND FILE

a. Draft unapproved Township Board Meeting Minutes 4.2.2024

Motion by Rosa, support by Timmins to receive and file the draft unapproved Board meeting minutes from 4/2/2024.

Motion carries unanimously

F. APPROVAL OF MINUTES:

a. Approve Draft Planning Commission Meeting Minutes 4.8.2024

Motion by Feringa, support by VanHouten to approve the draft planning commission minutes from 4/8/2024 with changes to page 5 section 3 to add. Wentzloff- May 13th is when a copy of the survey will be available in the May packet.

Motion carries unanimously

b. Approve Draft Planning Commission Special Meeting Minutes 4.22.2024

Motion by Feringa, support by Timmins to approve the draft planning commission special meeting minutes of 4/22/2024 with changes to page 3, bottom of the page under Feringa change bullocks to bollards.

G. CORRESPONDENCE:

1. Beckett & Raeder
2. Danielson
3. Ferris
4. Galante
5. Kelley- Wentzloff summarized- letter available in the packet
6. Kelley- Wentzloff summarized- letter available in the packet
7. Antrim County- Wentzloff summarized- letter available in the packet

H. PUBLIC HEARINGS: Opened at 7:27

Brian Kelley- Doesn't feel the township gets anything from this plan, just a concept. Doesn't feel we should give up two apartment buildings for. Quoted the major amendment from the ordinance. Thinks this ordinance is important because it allows the township to reset this project. Talked about cleaning out the stormwater basin, and the basin by shore rd. and US-31. The basin by shore rd. was finally sited by soil erosion because it discharged into the creek again and again.

Heidi Vollmath- Invited the committee to research who she was. Encouraged the committee to move slowly on this. Giving up tax dollars and removing buildings. Questioned the location for the Children's museum and if the children's museum would become a drop off babysitter.

Closed at 7:32

1. SH East Bay Commons North LLC - PD 2021-01 Major Amendment Request

Motion by Rosa, support by Timmins to continue the public hearing at the June 10th planning commission meeting.

motion carries unanimously

I. OLD BUSINESS:

1. SH East Bay Commons North LLC - PD 2021-01 Major Amendment Request -
Keever- went over updates to the plan

- 1) 48 conifers replaced the same number that were removed
- 2) Added bike parking at the museum,
- 3) Discussed what was between the road and the playground and dog park. Put them where they are because they are centrally located and not too close to anyone's back patio. Discussed the proximity of the club house to the playground and dog park as a safety issue. Discussed a second playground in a formally proposed green space, so there will be two options.
- 4) updated a fire access lane between buildings 1 and 2.
- 5) Southern entrance, made some changes over concerns about congestion. Eliminated the parking spaces, reduced the carports and made it a more structured clear vision intersection.
- 6) modifications to the site lighting plan.

- 7) moved a sign at the intersection to have clear view
- 8) Unit count from the original PD was 186 units. In this major amendment there will be 132 units. Originally there were 336 bedrooms, in this rendition there are 282 bedrooms. It continues to be 1,2,3 and 4 bedroom units.

Iacoangeli- They have addressed some of the critical issues that were pointed out. Went through the list of items they corrected based on the April review Beckett and Raeder completed. Asked for other areas of concern the planning commission still had that would need to be followed up on prior to the next meeting.

Wentzloff- went over the review. Asked about the garbage area. That was adjusted on the plan to meet specifications.

Iacoangeli- Brought up the TART trail remaining concrete. and backlit signs, nothing we can do about that unless the ordinance is changed.

Rosa- playground area, is it lit?

Iacoangeli- Typically playgrounds are not lit at night.

Rosa- asked about fence fabric on sheet L4?

Keever- Yes that is just around the dog park.

Rosa- electric vehicle charging stations. Talked about placement and having flexibility to put a charging station near building 8?

Calhoun -We can look at that, there isn't really an island area for the electric.

Discussion followed about the concrete vs. asphalt for the TART trail. The TART trail will remain concrete.

Timmins- Brought up the playground again and the concern of not having an actual planned barrier because of other accidents that have happened in the township. Will not support the playground and dog park where they are without extra protection.

Feringa- Trees on the south end of the property, received a picture with no trees at all. If you look at the landscape plan they are all shrubs. Need to make sure trees remain there. I don't want to approve anything we would be in violation of.

Keeva- I will take a look at that.

Iacoangeli- talked about what happens if trees were supposed to remain but were taken down. Once the landscaping plan is installed a landscape architect will go out and compare the demolition plan to what was supposed to remain on site. If it is found a tree was removed that was not supposed to be, the applicant will be required to meet a remediation plan that Iacoangeli will come up with.

Keever- would like to discuss the stormwater review when the township engineer is available to say if they are in compliance, if there are any issues please have him reach out.

Iacoangeli- pointed out that there is .3 acres less of asphalt under the new plan as opposed to what was

there when it was Kmart. Will ask the engineer to be here at the June meeting.

Wentzloff- went over bike rack placements and making sure there are some located near the Bus stop.

Iacoangeli- BATA stop, in the first review it was suggested to have a bump out between buildings 7 and 8 so people are not getting in and out of the bus in a driveway. The current placement, they moved it closer to the intersection in a right hand turn lane, about 25 ft from the cross bar. Thinks it's too close to the intersection. Pointed out that there is plenty of room between building 8 and 7 for a safer area for loading and unloading.

Wentzloff- is there a reason for the expansion of the asphalt behind the old Kmart building?

Chappelle- So semi trucks can turn around and back in. It is for larger trucks that may be a future tenant.

Keever- In the first PD there was a turn around in the north west corner. In this proposed amendment that turn around has been removed and replaced with the expanded asphalt.

2. Traverse City Horse Shows – Minor Amendment Request SUP 2006-12P (as amended)
Keever- confusion last month with the set back. Had quoted an incorrect set back. A letter from the adjacent property owner and their support for the project is included. Their is no issue from the current adjacent property owner. There is a 100' set back from the road right of way. These proposed campsites are over 200' from the road right of way. What has been used in the past is in compliance and that is also how the additional sites got approved from the DNR, because they met that setback. There is no setback from the property line.

Rosa- Brought up setbacks and disagreed as to their not being any setbacks.

Jocks- quoted setbacks in the AG district.

Iacoangeli- clarified for everyone that there are property setbacks in every district. Setbacks from the road right of way is different.

Wentzloff- commented that it looks like they are already in use.

Keever- they are being used for storage

Discussion followed on setbacks and the original campsites vs the newly proposed ones.

Iacoangeli- They can either ask for a variance or as has been suggested from the beginning they need to submit a plan for the property. If they ask for a variance he would have to write an opinion stating its a self created hardship and no variance should be allowed. They need to do a planned development and lay everything out.

Motion by Timmins, support by Challenger to deny the request by Traverse City Horse Shows minor amendment request SUP 2006-12P.

Motion carries unanimously

3. Master Plan Discussion: Draft Survey (Update)

Iacoangeli- The survey is being completed by Kathrine Summerfield, who is a researcher and is the one leading a statistically valid survey.

Wentzloff- The draft is getting written, the draft will come to the PC at the June meeting. There is a bata group of citizens being formed, anyone interested in being on it reach out to Lindsey, than it will come back to the PC. The survey will be available in the June packet if all goes as

planned. The survey will still go out this summer. We do not have to approve it right away, we can slow it down. There is consideration given to time of year it is sent out when an area has seasonal residents.

Aukerman- Wolf had planned to introduce a focus group. She is identifying people around our community, from different neighborhoods, to look at the survey and give their feedback and or questions.

The survey will be back on the June agenda

4. Zoning Ordinance Text Amendment(s)

Wentzloff- This is continued work in progress, it is targeted for next month's meeting.

J. NEW BUSINESS:

1. None

K. PUBLIC COMMENT & OTHER PC BUSINESS

Public comment opened at 8:47

James Manley- Skegemog raptor center - Discussed the bald eagle nest. The fines for not following the guidelines.

Brian Kelley- Says the RV's at the horse show grounds are being used. He has seen them in use. Appreciated the discussion concerning the eagles nest. Discussed the snow removal on the Kmart property and having a better plan then pushing it over the curb towards the wetlands, the stuff off the parking lots is pretty toxic. Missing, what is called sediment forebays to capture sediment in the stormwater basins. Discussed the new loading docks behind the old kmart building and if there was really a need for them. Talked about past survey questions. Talked about the timeline of getting the packets and having time to read them and discuss with neighbors or others.

Doug Landis- Thanked the committee for extending the public hearing. Brought up comments they felt the developers ignored from the April meeting. Should get more information from experts, pointed to the information he provided.

Nancy Kaetchen- Thank the committee for all the research done. Don't think the developers are willing to listen to other people's expertise. Asked who the playground, dog park and community center would be open to.

Marc Frick- Don't make a decision on this property based on the Children's Museum that does not yet exist. Talk about the 16,000 sq ft building but don't feed into the Children's museum without it being a for sure deal. Shared his feeling about a comment the chair made at the last meeting during the committee's deliberations concerning other uses that were allowed by right within the zoning district.

Theresa Galante- Thinks the focus group is a great idea. Would like to see the township do an open house. She could gather 5 or 6 people to help run it. Thinks it would get more community involvement.

Christy Lundgren- doesn't feel there is all the information coming to the public from all sides. Talked about the new turn around behind the Kmart building and Chappelle's comment that it is to help get a tenant, there is not even a planned tenant yet that needs the turn around.

Heidi Vollmath- Thanked the committee for slowing down the process and listening.

Iacoangeli- talked about the original proposal that came before us for the Kmart reuse and how people

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Lisa Swanson, Clerk, within 24 hours of the meeting at 938-1350.

didn't originally want housing and now they want affordable housing. This project is market based, it was never presented to the planning commission as affordable housing. He talked about how hard it was to finance affordable housing in the current market. He will be looking into the wetland area and the eagles nest. Addressed the Berth Vos bid put in by Starthmore and how it wasn't a ruse just to get approval on this current project. They put in a legitimate bid to the school district. They approached the township to see if they could put in a higher density than it was zoned for. They were told by myself and the supervisor that it was zoned for single family housing. They had a clause in the purchase agreement to have the appropriate zoning. Since they couldn't get the zoning they withdrew the offer for the building.

Wentzloff- addressed the disconnect between the current zoning of the Bertha Vos property and what it is on the future land use map. That zoning is something that the committee may want to look at during this master plan update.

1. Planning & Zoning Administrator Report – Lindsey Wolf
2. Township Board Report – Jean Aukerman-none
3. Parks & Trails Committee Report – none

**ADJOURN: Motion by Timmins, support by Aukerman to adjourn.
Motion carries unanimously**

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
 CHECK DATE FROM 05/15/2024 - 06/03/2024
 Banks: CHASE, FARMM, PARKS, SEWER

pre paid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/16/2024	CHAS	27538	BAY AREA FIRE & SAFETY LLC	REPAIRS & MAINT	101-265-930.000	131.00
		27538		REPAIRS & MAINT	101-751-930.000	131.00
						262.00
05/16/2024	CHAS	27539	CHASE CARDMEMBER SERVICE	EDUCATION/TRAINING/CONVENTION	101-101-958.000	465.00
		27539		dues subscriptions	101-101-960.000	15.89
		27539		EDUCATION/TRAINING/CONVENTION	101-253-958.000	415.00
		27539		SUPPLIES & POSTAGE	101-262-726.000	86.46
		27539		SUPPLIES & POSTAGE	101-265-726.000	227.51
		27539		SOFTWARE SUPPORT & PROCESSIN	101-701-804.000	699.47
		27539		REPAIRS & MAINT	101-751-930.000	218.83
						2,128.16
05/16/2024	CHAS	27540	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	792.52
		27540		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	38.01
		27540		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	28.77
						859.30
05/16/2024	CHAS	27541	FISH WINDOW CLEANING	REPAIRS & MAINT	101-265-930.000	24.00
05/16/2024	CHAS	27542	GRAND TRAVERSE COUNTY	PENALTIES& INTEREST	101-000-665.000	59.87
05/16/2024	CHAS	27543	NORTHWEST LOCK, INC.	REPAIRS & MAINT	101-751-930.000	1,308.40
05/16/2024	CHAS	27544	QUADIENT FINANCE USA, INC	SUPPLIES/POSTAGE	101-101-726.000	37.76
		27544		SUPPLIES & POSTAGE	101-215-726.000	79.26
		27544		SUPPLIES & POSTAGE	101-253-726.000	25.84
		27544		SUPPLIES & POSTAGE	101-257-726.000	16.64
		27544		SUPPLIES & POSTAGE	101-262-726.000	37.19
		27544		SUPPLIES & POSTAGE	101-701-726.000	103.31
						300.00
05/16/2024	CHAS	27545	ROBERT B. WILKINSON	CONTRACTED EMPLOYEE SERVICES	101-567-810.000	1,200.00
05/16/2024	CHAS	27546	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	872.50
		27546		ATTORNEY SERVICES	101-701-802.002	1,437.50
						2,310.00
05/16/2024	CHAS	27547	UHY ADVISORS, INC.	INTERNAL ACCOUNTANT	101-101-801.001	500.00
05/16/2024	CHAS	27548	WEX BANK	REPAIRS & MAINT GAS	101-751-930.000	327.23

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/23/2024	CHAS	27549	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-257-807.001	4,525.00
05/23/2024	CHAS	27550	BECKETT & RAEDER	PLANNING CONSULTANT	101-701-803.001	320.00
		27550		PLANNING & CONSULTANT T & A	101-701-803.005-129	2,560.00
		27550		PLANNING & CONSULTANT T & A	101-701-803.005-154	1,280.00
						4,160.00
05/23/2024	CHAS	27551	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	86.08
05/23/2024	CHAS	27552	MICHIGAN TOWNSHIPS ASSOCIATION	dues subcriptions	101-101-960.000	7,537.54
05/23/2024	CHAS	27553	MML WORKERS' COMP FUND	INSURANCE	101-865-711.000	1,406.00
05/23/2024	CHAS	27554	RELIANCE STANDARD	INSURANCE	101-101-711.000	238.69
05/23/2024	PARK	463	APEX ENGINEERING & MANAGEMENT,	ENGINEERING SERVICES	408-000-808.000	2,880.00
05/23/2024	PARK	464	SPICER GROUP	ENGINEERING SERVICES	408-000-808.000	11,583.25
TOTAL - ALL FUNDS				TOTAL OF 19 CHECKS		41,695.52

--- GL TOTALS ---

101-000-665.000	PENALTIES& INTEREST	59.87
101-101-711.000	INSURANCE	238.69
101-101-726.000	SUPPLIES/POSTAGE	37.76
101-101-801.001	INTERNAL ACCOUNTANT	500.00
101-101-802.002	ATTORNEY SERVICES	872.50
101-101-958.000	EDUCATION/TRAINING/CONVENTION	465.00
101-101-960.000	dues subcriptions	7,553.43
101-215-726.000	SUPPLIES & POSTAGE	79.26
101-253-726.000	SUPPLIES & POSTAGE	25.84
101-253-958.000	EDUCATION/TRAINING/CONVENTION	415.00
101-257-726.000	SUPPLIES & POSTAGE	16.64
101-257-807.001	ASSESSING CONTRACT SERVICES	4,525.00
101-262-726.000	SUPPLIES & POSTAGE	123.65
101-265-726.000	SUPPLIES & POSTAGE	227.51
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	859.30
101-265-921.000	STREET LIGHTS	86.08
101-265-930.000	REPAIRS & MAINT	155.00
101-567-810.000	CONTRACTED EMPLOYEE SERVICES	1,200.00
101-701-726.000	SUPPLIES & POSTAGE	103.31
101-701-802.002	ATTORNEY SERVICES	1,437.50
101-701-803.001	PLANNING CONSULTANT	320.00
101-701-803.005-129	PLANNING & CONSULTANT T & A	2,560.00
101-701-803.005-154	PLANNING & CONSULTANT T & A	1,280.00
101-701-804.000	SOFTWARE SUPPORT & PROCESSIN	699.47

05/29/2024 11:30 AM
User: MELLISA LOOSE
DB: Acme Township

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP
CHECK DATE FROM 05/15/2024 - 06/03/2024
Banks: CHASE, FARMM, PARKS, SEWER

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-751-930.000				REPAIRS & MAINT		1,985.46
101-865-711.000				INSURANCE		1,406.00
408-000-808.000				ENGINEERING SERVICES		14,463.25
				TOTAL		41,695.52

**RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NUMBER _____**

**A RESOLUTION TO ADOPT MILLAGE BALLOT LANGUAGE FOR THE PURCHASE
OF FARMLAND AND OPEN SPACE DEVELOPMENT RIGHTS
IN ACME TOWNSHIP**

WHEREAS, the Acme Township Board wishes to provide for the continued purchase of conservation easements for the permanent preservation of farmland and open space in Acme Township; and

WHEREAS, Acme Township may provide for the purchase of conservation easements for the permanent preservation of farmland and open space in Acme Township as authorized by Public Act 451 of 1994, MCL 324.36101 *et seq* and its Acme Township Farmland and Open Space Development Rights Ordinance; and

WHEREAS, Acme Township may impose and levy ad valorem property taxes to finance lawful public services, as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Acme Township Board wishes to renew the previous levy of 1 mill which under the currently authorized millage rate limitation is a levy of .6915 mills to provide for the continued purchase of conservation easements for the permanent preservation of farmland and open space in Acme Township.

NOW, THEREFORE, BE IT RESOLVED, that the Acme Township Board, adopts the following millage ballot language and directs the Clerk to submit it to be placed on the November 5, 2024 regular election ballot:

Farmland and Open Space Preservation Renewal

Proposal for Acme Township to preserve farmland and open space by renewing a voluntary program to purchase agricultural conservation easements for the permanent preservation of farmland and open space, scenic views, wildlife habitat and water quality in Acme Township and to enable Acme Township to take advantage of possible matching funds. The proposal is to levy a property tax of up to .6915 mills that would cost the owner of a home with taxable value of \$100,000, \$69.15 per year.

Shall the limitation on general ad valorem taxes which may be assessed against all property in Acme Township, Michigan, be renewed as provided by Section 6, Article IX of the Michigan Constitution of 1963 by the currently authorized millage rate limitation of .6915 mills of the taxable value of all real and personal property in Acme Township (\$0.69 per \$1,000 of taxable value) for a period of 10 years, 2024 through 2033 inclusive, for the purpose of continuing a purchase of agricultural conservation program from willing landowners to

permanently preserve farmland and open space, scenic views, wildlife habitat and water quality and enable Acme Township to take advantage of possible matching funds in accordance with the Acme Township Purchase of Farmland and Open Space Development Rights Ordinance, adopted by the Acme Township Board of Trustees on August 10, 2004, as amended; and the Grand Traverse County Farmland and Open Space Development Rights Ordinance as adopted by the Grand Traverse County Board of Commissioners on June 30, 2004, as amended Shall the Township levy such renewal in millage for such purposes during such period which will raise in the first year of such levy an estimated \$342,516.

Yes _____

No _____

This resolution shall take immediate effect.

Motion made by _____, and seconded by _____.

Upon roll call vote, the following voted:

Aye: _____

No: _____

The Supervisor declared the resolution adopted.

Certificate

I, Lisa Swanson, the duly elected Clerk of Acme Township, hereby certify that the foregoing resolution was adopted by the Township Board by roll call vote a a regular meeting of the Board held _____, 2024, at which meeting a quorum was present.

Lisa Swanson, Clerk



May 24, 2024

Mr. Doug White, Supervisor
Acme Township
6042 Acme Road
Williamsburg, MI 49690

Re: Oak Shore Commons Sewer Closeout & Turnover

Dear Mr. White:

We have completed a review of closeout documentation for the above referenced project provided to our office by Dave Hendershott, PE of Performance Engineers, Inc (PEI). The following items as applicable from the Project Checklist are enclosed:

- 1) Part 41 approvals
- 2) Show drawing submittals
- 3) Punch list items with completion report
- 4) Inspector Daily reports
- 5) Sewer service lead reports
- 6) Air test reports
- 7) Mandrel test reports
- 8) Television Inspection reports
- 9) Affidavit of Completion/Full unconditional waiver
- 10) Engineer's Certification of Construction
- 11) Description of Facilities for a Bill of Sale
- 12) Record Drawings
- 13) Recorded Easements
- 14) One-year Maintenance Bond
- 15) Letter of Guarantee
- 16) Project cost estimate

Gosling Czubak periodically observed construction during the fall. Construction observation and testing for this project was completed by the designer, Performance Engineers, Inc. The daily inspection reports from PEI are included in the above list of items. Reports from Gosling Czubak visits to the site are also included. A thumb drive containing the videos from the television inspection was received and will be provided to the DPW for their records.

Mr. Doug White

May 24, 2024

Page 2

Our review of the provided documentation finds it to be in order and acceptable. It is recommended that Acme Township accept the new sewer constructed for the Oak Shore Commons project.

Please contact my office if there are any questions or further assistance needed.

Sincerely,

GOSLING CZUBAK



Robert M. Verschaeve, P.E.
Project Manager

Cc: John Divozzo, GT County DPW Director
Dave Hendershott, Performance Engineers



New Sign Face
Acme Township

Quantity: 2

INVOICE: 89984

Project Manager: Dan

Designer: Breanne

(Proof Version: 1) 05/15/24



DISCLAIMER

- Client to verify spelling & content prior to approval



1702 Barlow St.
 Traverse City, MI 49686
 (231) 933-7446

ESTIMATE

Est-TC-89975

image360tc.com

Payment Terms: Net 30

Created Date: 5/10/2024

DESCRIPTION: NEW Location Signage

Bill To: Acme Township
 6042 Acme Rd
 Williamsburg,, MI 49690
 US

Requested By: Lisa Swanson
 Email: lswanson@acmetownship.org
 Work Phone: (231) 938-1350
 Tax ID: Government office

Salesperson: Dan Reed
 Email: dan@image360tc.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	NEW Faces for Road Sign	2	\$1,083.975	\$2,167.95 *
2	Projecting Style Wayfinding SignPro System	10	\$115.655	\$1,156.55
3	REMOVAL of Old Sign Faces to verify cut sizes	1	\$670.16	\$670.16 *
4	Installation - Install NEW Sign Faces	1	\$831.69	\$831.69 *
5	Installation - Projecting Style Office Signs	1	\$696.70	\$696.70

Our team truly appreciates the opportunity to provide you with an estimate. This estimate covers the services specified above. If the scope of the work changes from the original estimate, approved revisions and additions will be charged accordingly.

Subtotal:	\$5,523.05
Taxes:	\$0.00
Grand Total:	\$5,523.05

If you have any questions, please do not hesitate to contact us. We look forward to hearing from you.

All credit card transactions over \$2,000 will incur a 3% transaction fee

Standard terms are 50% down with balance upon completion UNLESS credit terms have been setup or applied for. Certain projects may require more than a 50% deposit or in cases where credit limits are exceeded.

\$ 3,669.80
 2870.00
 Total \$ 6,539.80

Signature: _____ **Date:** _____



PROPOSAL

5057 Sawyer Woods Drive
Traverse City, MI 49685
231-922-8626
www.toplineelectric.us

Commercial • Industrial • Residential • Outdoor Utility • Automation • Low Voltage Systems • Technology

Proposal Submitted to: **Acme Township**

ATTN: **Lisa Swanson**

Date: **5/22/2024**

Provide all labor, equipment, and materials to perform the following work at: **6100 US 31 North Williamsburg.**

➤ **Scope of Work:**

- Demo existing fluorescent lamps, ballasts and wiring from existing road sign.
- Purchase and install L.E.D light bars with drivers inside existing road sign.
- Purchase and install (1) outdoor rated dusk to dawn photo eye to control road sign.
- Permit.

Total for Proposal: \$2,870.00



Acceptance of Proposal

The above prices, specifications and conditions are satisfactory
And are hereby accepted.
You are authorized to do the work as specified.

Signature: _____

Date: _____

Payment to be made as follows:

Net 10. Any invoices outstanding after 30 days are over due and are subject to a service charge of 1 ½% per month. Should it be necessary to place a past due invoice(s) with an attorney or collection agency, Buyer agrees to pay all reasonable collection costs and attorney fees in addition to all other sums due.

Disclaimer of All Warranties: THERE ARE NO OTHER WARRANTIES EITHER EXPRESS OR IMPLIED PROVIDED. ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDED IMPLIED WARRANTIES OF FITNESS ARE EXPRESSLY EXCLUDED.

Name: David Harrand

Phone #: 231-631-2603

Email: daveh@toplineelectric.us

Note: This proposal may be withdrawn by us if not accepted within
15 days.

"Pay when Paid" contract clauses will not be considered by Top Line Electric.



AT&T Michigan Angela
Wesson
METRO Act Administrator
54 N. Mill Street
Mailbox #30
Pontiac, MI 48342

April 9, 2024

Acme Township
6042 Acme Rd
Williamsburg, MI 49690

METRO ACT RIGHT OF WAY PERMIT EXTENSION

Dear Acme Township,

This is a letter agreement which extends the existing METRO Act Permit issued by the Acme Township/Grand Traverse County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on August 31, 2024. The extension is for a term to end on August 31, 2029.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Regulatory Information, Telecommunications, and METRO Act/Right of Way.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, AD3245@att.com or 248-877-9518.

Agreed to by and on behalf of the
Acme Township

**Michigan Bell Telephone Company d/b/a
AT&T** acknowledges receipt of this.
Permit Extension granted by the municipality.

By: _____
Signature

By: _____
Angela Wesson

Its: _____

Its: METRO Act Administrator

Date: _____

Date: _____

Acme Township
May 30, 2024
Website Development

PROPOSAL

Website Development





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PROJECT SUMMARY

On behalf of everyone at the Shumaker Technology Group, we thank you for considering us in your Website efforts. We are pleased to submit a proposal for Acme Township's new Website.

A Website serves as the face of your township. It is our goal to design a new Website that is as unique as your community and engages residents as well as directs them with ease to the information they seek. This project proposal will highlight our vision for how to redesign Acme Township's Website.

SCOPE OF WORK

The Shumaker Technology Group (STG) will work with Acme Township to develop a custom Website that reflects the factors that make Acme unique.

The Website will be developed in the widely popular WordPress Content Management System (CMS) and will be developed using responsive (mobile-friendly) techniques.

During the initial site setup, STG will create the various pages and populate them with content according to the chosen custom website package. Any relevant content desired on the site such as meeting minutes, agendas, and announcements will be migrated from Acme Township's old site. After the initial setup, more pages may be added using the CMS.

While the Americans with Disabilities Act (ADA) doesn't specifically reference Website accessibility, numerous recent court cases overwhelmingly suggest that Website accessibility is required under the law. At Shumaker Group, we strive to abide by these guidelines without sacrificing Website quality.

MEETINGS AND TRAINING

STG offers clients a pre-development meeting to make sure we fully understand your needs and desires, as well as a post-development meeting to make sure we have accomplished your goals. These meetings will either take place via webinar conference.

We understand that building an amazing Website is really just the first step on your successful Website journey. What's more important is to make sure that the Website stays up-to-date, relevant, and useful. In order to do that, it's our job to make sure you have the tools, the knowledge, and the training to successfully maintain your Website. For some of our clients, that may mean our full maintenance package so that we can worry about the Website while you do what you do best. All STG Websites come with an initial training session to make sure you are comfortable with your new Website. This is usually conducted via Webinar which offers a number of advantages including



PROJECT SUMMARY

the fact that not all participants have to be in the same location and both the screen and the audio can easily be recorded either to share with someone who couldn't make the training, or to have to refer back to in the future.

Even with the initial training, we understand that questions are likely to arise after you start working on the site. We also include 2-hours of remote support with all STG Websites. If you encounter any issues, a qualified Web Developer will connect to your computer via a remote meeting tool and guide you through the process.

DELIVERABLES

Upon acceptance of our proposal, STG's graphic design team will consult with Acme on township branding guidelines and design preferences. We will be happy to revise the design to ensure that you are perfectly happy with your new Website.

Once a design has been approved by the township, STG will begin programming the Website and adding content to it.

Depending on how quickly we receive the information and approvals needed from the township, it generally takes anywhere from 6-12 weeks to complete a typical township Website.

COMPANY PROFILE

30+

years of combined
Website
development
experience

300+

clients around the
country from a
diverse range of
sizes and industries

15+

years of continuous
business serving a
diverse and growing
client base

HISTORY AND BACKGROUND

In 2001, when Kyle Shumaker was still in high school, he built his first client Website. From there, Kyle continued to take on more projects, and the projects continued to grow. The Shumaker Technology Group was officially founded in 2007 and has grown to house a whole team of programmers, designers, and marketers.

Our range of specialties and services (now including Website development, document management, mobile app development, graphic design, and more) allow us to provide clients from Lansing, Michigan to Anchorage, Alaska with comprehensive technology solutions. For more information, visit us online at www.stgmunicipal.com.

CONTACT

ADDRESS



3721 W. Michigan Ave., Suite 103
Lansing, Michigan 48917

EMAIL



info@stgmunicipal.com

PHONE



(517) 325-3121

WEBSITE



www.stgmunicipal.com



CORE VALUES

PROFESSIONALISM

Creating a spectacular Website requires various skill sets. The process generally starts with a good graphic designer putting together the look and feel of your Website and having a good marketing professional review your content. Once that's complete the front-end developer takes the design and makes it into an actual Website while the back-end developer makes sure that any necessary functionality is implemented and works well. In the end, everything needs to be tested to make sure that it works. At STG, we hire people with each of these skill sets in order to make sure all of these specialties are available to every client. Further, while there is little to no licensing regulation in the Web Development field, STG hires highly qualified individuals that not only have degrees in their respective fields, but also recognize the value of continuing education and industry certifications.

FLEXIBILITY

Whether you need a full service firm to manage every aspect of your Website, or only want a little bit of help getting started, STG is always here for you. Some of our clients prefer to engage us to design or re-design their site and will then want to maintain and update it themselves. Other clients prefer to let us handle all aspects of their Website so that they can focus on what they do best. We're happy with whatever arrangement works best for you.

RELIABILITY

At STG, we understand that your Website needs to be up and it needs to work correctly and we are committed to doing everything humanly possible to make sure that happens. We have been around and serving clients since 2002. In fact, we're still working with many of our original clients. We also invest significantly into our hosting and monitoring infrastructure to ensure that if problems do arise, we are alerted to them right away and hopefully able to fix them before you or your client's even notice. If you're in the greater Lansing area, we invite you to visit our offices and meet with the team that is developing your Website.

AFFORDABILITY

We at STG believe that everyone deserves an extraordinary Website. As a small business ourselves, we also understand that not everyone has an extraordinary Web or Marketing budget. The volume of sites that we do, combined with the fact that we have in-house project managers, developers, and graphic designers helps us to keep our prices affordable while still providing each client with a great custom Website.



COMPANY LEADERSHIP



KYLE SHUMAKER | PRESIDENT

Kyle built his first freelance Website as a high school student and continued doing freelance Website Development throughout high school and while attending Michigan State University to study Computer Science. Kyle officially founded Shumaker Technology Group in 2007 and has helped to design, build, and manage hundreds of Websites for both public and private sector entities.



A.J. SKIDMORE | WEB DEVELOPMENT

A.J. is a Web Developer at the Shumaker Technology Group. In this role, he develops websites and web applications, while utilizing his creative background to help design them. A.J. started off as an intern with a small amount of experience in creating websites, but now has an arsenal of tools to effectively create websites and contribute to the STG team. A.J.'s Degree in Experience Architecture from Michigan State University gives him a thorough background in User Experience Design which informs the way he approaches each challenge at STG.

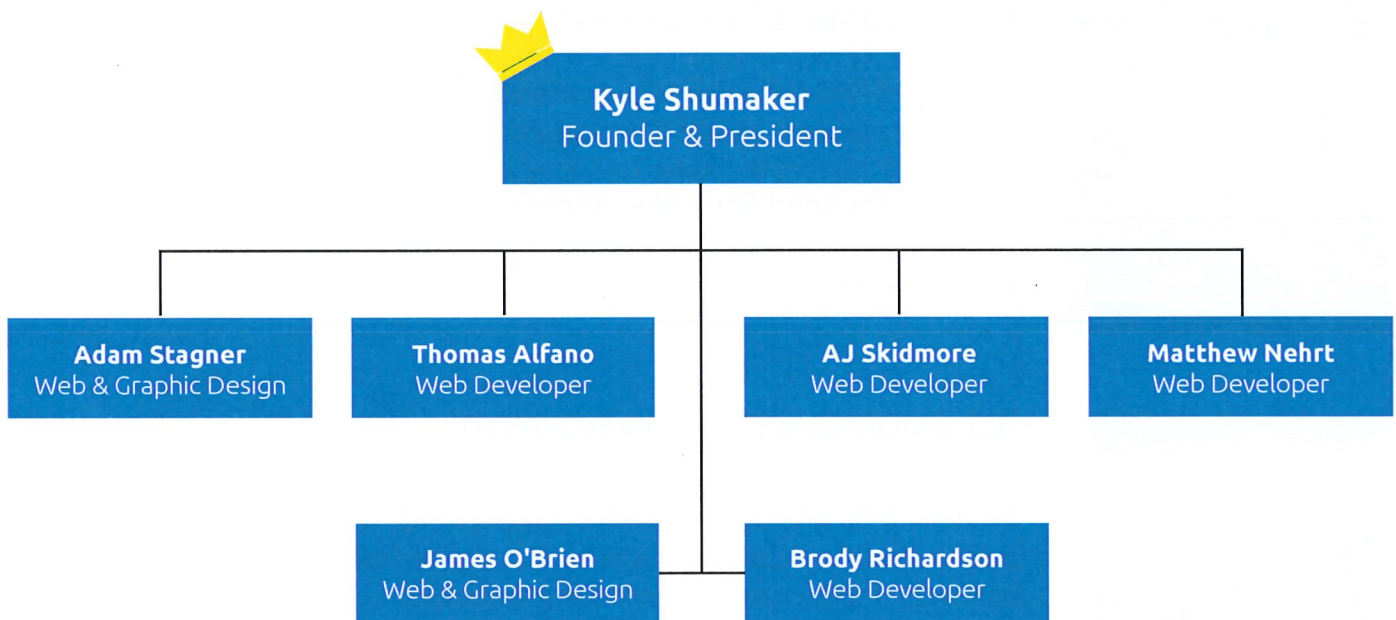


JAMES O'BRIEN | LEAD DESIGNER

For the past eight years, James has worked at building an extensive skillset of design knowledge, conceptualizing and executing a variety of collegiate and real world projects. Most recently, he has taken those talents to the ranks of the Shumaker Technology Group where he works as the company's Graphic Designer. With this opportunity James has developed a comprehensive portfolio of private and public sector work and continues to expand his design prowess into the graphic, video and UI/UX design fields. James enjoys playing games, watching movies and listening to music in his free time.



COMPANY STRUCTURE



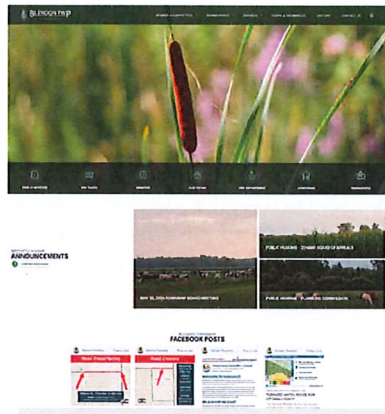
We're a small team, but we're a team of experts. Each member of the Shumaker Technology Group team is trained and experienced in their own field, ensuring that each aspect of your Website is designed with utmost care and skill.

Working with a small team also means we're easy to communicate with. No account manager keeping you from talking to management, no middleman shielding the graphic designer. We keep our team small and transparent to ensure the highest possible level of customer service.

WEBSITE PORTFOLIO SAMPLE



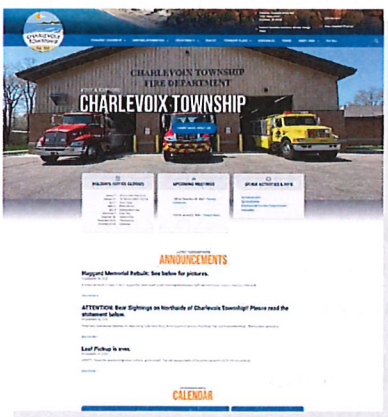
Michigan Township's Association
www.michigantownships.org



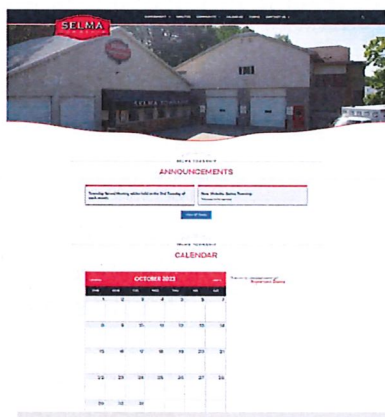
Blendon Township
www.blendontownship-mi.gov



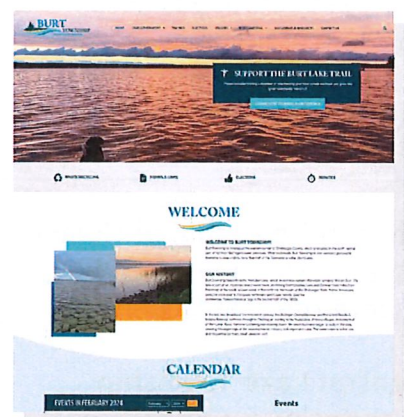
Madison Township
www.madisontwpmi.gov



Charlevoix Township
www.charlevoixtownship.gov



Selma Township
www.selmatownship-mi.gov



Burt Township
www.burtcheboyganmi.gov



MUNICIPAL FOCUS

The Shumaker Technology Group has extensive experience helping municipalities with their Website Development and Document Management needs. We are a Business Partner of the Michigan Association of Township Supervisors (MATS). We are a vendor/attendee at most Michigan Township Association (MTA) and Michigan Association of Municipal Clerks (MAMC) events.

We also believe in being active in our community. We are a Lansing, Michigan based company and are members of the Lansing Regional Chamber of Commerce, Mason Chamber of Commerce, Holt Business Alliance, and more. STG President Kyle Shumaker currently serves as the Vice President of Local First Mid-Michigan and is on the leadership team for the Business Networking International Okemos Networkers Chapter.



We pride ourselves on our diversity of in-house talent, with back-end programmers and database engineers, front-end web designers, graphic designers, and marketing professionals. For over half of our 15+ years in business we have been serving municipalities, and we look forward to the opportunity to serve yours!

REFERENCES

Charter Township of Comstock

Scott Hess, Superintendent
superintendent@comstockmi.gov

Central Lake Township

Just Kosloski, Clerk
clerk@centrallaketownship.com

Leslie Township

Sherry Feazel, Clerk
SFeazel@leslietownship.org

Morton Township

Yulanda "Yo" Bellingar, Trustee
trustee3@mortontownship.org

Lincoln Charter Township

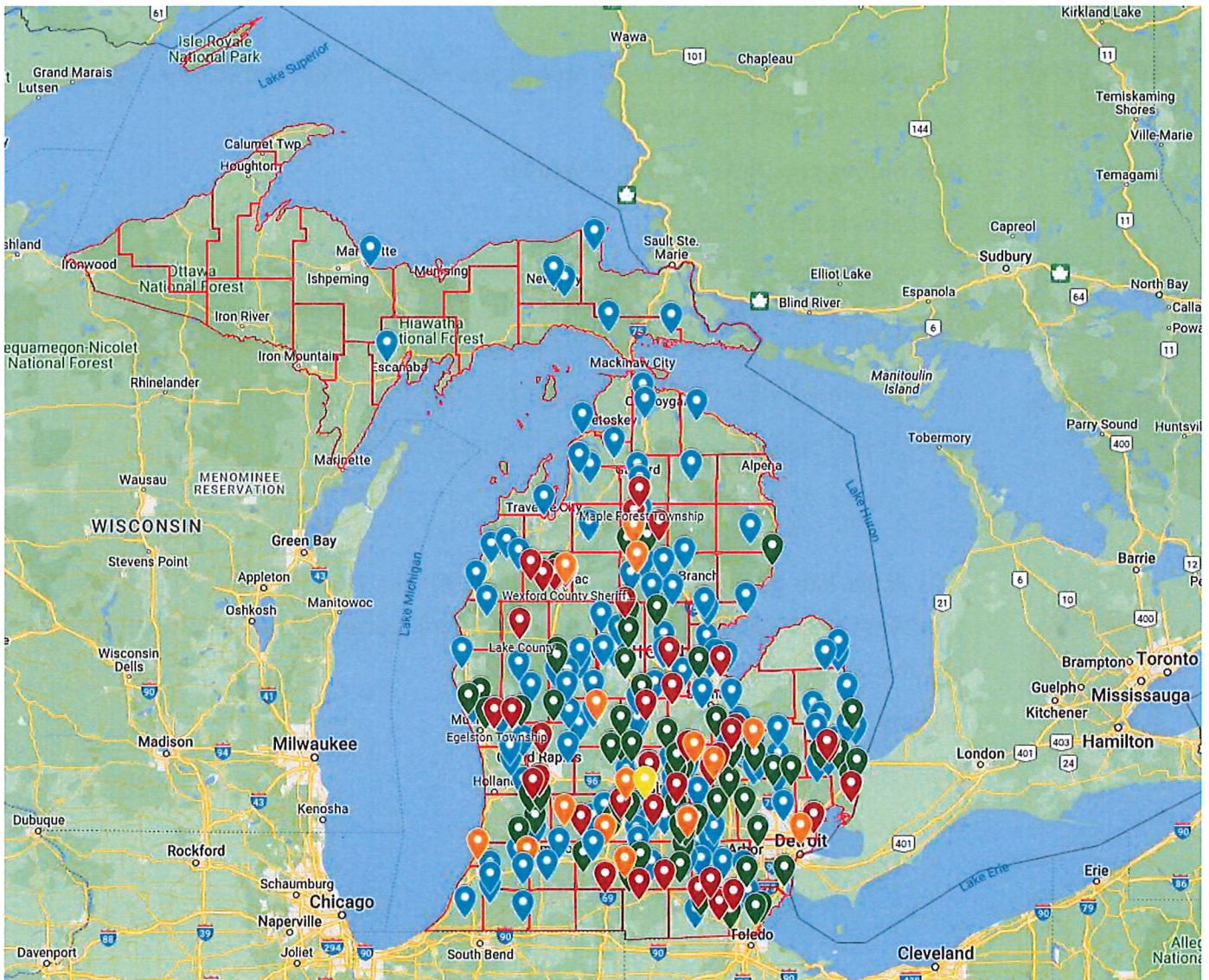
Stacy Loar-Porter, Clerk
sloar-porter@lctberrien.org

Eureka Charter Township

Linda Ruwersma, Clerk
eureka.clerk@yahoo.com

CLIENT MAP

Shumaker Group has successfully completed over 300 municipal websites throughout the state of Michigan. Many of these we continue to fully manage for the client on a long-term basis. A vast majority of these were done in WordPress in addition to the examples provided, please feel free to ask about the projects below.



TESTIMONIALS



I personally wanted to thank you for a WONDERFUL job on the Morton Township Website. It looks terrific, and I have heard many rave reviews of how nice looking it is and its ease of navigation. We are all proud of the work that you have done for us. Great job.

It has been a real pleasure working with your team. Thank you so much for making us stress free and successful!

Ann McFeggan, PMP *Morton Township*

www.mortontownship.org



I really appreciate all your help. Thank you for adding all the dates to the calendar also. You make my job much easier and go beyond what we expected. We are so happy we have your company and you supporting the Website.

Karon Hoffman, Supervisor *Clement Township*

www.clementtp.org



It is folks like you who make being in business for the past 40 years such a pleasure! You have enabled us to grow and encouraged us to be the best printer in town and for that we are deeply grateful.

Missey Trudell *Paper Image*

www.paperimage.com

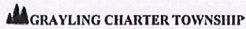
TESTIMONIALS



Kyle has gone above and beyond to get to know our organization and understand our needs!

Nicole S. Baumer *Tri-County Regional Planning Commission*

www.mitcrpc.org



I just wanted you to know how much we are enjoying our website. The fact that I can add and remove items with such ease is a huge blessing. And your training covered everything so very well. I am glad that you are a part of our team. "Thank you" is not enough to express my appreciation for all of your hard work and dedication to our project.

Nancy Davis *Grayling Charter Township*

www.twp.grayling.mi.us



Working with the entire STG team on our entire Website overhaul was amazing! Great attention to detail, timely service and top-notch communication. Kyle took the time to help us set up the most efficient hosting and email system and then knocked it out of the park with the Website design and function.

Sara Reedy *Hoffman Photography*

www.1picturelady.com



PRICING

SETUP & DESIGN ONE-TIME COST

SILVER PACKAGE\$ 2,750

- Custom, mobile-friendly Website with content management system
- Pre-development and post-development meetings and training sessions
- Up to 30 pages and 1000 linked documents (PDF, DOC, etc.) of migrated or inserted content
- Enhanced security including SSL encryption and CAPTCHA anti-spam feature
- Assistance with change from .org to .gov (if desired)
- Google Analytics and Google Search Console integration
- Search feature
- Calendar of events

GOLD PACKAGE\$ 3,250

- Fully custom, mobile-friendly Website with content management system
- Pre-development and post-development meetings and training sessions
- Up to 50 pages and 1250 linked documents (PDF, DOC, etc.) of migrated or inserted content
- Enhanced security including SSL encryption and CAPTCHA anti-spam feature
- Google Analytics and Google Search Console integration
- Assistance with change from .org to .gov (if desired)
- Fillable PDFs and digitally-submittable electronic forms
- Search feature
- Website designed with attention to ADA compliance guidelines
- Calendar of events



PRICING

PLATINUM PACKAGE.....\$ 4,250

- Fully custom, mobile-friendly Website with content management system
- Pre-development and post-development meetings and training sessions
- Up to 70 pages and 1500 linked documents (PDF, DOC, etc.) of migrated or inserted content
- Enhanced security including SSL encryption and CAPTCHA anti-spam feature
- Google Analytics and Google Search Console integration
- Assistance with change from .org to .gov (if desired)
- Fillable PDFs and digitally-submittable electronic forms
- Search feature
- Logo development
- Website designed with attention to ADA compliance guidelines
- Aerial drone video tour of a municipal park or amenity (Included in package)
- Email newsletter template setup
- Design refresh/modernization any time after the Website reaches 3 years old

OPTIONAL ADD-ONS

AERIAL DRONE PHOTOGRAPHY & VIDEOGRAPHY.....\$400

Show off your community from a new perspective with engaging photos captured from our aerial drone.



PRICING

HOSTING & MAINTENANCE YEARLY COST

OPTION A: SUPPORTED\$600/YEAR

STG will host and back up the site as well as provide ongoing technical support and training to equip you with the skills you need to update your website effectively at your convenience.

OPTION B: FULLY MANAGED\$850/YEAR

When you go with a Fully Managed Website from STG, we'll handle all the day-to-day upkeep of your Website for a fixed annual rate, so you don't have to worry about doing it yourself or having varying costs for updates and support.

With the Fully Managed plan, STG will be responsible for:

- Adding, updating, or removing content from your site based on your requests. For example, adding meeting minutes or updating the calendar of events.
- Creating new pages with content that you provide
- Installing updates to the Website platform / content management system
- Restoring site backups should anything go wrong
- Providing you with on-going support and training in case you wish to make any changes yourself



PAYMENT OPTION

YEAR 1

- Upon signing contract N/A
- Upon site launch N/A
- Within 30 days of site launch..... FULL AMOUNT

CHANGE VS. CORRECTION

At STG we do our best to be completely transparent about pricing, because you, the client, come first. However, if there is an instance where a change in pricing will occur, and for the sake of transparency, we would like to highlight this instance. We refer to it as the principle of change vs. correction; a correction meaning when we fix something that STG got wrong, versus a change which encompasses a client changing their mind in a major way. For example, if a client approves a mockup, layout, and design of a site, and then changes their mind halfway through the process, this would be considered a change. If STG miscodes the Website, or uses the wrong content, this would be considered a correction. A change is not minor design and presentation issues; it is a significant change post-final approval on an aspect of the site.

STG would charge extra for a change, and here is why: when the initial decision is made by the client on approval for a design, our developers jump into the project feet first. There are numerous hours spent on labor and intricacies of the project that cannot be recouped, and in essence, that time is wasted. This is not to say minor changes will not occur; this is not meant to nickel and dime our clients, but rather as a protection for us as a company if a major design overhaul has to occur within the middle of a project. Minor changes and corrections will of course be made at no extra charge to the client during the design phase or while your site is under a maintenance agreement. In the unlikely event that an increase in cost occurs, it will be brought to you for approval in advance.

PROJECT TIMELINE: OVERVIEW



PROJECT TIMELINE



PROJECT TIMELINE

Generally 6–12 weeks depending on client responsiveness and input

STEP 1: INITIAL MEETING

- Project Goals
- Project Timeline/Deadlines
- Design Preferences

STEP 2: DESIGN MOCKUP

- STG Design team crafts a personalized vision of the site for your approval

STEP 3: BUILDING THE SITE/CONTENT MIGRATION

- STG development team begins to program custom Website tailored to your goals and design preferences

STEP 4: FINAL MEETING

- STG meets with you to preview and test the custom Website prior to launch

STEP 5: SITE LAUNCH

- New site becomes available to the general public
- Post-launch testing done by you and STG



TERMS AND CONDITIONS

- Payment in full is expected within 30 days of the final site launch.
- We guarantee your complete satisfaction. If at any point (prior to 30 days after the launch of the site) you aren't happy with our work, you can cancel and owe nothing.
- In order to meet our delivery milestones, it is important that the client be engaged in the process and provide timely feedback when requested. While we understand that everyone gets busy, if significant delays occur while waiting for client feedback, the delivery dates may be pushed back.

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
402.000	CURRENT TAXES	271,000	271,000	270,997	295,431	295,431	312,157		351,593
403.001	ANY AND ALL OTHER TAXES			103			1,006		618
410.000	CURRENT PERSONAL PROP TAXES	15,200	15,200	14,820	15,701	15,701			
411.000	DELINQUENT REAL PROPERTY TAXES	118	118						
412.000	DELINQUENT PERSONAL PROPERTY TAXE			219					
413.000	PPT REIMBURSEMENTS (LSCA)			840			457		550
440.000	SWAMP TAX	1,500	1,500	1,632	1,500	1,500	1,715		1,500
445.020	PENALTIES & INTEREST ON CURRENT T			(2,531)					
447.000	ADMINISTRATIVE FEE 1%	113,828	113,828	120,027	119,519	119,519	131,426		119,519
477.000	CABLE TV FEE	86,400	86,400	87,759	86,400	86,400	42,875		86,400
491.000	PASSPORT FEES	1,500	1,500	3,005	1,500	1,500	3,850		1,500
566.000	GRANTS			4,233					
573.000	CONS INDUSTRY ANNUAL MAINT FE	7,800	7,800	8,383	7,800	7,800			7,800
574.000	STATE SHARED SALES TAX	426,316	426,316	479,806	487,845	487,845	407,485		490,883
607.000	CHARGES FOR SERVICES	3,010	3,010	12,573	8,000	8,000	1,692		7,368
607.001	Zoning Fees	17,600	17,600	36,533	20,000	20,000	24,390		29,244
610.000	Revenues for Escrow Account	30,000	30,000	56,830	30,000	30,000	28,693		65,546
657.000	CIVIL INFRACTION FEES	100	100	267	100	100	847		100
665.000	PENALTIES& INTEREST	3,010	3,010	1,375	1,000	1,000	4,972		1,000
665.001	INTEREST SEPTAGE RECEIVED	2,450	2,450	1,729	1,000	1,000			
667.000	RENT-PARKS	200	200	1,140	300	300	4,750		5,483
676.000	REIMBURSEMENTS	15,000	15,000	19,601	15,000	15,000	17,246		15,000
680.001	ENDOWMENT	10,000	10,000						10,000
699.000	TRANSFER IN			21,994			199,260		
999.999	MISC REVENUES			21,057					
Totals for dept 000 -		1,005,032	1,005,032	1,162,392	1,091,096	1,091,096	1,182,821		1,194,104

BUDGET REPORT FOR ACME TOWNSHIP
 Fund: 101 GENERAL FUND

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 567 - CEMETARY MAINTENANCE									
642.000	CEMETARY lot & plots	5,000	5,000	13,650	5,000	5,000	3,600	<u>5,000</u>	5,000
646.000	BURIAL FEE PAYMENTS	4,000	4,000	6,100	4,000	4,000	2,200	<u>4,000</u>	4,000
Totals for dept 567 - CEMETARY MAINTENANCE		<u>9,000</u>	<u>9,000</u>	<u>19,750</u>	<u>9,000</u>	<u>9,000</u>	<u>5,800</u>	<u><u>4,000</u></u>	<u>9,000</u>

BUDGET REPORT FOR ACME TOWNSHIP
 Fund: 101 GENERAL FUND

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		1,014,032	1,014,032	1,182,142	1,100,096	1,100,096	1,188,621		1,203,104
APPROPRIATIONS									
Dept 000									
415.003	POSTAGE FOR PASSPORTS	500	500		500		337		500
726.000	SUPPLIES & POSTAGE			860		500	630		600
810.002	FOURTH OF JULY FIREWORKS	300	300	300	300	300	300		400
810.003	GT COUNTY ROAD COMMISSION TART	10,000	10,000	9,223	15,000	15,000	7,325		20,000
810.004	TC TALUS CONTRACT SERVICES	1,000	1,000	1,000	1,200	1,200	3,378		4,067
955.000	CONTINGENCY	45,000	17,150		45,000	34,000	1,200		35,000
964.000	REIMBURSEMENTS						78		
995.000	TRANSFER TO OTHER FUNDS (OUT)		360,000	108,698			270,000		
Totals for dept 000 -		56,800	388,950	120,081	62,000	51,000	283,248		60,567

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 101 - TOWNSHIP BOARD OF TRUSTEES									
702.000	SALARIES	37,700	37,700	38,794	37,700	37,700	34,508		47,700
703.001	SECRETARY	36,100	36,100	35,466	37,648	37,648	35,125		38,853
705.001	PER DIEM TRUSTEES	300	300		300	300			300
711.000	INSURANCE	7,000	7,000	6,456	7,000	7,000	6,325		7,000
714.000	FICA LOCAL SHARE	5,800	5,800	5,825	6,300	6,300	5,601		6,510
726.000	SUPPLIES/POSTAGE	1,800	1,800	756	1,500	1,500	996		1,500
801.000	ACCOUNTING & AUDIT	15,000	15,000	14,800	18,000	18,000	14,550		18,000
801.001	INTERNAL ACCOUNTANT	600	600	1,620	1,000	1,000	1,150		1,000
802.001	ATTORNEY SERVICES LITIGATION	1,200	1,200	7,896	2,000	2,000	7,968		5,000
802.002	ATTORNEY SERVICES	15,000	15,000	17,523	18,000	18,000	14,701		18,000
803.001	PLANNING CONSULTANT			3,698					
804.000	SOFTWARE SUPPORT & PROCESSIN	20,000	20,000	10,425	15,000	15,000	8,293		15,000
804.001	BSA SOFTWARE SUPPORT	6,500	6,500	4,478	10,000	10,000	7,204		10,000
808.003	ENGINEERING SERVICES	25,000	25,000	9,768	20,000	20,000			20,000
810.001	CONTRACTED COMMUNITY SERVICES	5,000	5,000	200	5,000	5,000			5,000
860.000	TRAVEL & MILEAGE	200	200		200	200			200
874.000	RETIREMENT/PENSION	4,000	4,000	4,194			4,227		5,000
900.000	PUBLICATIONS	2,800	2,800	3,638	2,500	2,500	2,397		2,500
956.000	MISCELLANEOUS						104		200
958.000	EDUCATION/TRAINING/CONVENTION	300	300	98	300	300	465		1,000
960.000	dues subscriptions	6,400	6,400	6,907	7,000	7,000	7,804		8,500
Totals for dept 101 - TOWNSHIP BOARD OF TRUSTEES		190,700	190,700	172,542	189,448	189,448	151,418		211,263

* NOTES TO BUDGET: DEPARTMENT 101 TOWNSHIP BOARD OF TRUSTEES

702.000	SALARIES								
		FOOTNOTE AMOUNTS: \$650.00 PER MONTH OR \$7,800.00 FOR TRUSTEES SALARIES EXTRA DUTIES TREASURER \$1,000.00 CLERK \$3,000.00 SUPERVISOR \$7,000.00							47,700
703.001	SECRETARY								
		FOOTNOTE AMOUNTS: 3.2% COL 37648.00 TO 38853.00 DEPT '101' TOTAL							38,853
									86,553

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 171 - SUPERVISOR EXPENDITURES									
702.000	SALARIES	45,580	45,580	46,476	51,795	51,795	47,691		53,453
711.000	INSURANCE	13,000	13,000	7,167	4,000	4,000	3,692		4,000
714.000	FICA LOCAL SHARE	3,650	3,650	3,446	3,650	3,650	3,931		4,000
726.000	SUPPLIES & POSTAGE	50	50						
860.000	TRAVEL & MILEAGE	500	500	255	500	500	255		1,000
874.000	RETIREMENT/PENSION	4,500	4,500	4,754	5,000	5,000	5,138		5,200
958.000	EDUCATION/TRAINING/CONVENTION	1,500	1,500	445	1,500	1,500	639		1,500
Totals for dept 171 - SUPERVISOR EXPENDITURES		68,780	68,780	62,543	66,445	66,445	61,346		69,153

* NOTES TO BUDGET: DEPARTMENT 171 SUPERVISOR EXPENDITURES

702.000	SALARIES									
		FOOTNOTE AMOUNTS:								
		3.2% COL INCREASE								53,453
		DEPT '171' TOTAL								53,453

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 215 - CLERK'S	EXPENDITURES								
702.000	SALARIES	45,580	45,580	46,476	51,795	51,795	47,691	55,097	55,097
703.000	WAGES DEPUTY/SEC/PRT TIME	28,000	35,050	35,633	30,436	30,436	28,048	32,897	32,897
711.000	INSURANCE	12,900	12,900	7,693	13,932	13,932	6,184	15,325	15,325
714.000	FICA LOCAL SHARE	5,735	6,535	6,423	6,535	6,535	5,711	6,744	6,744
726.000	SUPPLIES & POSTAGE	700	700	462	500	500	273	500	500
860.000	TRAVEL & MILEAGE	1,000	1,000		1,000	1,000	182	1,000	1,000
874.000	RETIREMENT/PENSION	7,030	7,030	1,487			2,343	7,030	8,000
958.000	EDUCATION/TRAINING/CONVENTION	1,500	1,500	432	1,500	1,500	755	1,500	1,500
Totals for dept 215 - CLERK'S EXPENDITURES		102,445	110,295	98,606	105,698	105,698	91,187		121,063

* NOTES TO BUDGET: DEPARTMENT 215 CLERK'S EXPENDITURES

702.000	SALARIES							55,097	
	FOOTNOTE AMOUNTS:								
	3.2% COL INCREASE, 8 ADDT'L DAYS OF WORK FOR 2 ELECTIONS DUE TO 9 DAYS EARLY VOTING (64 HRS X \$25.70 HRLY=\$1,645 ADD TO YRLY SALARY=\$3,302								
703.000	WAGES DEPUTY/SEC/PRT TIME							32,897	
	FOOTNOTE AMOUNTS:								
	3.2% COL INCREASE, 8 ADDT'L DAYS OF WORK FOR 2 ELECTIONS DUE TO 9 DAYS EARLY VOTING (64 HRS X \$23.23 HRLY=\$1,487 ADD TO YRLY SALARY=\$2,461								
711.000	INSURANCE							15,325	
	FOOTNOTE AMOUNTS:								
	ESTIMATING A 10% INCREASE PER GREAT NORTHERN BENEFITS								
714.000	FICA LOCAL SHARE							6,744	
	FOOTNOTE AMOUNTS:								
	BASED ON A 3.2% INCREASE								
	DEPT '215' TOTAL							110,063	

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 247 - BOARD OF REVIEW									
702.000	SALARIES	1,500	1,500	653	1,500	1,500	492		1,500
714.000	FICA LOCAL SHARE	100	100	16	100	100	38		100
900.000	PUBLICATIONS	50	50	49	75	75	33		75
956.000	MISCELLANEOUS	160	160	114	160	160	106		200
958.000	EDUCATION/TRAINING/CONVENTIONS	250	250	420	250	250	325		400
Totals for dept 247 - BOARD OF REVIEW		2,060	2,060	1,252	2,085	2,085	994		2,275

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 253 - TREASURER'S EXPENDITURES									
702.000	SALARIES	27,046	27,046	27,560	29,399	29,399	27,092	31,000	30,340
703.000	WAGES DEPUTY/SEC/PRT TIME	31,820	31,820	32,425	34,588	34,588	31,874	36,500	35,695
711.000	INSURANCE	4,000	4,000	4,000	4,000	4,000	3,692	4,000	4,000
714.000	FICA LOCAL SHARE	4,700	4,700	4,804	5,100	5,100	4,793	5,300	5,263
726.000	SUPPLIES & POSTAGE	5,600	7,600	6,828	5,600	5,600	4,266	6,000	6,000
860.000	TRAVEL & MILEAGE	200	200		200	200		300	300
874.000	RETIREMENT/PENSION	5,887	5,887	6,280	6,000	6,000	6,266	6,750	7,040
958.000	EDUCATION/TRAINING/CONVENTION	400	400		500	500	415	500	500
Totals for dept 253 - TREASURER'S EXPENDITURES		79,653	81,653	81,897	85,387	85,387	78,398		89,138

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 257 - ASSESSOR'S EXPENDITURES									
702.000	SALARIES	5,830	5,830	5,830	5,830	5,830	5,344		5,830
714.000	FICA LOCAL SHARE	450	450	446	450	450	409		500
726.000	SUPPLIES & POSTAGE	3,500	3,500	2,772	3,500	3,500	2,784		3,500
807.001	ASSESSING CONTRACT SERVICES	49,050	49,050	48,660	50,540	50,540	45,975		54,300
808.004	ASSESSOR'S EVALUATION SERVICES	3,000	3,000	3,012	3,100	3,100			3,200
Totals for dept 257 - ASSESSOR'S EXPENDITURES		61,830	61,830	60,720	63,420	63,420	54,512		67,330

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 262 - ELECTION	EXPENDITURES								
702.000	SALARIES	11,500	11,500	10,095	12,550	12,550	4,834	24,040	24,040
714.000	FICA LOCAL SHARE	350	350	21	450	450		865	865
726.000	SUPPLIES & POSTAGE	9,500	9,500	7,560	21,075	21,075	15,837	10,000	10,000
802.002	ATTORNEY SERVICES						372		
900.000	PUBLICATIONS	200	200	178	350	350	104	350	350
Totals for dept 262 - ELECTION EXPENDITURES		21,550	21,550	17,854	34,425	34,425	21,147		35,255

* NOTES TO BUDGET: DEPARTMENT 262 ELECTION EXPENDITURES

702.000	SALARIES								
FOOTNOTE AMOUNTS:									
9 DAYS EARLY VOTING, ELECTION DAY (BOTH FOR 2 ELECTIONS) AND REQUIRED TRAINING FOR ALL ELECTION INSPECTORS								24,040	
DEPT '262' TOTAL								24,040	

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 265 - TOWNHALL EXPENDITURES									
714.000	FICA LOCAL SHARE						17		
726.000	SUPPLIES & POSTAGE	3,000	3,000	3,074	3,300	3,300	3,401		3,500
851.000	CABLE INTERNET SERVICES	4,000	4,000	4,584	4,500	4,500	4,267		4,500
874.000	RETIREMENT/PENSION						22		
920.000	ELECTRIC UTILITIES TOWNHALL	18,200	18,200	13,755	18,200	18,200	12,578		18,200
921.000	STREET LIGHTS	12,000	12,000	10,976	12,000	12,000	8,966		12,000
922.000	DTE GAS	3,800	3,800	4,826	4,000	4,000	4,358		5,000
923.000	SEWER TOWNSHIP HALL	720	720	720	720	720	691		1,000
930.000	REPAIRS & MAINT	20,000	20,000	9,264	20,000	20,000	9,617		10,000
970.000	CAPITAL OUTLAY	20,000	10,000	379	20,000	20,000	7,538		20,000
Totals for dept 265 - TOWNHALL EXPENDITURES		81,720	71,720	47,578	82,720	82,720	51,455		74,200

BUDGET REPORT FOR ACME TOWNSHIP
 Fund: 101 GENERAL FUND

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 567 - CEMETARY MAINTENANCE									
726.000	SUPPLIES & POSTAGE	400	400	241	400	400	311	400	400
810.000	CONTRACTED EMPLOYEE SERVICES	7,000	7,000	5,900	7,000	7,000	2,900	7,000	7,000
930.000	REPAIRS & MAINT	3,000	3,000	2,700	3,000	3,000	2,309	3,000	3,000
Totals for dept 567 - CEMETARY MAINTENANCE		10,400	10,400	8,841	10,400	10,400	5,520		10,400

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 701 - PLANNING & ZONING EXPENDITURES									
702.001	PLANNING & ZONING ASSISTANT	30,000	30,000	15,025	32,610	32,610	30,051	33,654	33,654
702.002	PLANNING & ZONING ADMINISTRATOR	65,826	65,826	67,090	71,553	71,553	65,939	73,843	73,843
705.000	PER DIEM PLANNING/ZBA	11,000	11,000	9,340	11,000	11,000	4,180	11,000	11,000
711.000	INSURANCE	9,250	9,250	9,468	10,036	10,036	9,331		11,040
714.000	FICA LOCAL SHARE	7,400	7,400	6,373	8,029	8,029	7,204		8,350
726.000	SUPPLIES & POSTAGE	300	300	75	300	300	244	300	300
726.001	POSTAGE T & A			50	100	100	6		8
802.001	ATTORNEY SERVICES LITIGATION	500	500		500	500		500	500
802.002	ATTORNEY SERVICES	12,000	12,000	11,871	18,000	18,000	7,931	18,000	18,000
802.003	ATTORNEY T & A	3,000	3,000	3,315	4,000	4,000	123	4,000	4,147
803.000	PLANNER SERVICES	7,000	7,000	505	7,000	7,000	5,123	7,000	7,000
803.001	PLANNING CONSULTANT	12,500	12,500		12,500	12,500	3,558	12,500	12,500
803.005	PLANNING & CONSULTANT T & A	12,000	12,000	40,830	19,400	19,400	17,171	19,400	34,621
803.006	STAFF REVIEW T & A	1,800	1,800	2,693	2,500	2,500	700	2,500	3,343
804.000	SOFTWARE SUPPORT & PROCESSIN	1,500	1,500	636	1,000	1,000	699	1,000	1,000
808.003	ENGINEERING SERVICES	3,000	3,000		3,000	3,000		3,000	3,000
808.004	ENGINEERING SERVICES T&A	3,000	3,000		3,000	3,000	3,580	4,000	8,310
860.000	TRAVEL & MILEAGE	700	700		500	500		700	700
874.000	RETIREMENT/PENSION	6,583	6,583	8,019		11,000	9,599		11,500
900.000	PUBLICATIONS	2,100	2,100	274	2,000	2,000	164	2,000	1,000
900.001	PUBLICATIONS T & A	1,000	1,000	680	1,000	1,000	815	1,000	1,328
949.000	RENTAL OF SPACE	300	300		300	300	500	300	300
956.000	MISCELLANEOUS	100	100		100	100	578	300	200
958.000	EDUCATION/TRAINING/CONVENTION	2,000	2,000	890	2,000	2,000	360	2,000	2,000
960.000	dues subscriptions	800	800		800	800		800	500
964.000	REIMBURSEMENTS	2,500	2,500	6,099	2,500	2,500	2,171	2,500	3,638
Totals for dept 701 - PLANNING & ZONING EXPENDITUR		196,159	196,159	183,233	213,728	224,728	170,027		251,782

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 865 - INSURANCE									
711.000	INSURANCE	15,500	15,500	14,556	15,500	15,500	14,291		15,500
Totals for dept 865 - INSURANCE		15,500	15,500	14,556	15,500	15,500	14,291		15,500

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 901 - CAPITAL IMPROVEMENTS									
930.000	MAINT & PARKS EXPENDITURES	9,000	9,000	6,199					10,000
975.000	TWNHALL CAPITAL IMPROVE	11,000	11,000		11,000	11,000	1,316		20,000
	Totals for dept 901 - CAPITAL IMPROVEMENTS	<u>20,000</u>	<u>20,000</u>	<u>6,199</u>	<u>11,000</u>	<u>11,000</u>	<u>1,316</u>		<u>30,000</u>
* NOTES TO BUDGET: DEPARTMENT 901 CAPITAL IMPROVEMENTS									
930.000	MAINT & PARKS EXPENDITURES								
	FOOTNOTE AMOUNTS:								10,000
	FOR FUTURE PURCHASE OF A TRUCK								
	DEPT '901' TOTAL								10,000
TOTAL APPROPRIATIONS		<u>997,863</u>	<u>1,329,863</u>	<u>948,748</u>	<u>1,032,570</u>	<u>1,032,570</u>	<u>1,057,636</u>		<u>1,130,259</u>
NET OF REVENUES/APPROPRIATIONS - FUND 101		16,169	(315,831)	233,394	67,526	67,526	130,985	(447,395)	72,845
BEGINNING FUND BALANCE		2,046,152	2,046,152	2,046,152	2,257,548	2,257,548	2,257,548	2,388,533	2,388,533
FUND BALANCE ADJUSTMENTS		(21,994)	(21,994)	(21,994)					
ENDING FUND BALANCE		2,040,327	1,708,327	2,257,552	2,325,074	2,325,074	2,388,533	1,941,138	2,461,378

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
402.000	CURRENT TAXES	995,870	1,052,198	1,052,198	1,147,393	1,147,393	1,150,717		1,365,458
427.001	CURRENT PROPERTY TAX AMBULANCE	210,664	210,664						
	Totals for dept 000 -	<u>1,206,534</u>	<u>1,262,862</u>	<u>1,052,198</u>	<u>1,147,393</u>	<u>1,147,393</u>	<u>1,150,717</u>		<u>1,365,458</u>

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		1,206,534	1,262,862	1,052,198	1,147,393	1,147,393	1,150,717		1,365,458
APPROPRIATIONS									
Dept 000									
805.000	METRO FIRE CONTRACT	995,869	1,050,869	1,049,947	1,147,393	1,147,393	1,200,464		1,365,458
Totals for dept 000 -		995,869	1,050,869	1,049,947	1,147,393	1,147,393	1,200,464		1,365,458
TOTAL APPROPRIATIONS		995,869	1,050,869	1,049,947	1,147,393	1,147,393	1,200,464		1,365,458
NET OF REVENUES/APPROPRIATIONS - FUND 206		210,665	211,993	2,251			(49,747)		
BEGINNING FUND BALANCE		24,542	24,542	24,542	26,793	26,793	26,793	(22,954)	(22,954)
ENDING FUND BALANCE		235,207	236,535	26,793	26,793	26,793	(22,954)	(22,954)	(22,954)

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
402.000	CURRENT PROPERTY TAXES	95,756	95,756	95,641	104,347	104,347	104,597		124,133
699.000	TRANSFER IN		10,000	10,000	11,000	11,000			10,000
999.999	MISC REVENUES	11,000	11,000						
Totals for dept 000 -		<u>106,756</u>	<u>116,756</u>	<u>105,641</u>	<u>115,347</u>	<u>115,347</u>	<u>104,597</u>		<u>134,133</u>

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		106,756	116,756	105,641	115,347	115,347	104,597		134,133
APPROPRIATIONS									
Dept 000									
806.000	COMMUNITY POLICING CONTRACT	89,500	89,500	95,204	94,000	94,000	74,171		102,000
956.000	MISCELLANEOUS	1,500	1,500	750	1,500	1,500	1,500		2,500
Totals for dept 000 -		91,000	91,000	95,954	95,500	95,500	75,671		104,500
TOTAL APPROPRIATIONS		91,000	91,000	95,954	95,500	95,500	75,671		104,500
NET OF REVENUES/APPROPRIATIONS - FUND 207		15,756	25,756	9,687	19,847	19,847	28,926		29,633
BEGINNING FUND BALANCE		40,676	40,676	40,676	50,362	50,362	50,362	79,288	79,288
ENDING FUND BALANCE		56,432	66,432	50,363	70,209	70,209	79,288	79,288	108,921

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
674.000	CONTRIBUTIONS FROM RESIDENTS	3,000	3,000	4,695	3,000	3,000	14,189		19,669
680.001	ENDOWMENT-BAYSIDE	10,000	10,000	10,930	10,500	10,500	11,160		10,500
	Totals for dept 000 -	<u>13,000</u>	<u>13,000</u>	<u>15,625</u>	<u>13,500</u>	<u>13,500</u>	<u>25,349</u>		<u>30,169</u>

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		13,000	13,000	15,625	13,500	13,500	25,349		30,169
APPROPRIATIONS									
Dept 000									
930.000	REPAIRS & MAINT	5,000	5,000	415	5,000	5,000	454		5,000
Totals for dept 000 -		5,000	5,000	415	5,000	5,000	454		5,000
TOTAL APPROPRIATIONS		5,000	5,000	415	5,000	5,000	454		5,000
NET OF REVENUES/APPROPRIATIONS - FUND 208		8,000	8,000	15,210	8,500	8,500	24,895		25,169
BEGINNING FUND BALANCE		44,070	44,070	44,070	59,280	59,280	59,280	84,175	84,175
ENDING FUND BALANCE		52,070	52,070	59,280	67,780	67,780	84,175	84,175	109,344

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
402.000	CURRENT PROPERTY TAXES	185,000	185,000	210,428	229,446	229,446	218,827		273,092
	Totals for dept 000 -	185,000	185,000	210,428	229,446	229,446	218,827		273,092

BUDGET REPORT FOR ACME TOWNSHIP
 Fund: 210 AMBULANCE FUND

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		185,000	185,000	210,428	229,446	229,446	218,827		273,092
APPROPRIATIONS									
Dept 000									
810.000	CONTRACTED EMPLOYEE SERVICES	185,000	185,000	185,000	185,000	185,000	321,100		228,600
Totals for dept 000 -		185,000	185,000	185,000	185,000	185,000	321,100		228,600
TOTAL APPROPRIATIONS		185,000	185,000	185,000	185,000	185,000	321,100		228,600
NET OF REVENUES/APPROPRIATIONS - FUND 210				25,428	44,446	44,446	(102,273)		44,492
BEGINNING FUND BALANCE		105,073	105,073	105,073	130,501	130,501	130,501	28,228	28,228
ENDING FUND BALANCE		105,073	105,073	130,501	174,947	174,947	28,228	28,228	72,720

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
478.000	LIQUOR LICENSE FEES	11,500	11,500	12,081	12,000	12,000	22,446		11,000
665.000	INTEREST ON INVESTMENTS	3	3						
Totals for dept 000 -		<u>11,503</u>	<u>11,503</u>	<u>12,081</u>	<u>12,000</u>	<u>12,000</u>	<u>22,446</u>		<u>11,000</u>

BUDGET REPORT FOR ACME TOWNSHIP
 Fund: 212 LIQUOR FUND

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		11,503	11,503	12,081	12,000	12,000	22,446		11,000
APPROPRIATIONS									
Dept 000									
995.000	TRANSFER TO OTHER FUNDS (OUT)	11,000	11,000	10,000	11,000	11,000			11,000
Totals for dept 000 -		11,000	11,000	10,000	11,000	11,000			11,000
TOTAL APPROPRIATIONS		11,000	11,000	10,000	11,000	11,000			11,000
NET OF REVENUES/APPROPRIATIONS - FUND 212		503	503	2,081	1,000	1,000	22,446		
BEGINNING FUND BALANCE		2,217	2,217	2,217	4,298	4,298	4,298	26,744	26,744
ENDING FUND BALANCE		2,720	2,720	4,298	5,298	5,298	26,744	26,744	26,744

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
402.000	CURRENT PROPERTY TAXES	276,435	276,435	284,327	309,700	309,700	310,492		
411.000	DELINQUENT REAL PROPERTY TAXES			157					
567.000	STATE OF MICHIGAN-GRANT FARMLAND			475,750					
665.000	PENALTIES& INTEREST	600	600	685	600	600	44		52
Totals for dept 000 -		277,035	277,035	760,919	310,300	310,300	310,536		52

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		277,035	277,035	760,919	310,300	310,300	310,536		52
APPROPRIATIONS									
Dept 000									
802.002	ATTORNEY SERVICES	8,000	8,000	3,750	8,000	8,000	2,386		2,000
810.000	CONTRACTED EMPLOYEE SERVICES	31,750	31,750	32,250	35,000	35,000	5,000		5,500
811.000	APPRAISAL EXPENSES	8,200	8,200	4,500	8,200	8,200	4,955		
963.000	BANK CHARGES						150		
967.000	CLOSING EXPENSES	15,000	15,000	3,502	15,000	15,000	1,292		
991.225	PDR OPTION PAYMENTS TO LANDOW	220,000	870,000	827,250	240,000	240,000	201,977		
Totals for dept 000 -		282,950	932,950	871,252	306,200	306,200	215,760		7,500
TOTAL APPROPRIATIONS		282,950	932,950	871,252	306,200	306,200	215,760		7,500
NET OF REVENUES/APPROPRIATIONS - FUND 225		(5,915)	(655,915)	(110,333)	4,100	4,100	94,776		(7,448)
BEGINNING FUND BALANCE		1,502,466	1,502,466	1,502,466	1,392,133	1,392,133	1,392,133	1,486,909	1,486,909
ENDING FUND BALANCE		1,496,551	846,551	1,392,133	1,396,233	1,396,233	1,486,909	1,486,909	1,479,461

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
573.000	FEDERAL GRANT (ARPA)	247,855	247,855			497,700	497,700		
	Totals for dept 000 -	247,855	247,855			497,700	497,700		

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		247,855	247,855			497,700	497,700		
APPROPRIATIONS									
Dept 000									
995.000	TRANSFER TO OTHER FUNDS (OUT)					497,700	497,700		
Totals for dept 000 -						497,700	497,700		
TOTAL APPROPRIATIONS						497,700	497,700		
NET OF REVENUES/APPROPRIATIONS - FUND 282		247,855	247,855						
BEGINNING FUND BALANCE									
ENDING FUND BALANCE		247,855	247,855						

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
665.000	INTEREST ON INVESTMENTS			1		1			1
	Totals for dept 000 -			1		1			1
TOTAL ESTIMATED REVENUES									
				1		1			1
NET OF REVENUES/APPROPRIATIONS - FUND 401									
				1		1			1
	BEGINNING FUND BALANCE	1,388	1,388	1,388	1,389	1,389	1,389	1,389	1,389
	ENDING FUND BALANCE	1,388	1,388	1,389	1,389	1,390	1,389	1,389	1,390

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
566.000	MI NATIONAL RESOURCE TRUST- STATE			159,091	140,909	140,909			
566.001	MI NATIONAL RESOURCE TRUST FUND	300,000	300,000	110,909					
566.002	IRON BELLE TRAIL FUND	325,000	325,000	300,000					
674.001	TART TRAIL	786,218	786,218	430,000	27,700	27,700			
699.000	TRANSFER IN			30,000					
Totals for dept 000 -		<u>1,411,218</u>	<u>1,411,218</u>	<u>1,030,000</u>	<u>168,609</u>	<u>168,609</u>			

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		1,411,218	1,411,218	1,030,000	168,609	168,609			
APPROPRIATIONS									
Dept 000									
803.000	PLANNER SERVICES	25,000	25,000	15,918					
832.000	PARKS & RECREATION EXPENDITURE	1,313,100	1,440,000	1,120,927					
995.000	TRANSFER TO OTHER FUNDS (OUT)				300,000	300,000			
998.001	MAINTENANCE-ACT		27,500	27,500			(27,500)		
Totals for dept 000 -		1,338,100	1,492,500	1,164,345	300,000	300,000	(27,500)		
TOTAL APPROPRIATIONS		1,338,100	1,492,500	1,164,345	300,000	300,000	(27,500)		
NET OF REVENUES/APPROPRIATIONS - FUND 405		73,118	(81,282)	(134,345)	(131,391)	(131,391)	27,500		
BEGINNING FUND BALANCE		135,246	135,246	135,246	902	902	902	28,402	28,402
ENDING FUND BALANCE		208,364	53,964	901	(130,489)	(130,489)	28,402	28,402	28,402

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
679.000	GRAND TRAVERSE BAND 2%			25,000	25,000	25,000			
699.000	TRANSFER IN		25,000						
Totals for dept 000 -			25,000	25,000	25,000	25,000			

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES			25,000	25,000	25,000	25,000			
APPROPRIATIONS									
Dept 000									
808.000	ENGINEERING SERVICES		20,000		20,000	20,000			
Totals for dept 000 -			20,000		20,000	20,000			
TOTAL APPROPRIATIONS			20,000		20,000	20,000			
NET OF REVENUES/APPROPRIATIONS - FUND 406			5,000	25,000	5,000	5,000			
BEGINNING FUND BALANCE					25,000	25,000	25,000	25,000	25,000
ENDING FUND BALANCE			5,000	25,000	30,000	30,000	25,000	25,000	25,000

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
676.000	REIMBURSEMENTS						5,000		
676.002	REIMBURSEMENT METRO NON OPERATING			1,849					
699.000	TRANSFER IN		70,000	78,698	60,000	60,000			
Totals for dept 000 -			70,000	80,547	60,000	60,000	5,000		

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES			70,000	80,547	60,000	60,000	5,000		
APPROPRIATIONS									
Dept 000									
802.002	ATTORNEY SERVICES		12,000	13,068	10,000	10,000	14,990		
803.000	PLANNER SERVICES		5,000	1,344	5,000	5,000			
832.000	CONTRACT SERVICES		18,000	9,500	40,000	40,000			
995.000	TRANSFER TO OTHER FUNDS (OUT)						36,700		
Totals for dept 000 -			35,000	23,912	55,000	55,000	51,690		
TOTAL APPROPRIATIONS			35,000	23,912	55,000	55,000	51,690		
NET OF REVENUES/APPROPRIATIONS - FUND 407			35,000	56,635	5,000	5,000	(46,690)		
BEGINNING FUND BALANCE					56,635	56,635	56,635	9,945	9,945
ENDING FUND BALANCE			35,000	56,635	61,635	61,635	9,945	9,945	9,945

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
699.000	TRANSFER IN					804,400	804,400		580,000
Totals for dept 000 -						804,400	804,400		580,000

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES						804,400	804,400		580,000
APPROPRIATIONS									
Dept 000									
802.002	ATTORNEY SERVICES					5,000	7,030		5,000
808.000	ENGINEERING SERVICES					25,000	37,824		24,000
832.000	CONTRACT SERVICES					5,000	8,080		50,000
967.000	PROJ COSTS CLOSING COSTS					2,500	313		377
970.000	CAPITAL OUTLAY					765,200	688,675		
975.000	TWNHALL CAPITAL IMPROVE								550,000
995.000	TRANSFER TO OTHER FUNDS (OUT)						5,000		
Totals for dept 000 -						802,700	746,922		629,377
TOTAL APPROPRIATIONS						802,700	746,922		629,377
NET OF REVENUES/APPROPRIATIONS - FUND 408						1,700	57,478		(49,377)
BEGINNING FUND BALANCE								57,478	57,478
ENDING FUND BALANCE						1,700	57,478	57,478	8,101

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
492.000	USAGE&CONNECTION FEES	902,640	902,640	1,016,566	902,640	902,640	973,268		800,000
633.000	REPLACEMENT	2,500	2,500		2,500	2,500			
634.000	IMPROVEMENTS	21,500	21,500		25,000	25,000			
665.000	INTEREST & FEES	2,600	2,600	2,896	2,600	2,600	806		2,600
Totals for dept 000 -		929,240	929,240	1,019,462	932,740	932,740	974,074		802,600

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 550 - HOPE VILLAGE- WATER									
665.000	PENALTIES& INTEREST						2,375		
Totals for dept 550 - HOPE VILLAGE- WATER							2,375		

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		929,240	929,240	1,019,462	932,740	932,740	976,449		802,600
APPROPRIATIONS									
Dept 000									
802.002	ATTORNEY SERVICES	1,000	1,000						
808.003	ENGINEERING SERVICES	34,500	34,500	6,398	70,000	70,000	46,930		70,000
930.000	OPERATING & MAINT EXP	750,000	750,000	425,265	600,000	600,000	570,982		617,138
930.002	HOCH ROAD #697 EXP	1,200	1,200	437			385		
963.000	BANK CHARGES			179	15	15	239		
968.000	DEPRECIATION			275,828					
Totals for dept 000 -		786,700	786,700	708,107	670,015	670,015	618,536		687,138
TOTAL APPROPRIATIONS		786,700	786,700	708,107	670,015	670,015	618,536		687,138
NET OF REVENUES/APPROPRIATIONS - FUND 590		142,540	142,540	311,355	262,725	262,725	357,913		115,462
BEGINNING FUND BALANCE		9,019,339	9,019,339	9,019,339	9,330,696	9,330,696	9,330,696	9,688,609	9,688,609
ENDING FUND BALANCE		9,161,879	9,161,879	9,330,694	9,593,421	9,593,421	9,688,609	9,688,609	9,804,071

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 550 - HOPE VILLAGE- WATER									
492.000	USAGE&CONNECTION FEES	14,749	14,749	14,761	14,749	14,749	12,415		15,000
665.000	PENALTIES& INTEREST			17			79		
Totals for dept 550 - HOPE VILLAGE- WATER		14,749	14,749	14,778	14,749	14,749	12,494		15,000

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		14,749	14,749	14,778	14,749	14,749	12,494		15,000
APPROPRIATIONS									
Dept 000									
968.000	DEPRECIATION			3,540					
Totals for dept 000 -				3,540					

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS									
Dept 550 - HOPE VILLAGE- WATER									
930.000	OPERATING & MAINT EXP	12,700	12,700	11,723	12,700	12,700	14,433		13,500
963.000	BANK CHARGES			1			7		1
Totals for dept 550 - HOPE VILLAGE- WATER		<u>12,700</u>	<u>12,700</u>	<u>11,724</u>	<u>12,700</u>	<u>12,700</u>	<u>14,440</u>		<u>13,501</u>
TOTAL APPROPRIATIONS		<u>12,700</u>	<u>12,700</u>	<u>15,264</u>	<u>12,700</u>	<u>12,700</u>	<u>14,440</u>		<u>13,501</u>
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,049	2,049	(486)	2,049	2,049	(1,946)		1,499
BEGINNING FUND BALANCE		103,676	103,676	103,676	103,189	103,189	103,189	101,243	101,243
ENDING FUND BALANCE		105,725	105,725	103,190	105,238	105,238	101,243	101,243	102,742

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
404.000	ASSESSMENTS CURRENT	48,071	48,071	46,311	47,700	47,700	59,816		47,700
404.100	PREPAID ASSESSMENTS			7,666			4,720		5,000
474.000	INTEREST ON SPECIAL ASSESSMENTS	15,220	15,220	14,662	13,000	13,000			13,000
Totals for dept 000 -		63,291	63,291	68,639	60,700	60,700	64,536		65,700

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		63,291	63,291	68,639	60,700	60,700	64,536		65,700
APPROPRIATIONS									
Dept 000									
991.000	DEBT PAYMENT TO COUNTY	65,000	65,000	65,000	65,000	65,000	65,000		65,000
993.000	INTEREST on BONDS	18,075	18,075	18,575	17,000	17,500	17,031		16,500
Totals for dept 000 -		83,075	83,075	83,575	82,000	82,500	82,031		81,500
TOTAL APPROPRIATIONS		83,075	83,075	83,575	82,000	82,500	82,031		81,500
NET OF REVENUES/APPROPRIATIONS - FUND 863		(19,784)	(19,784)	(14,936)	(21,300)	(21,800)	(17,495)		(15,800)
BEGINNING FUND BALANCE		288,564	288,564	288,564	273,628	273,628	273,628	256,133	256,133
ENDING FUND BALANCE		268,780	268,780	273,628	252,328	251,828	256,133	256,133	240,333

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
Dept 000									
404.000	ASSESSMENTS CURRENT	21,310	21,310	20,962	21,381	21,381	26,736		27,000
404.100	PREPAID ASSESSMENTS			5,581			10,462		
445.000	DEL PERSN INT /PENALTY				6,277	6,277			
474.000	INTEREST ON SPECIAL ASSESSMENTS			6,697					
Totals for dept 000 -		21,310	21,310	33,240	27,658	27,658	37,198		27,000

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2022-23	2022-23	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 06/30/24	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES									
TOTAL ESTIMATED REVENUES		21,310	21,310	33,240	27,658	27,658	37,198		27,000
APPROPRIATIONS									
Dept 000									
991.000	DEBT PAYMENT TO COUNTY	25,000	25,000		25,000	25,000	24,988		25,000
993.000	INTEREST on BONDS	7,000	7,000		6,500	6,500	6,997		7,000
Totals for dept 000 -		32,000	32,000		31,500	31,500	31,985		32,000
TOTAL APPROPRIATIONS		32,000	32,000		31,500	31,500	31,985		32,000
NET OF REVENUES/APPROPRIATIONS - FUND 864		(10,690)	(10,690)	33,240	(3,842)	(3,842)	5,213		(5,000)
BEGINNING FUND BALANCE		22,450	22,450	22,450	55,689	55,689	55,689	60,902	60,902
ENDING FUND BALANCE		11,760	11,760	55,690	51,847	51,847	60,902	60,902	55,902
ESTIMATED REVENUES - ALL FUNDS		5,501,523	5,662,851	5,610,701	4,217,538	5,519,639	5,418,870	9,000	4,507,309
APPROPRIATIONS - ALL FUNDS		4,821,257	6,067,657	5,156,519	3,953,878	5,254,778	4,886,889	456,395	4,295,833
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		680,266	(404,806)	454,182	263,660	264,861	531,981	(447,395)	211,476
BEGINNING FUND BALANCE - ALL FUNDS		13,335,858	13,335,858	13,335,858	13,768,043	13,768,043	13,768,043	14,300,024	14,300,024
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(21,994)	(21,994)	(21,994)					
ENDING FUND BALANCE - ALL FUNDS		13,994,130	12,909,058	13,768,046	14,031,703	14,032,904	14,300,024	13,852,629	14,511,500

Supervisor Extra Duties:

-CPI Calculator (U.S. Bureau of Labor Statistics-www.bls.gov/data/inflation_calculator.htm)

CPI Inflation Calculator

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has the same buying power as

in

Clerk Extra Duties:

-Calculator CPI (U.S. Bureau of Labor Statistics-www.bls.gov/data/inflation_calculator.htm)

CPI Inflation Calculator

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