

ACME TOWNSHIP SPECIAL BOARD MEETING

**ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, June 18, 2024, 5:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 5:16 p.m.

ROLL CALL: Members present: J. Aukerman, D. Hoxsie, A. Jenema, P. Scott, D. Stevens, L. Swanson, D. White

Members excused:

Staff present: C. Danca, Recording Secretary

A. LIMITED PUBLIC COMMENT: None
Written correspondence from Brian Kelley added to packet.

B. APPROVAL OF AGENDA:

Motion by Swanson, supported by Stevens, to approve the agenda as presented. No discussion. Voice vote. Motion carried unanimously.

C. NEW BUSINESS:

1. Approval of Resolutions on Budget Amendments (included in packet)

Per Supervisor White, the adjustment for attorney services is related to the Schneider lawsuit.

Motion by Jenema, supported by Aukerman, to approve #R 2024-09 moving money from Contingency to Retirement and Pension and then Contingency to Attorney Litigation. No discussion. Roll call vote. Motion carried unanimously.

Per Supervisor White, the adjustment to Ambulance is due to receipt of an earlier than expected invoice, and due to the start of the new contract (the money is there and has to be moved to pay the invoice). The Townhall adjustment relates to moving the balance from the Bertha Vos fund to the new Townhall 6100 US 31 fund.

Motion by Scott, supported by Jenema, to make the fund transfers as presented (approving #R 2024-10). No discussion. Roll call vote. Motion carried unanimously.

D. OLD BUSINESS:

1. None

E. PUBLIC HEARING: Acme Township General Appropriations Act Fiscal Year 2024-2025 Annual Budget hearing

Public Hearing opened at 5:23 p.m.

Brian Kelley, Acme resident, commented about swamp tax revenue increase.

Per Jenema, the State determines the rate and amount of acreage is a factor.

APPROVED

Public Hearing closed at 5:26 p.m.

Jenema reviewed the budget with the Board fund by fund using the projector screen. Discussion occurred.

1. Resolution Township Supervisor Salary (included in packet)

Motion by Jenema, supported by Scott, to pass #R-2024-11 Resolution to Establish Acme Township Supervisor's Salary starting July 1, 2024, for Fiscal Year 2024-25 at \$53,453.00. No discussion. Roll call vote. Motion carried unanimously, with White recusing himself.

2. Resolution Extra Duties – Supervisor (included in packet)

Discussion occurred.

Motion by Scott, supported by Hoxsie, to approve Resolution of the Acme Township Board of Trustees #R-2024-12 In Support of Stipends for Elected Officials for Extra Duties Performed Above Statuary Responsibilities as Defined by MI State Law, Dated June 18, 2024, for \$4,490.00 as presented after that's updated (extra duties list). No discussion. Roll call vote. Motion carried unanimously, with White recusing himself.

3. Resolution Township Clerk Salary (included in packet)

Motion by Jenema, supported by Aukerman, to approve #R-2024-13 Resolution to Establish Acme Township Clerk's Salary starting July 1, 2024, for Fiscal Year 2024-25 at \$55,097.00. No discussion. Roll call vote. Motion carried unanimously with Swanson recusing herself.

4. Resolution Extra Duties – Clerk (included in packet)

Motion by Scott, supported by Jenema, to approve Resolution of the Acme Township Board of Trustees #R-2024-14 In Support of Stipend for Elected Officials for Extra Duties Performed Above Statuary Responsibilities as Defined by MI State Law, Dated June 18, 2024, for \$1,930.00 broken down as shown. No discussion. Roll call vote. Motion carried unanimously with Swanson recusing herself.

5. Resolution Township Treasurer Salary (included in packet)

Motion by Scott, supported by Swanson, to approve #R-2024-15 Resolution to Establish Acme Township Treasurer's Salary for Fiscal Year 2024-25 at \$30,340.00. No discussion. Roll call vote. Motion carried unanimously with Jenema recusing herself.

6. Resolution Extra Duties – Treasurer (included in packet)

Motion by Swanson, supported by Scott, to approve Resolution of the Acme Township Board of Trustees Resolution #R-2024-16 In Support of Stipends for Elected Officials for Extra Duties Performed Above Statuary Responsibilities as Defined by MI State Law, Dated June 18, 2024, for \$650.00 as presented. No discussion. Roll call vote. Motion carried unanimously with Jenema recusing herself.

7. Resolution Township Trustees Salary (included in packet)

Supervisor White noted a change to Trustee salaries would not take effect until November 20, 2024. Board discussion occurred about pros and cons of changes to compensation, timing of changing the compensation, expectations of the role, and guidelines and statutory duties as indicated by MTA (Michigan Townships Association).

APPROVED

Motion by Jenema, supported by Scott, to pass #R-2024-17 Resolution to Establish Acme Township Trustees' Salaries for Fiscal Year 2024-25 with the modification of base salary to be \$7,800.00 and to remove the per diem and leave the \$50 per diem for additional meetings. Discussion occurred. Roll call vote. 2 ayes (Jenema, Scott), 5 nays (Swanson, Stevens, Aukerman, Hoxsie, White). Motion failed.

Board discussion occurred.

Motion by Aukerman, supported by Stevens, to approve Resolution to Establish Acme Township Trustees' Salaries for Fiscal Year 2024-25 #R-2024-18 at \$3,000.00 base salary; \$400.00 per diem for regular Township Board meetings that the Trustee attended; and \$50.00 per diem for any additional meetings at which the board has requested the trustee's attendance. This per diem does not apply if the trustee is being paid for attendance by another entity. No discussion. Roll call vote. 5 ayes (Aukerman, Stevens, Hoxsie, Swanson, White), 2 nays (Jenema, Scott). Motion carried.

8. Acme Township General Appropriations Act 2024-2025 Resolution

Discussion occurred.

Motion by Jenema, supported by Aukerman, to approve Acme Township General Appropriates Act Fiscal Year 2024-25 #R-2024-19 with the correction of the dates being June 3, 2024 and June 18, 2024 for the public hearing under Section 2; and the addition on the expenditures under Other Fund Expenditures 406 #2 Nakwema Trail Capital Fund \$20,000 which then changes the Totals to \$3,185,574 for Total Expenditures to be \$4,306,403.

Discussion occurred. Jenema modified her motion adding page 5 is being replaced with the updated page 5 that reflects #R-2024-18 for the new Trustees' salaries resolution. Supported by Aukerman. Discussion occurred.

Jenema requested to withdraw her motion. Aukerman supported.

Motion by Jenema, supported by Aukerman, to pass Acme Township General Appropriations Act Fiscal Year 2024-25 #R-2024-19 changing Section 2 public hearings to correct June 3, 2023 to 2024 and June 18, 2023 to 2024; on page 3 on the expenditures under 406 #2 Nakwema Trail Capital Fund should add \$20,000 so the new Total will be \$3,185,574; Total Estimated Expenditures for 2024-25 with the General Fund and \$4,306,403; page 5 we are replacing with the updated Section 13 and the modified chart to read Trustee Salaries July – November to be \$3,250, and then the Trustee Salaries December – June to be \$250 a month, and a per diem of \$400 per month for attending the regular Township board meetings. No discussion. Roll call vote. 6 ayes (Jenema, Aukerman, Stevens, Swanson, Hoxsie, White), 1 nay (Scott). Motion carried.

Board discussion occurred.

PUBLIC COMMENT AND OTHER BUSINESS: None

Motion by Scott, supported by Stevens, to adjourn.

The meeting was adjourned at 6:42 p.m.

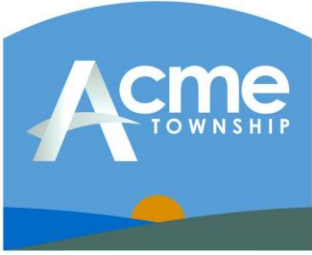
APPROVED

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a document from the official records of the township.



Lisa Swanson, Acme Township Clerk



ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
June 18, 2024, 5:00 p.m.

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio, or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. NEW BUSINESS:

- 1. Approval of Resolutions on Budget Amendments**

D. OLD BUSINESS:

- 1.**

**E. PUBLIC HEARING: Acme Township General Appropriations Act Fiscal Year 2024-2025
Annual Budget hearing**

- 1. Resolution Township Supervisor Salary**
- 2. Resolution Extra Duties – Supervisor**
- 3. Resolution Township Clerk Salary**
- 4. Resolution Extra Duties—Clerk**
- 5. Resolution Township Treasurer Salary**
- 6. Resolution Extra Duties - Treasurer**
- 7. Resolution Township Trustees Salary**
- 8. Acme Township General Appropriations Act 2024-2025 Resolution**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2024-
Resolution on Budget Amendment
Budget adjustment 2023/24 Budget
June 18th, 2024

At a Board meeting of the Acme Township Board of Trustees, held on June 18th, 2024, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held, June 18th, 2024 Resolution R-2024- _____ was approved to make budget changes to bring the 2023-24 Budget in balance and improve our 2023-24 audit.

Whereas; The Fund's listed below have a budget correction to be made. The following Funds have budget amounts which need increased/decreased to Reflect Money spent for cost center 101-215-874.000 Retirement/Pension and 101-101-802.001 Attorney Services Litigation. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Beginning balance	Amend amount	New Balance
From	Contingency	101	000	955.000	\$32,800.00	\$3,000.00	\$29,800.00
To	Retirement Pension	101	215	874.000	(2,343.28)	\$3,000.00	\$ 656.00
From	Contingency	101	000	955.000	\$29,800.00	\$7,000.00	\$22,800.00
To	Attorney Services Litigation	101	101	802.001	(\$5,968.13)	\$7,000.00	\$1,031.87

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board Members Present:

Absent: Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

 Doug White Acme Township Supervisor

 Lisa Swanson Acme Township Clerk

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2024-
Resolution on Budget Amendment
Budget adjustment 2023/24 Budget
June 18th, 2024

At a Board meeting of the Acme Township Board of Trustees, held on June 18th, 2024, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____

The following resolution:

Whereas, at the Acme Township Board meeting held, April 2nd, 2024 Resolution R-2024- _____ was approved to make budget changes to bring the 2023-24 Budget in balance and improve our 2023-24 audit.

Whereas; The Fund's listed below have a budget correction to be made. The following Funds have budget amounts which need increased/decreased to Reflect Money spent for cost center 101Retirement/Pension and 101-101-802.001Attorney Services Litigation. Please refer to the following data below.

Transaction	Description	Fund	Dept.	Line	Beginning balance	Amend amount	New Balance
From	Fund Balance	210			\$174,947.00	\$146,100.00	\$28,847.00
To	Ambulance	210	000	810.000	(136,100.00)	\$146,100.00	\$10,000.00
From	Fund Balance	407			\$9,945.00	\$9,945.00	\$0.00
To	Townhall 6100 us 31	408	000	832.000	(3,080.00)	\$9,945.00	\$6,865.00

Now therefore be it resolved that the Acme Township Board approves this request.

Township Board Members Present:

Absent: Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

 Doug White Acme Township Supervisor

 Lisa Swanson Acme Township Clerk

3/14/2024



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 000						
402.000	CURRENT TAXES	271,000	270,997	295,431	312,157	331,061
403.001	ANY AND ALL OTHER TAXES		103		1,006	618
410.000	CURRENT PERSONAL PROP TAXES	15,200	14,820	15,701		20,532
411.000	DELINQUENT REAL PROPERTY TAXES	118				
412.000	DELINQUENT PERSONAL PROPERTY TAXES		219			
413.000	PPT REIMBURSEMENTS (LSCA)		840		1,310	550
440.000	SWAMP TAX	1,500	1,632	1,500	1,715	1,500
445.020	PENALTIES & INTEREST ON CURRENT TAX		(2,531)			
447.000	ADMINISTRATIVE FEE 1%	113,828	120,027	119,519	131,426	147,000
477.000	CABLE TV FEE	86,400	87,759	86,400	42,875	86,400
491.000	PASSPORT FEES	1,500	3,005	1,500	3,920	1,500
566.000	GRANTS		4,233			
573.000	CONS INDUSTRY ANNUAL MAINT FE	7,800	8,383	7,800		7,800
574.000	STATE SHARED SALES TAX	426,316	479,806	487,845	407,485	490,883
607.000	CHARGES FOR SERVICES	3,010	12,573	8,000	1,692	7,368
607.001	Zoning Fees	17,600	36,533	20,000	25,065	29,244
610.000	Revenues for Escrow Account	30,000	56,830	30,000	28,693	65,546
657.000	CIVIL INFRACTION FEES	100	267	100	847	100
665.000	PENALTIES& INTEREST	3,010	1,375	1,000	4,972	1,000
665.001	INTEREST SEPTAGE RECEIVED	2,450	1,729	1,000		
667.000	RENT-PARKS	200	1,140	300	5,010	5,483
676.000	REIMBURSEMENTS	15,000	19,601	15,000	36,975	15,000
680.001	ENDOWMENT (Moved to Park 208)	10,000				
699.000	TRANSFER IN		21,994		199,260	
999.999	MISC REVENUES		21,057			
Totals for dept 000 -		1,005,032	1,162,392	1,091,096	1,204,408	1,211,585
Dept 567 - CEMETARY MAINTENANCE						
642.000	CEMETARY lot & plots	5,000	13,650	5,000	3,600	5,000
646.000	BURIAL FEE PAYMENTS	4,000	6,100	4,000	3,350	4,000
Totals for dept 567 - CEMETARY MAINTENANCE		9,000	19,750	9,000	6,950	9,000
TOTAL ESTIMATED REVENUES		1,014,032	1,182,142	1,100,096	1,211,358	1,220,585



PROPOSED BUDGET 2024-2025

		2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ACCOUNT	DESCRIPTION					
APPROPRIATIONS						
Dept 000						
415.003	POSTAGE FOR PASSPORTS	500			495	500
726.000	SUPPLIES & POSTAGE		860	500	630	600
810.002	FOURTH OF JULY FIREWORKS	300	300	300	300	400
810.003	GT COUNTY ROAD COMMISSION TART	10,000	9,223	15,000	7,325	20,000
810.004	TC TALUS CONTRACT SERVICES	1,000	1,000	1,200	3,378	4,067
955.000	CONTINGENCY	17,150		34,000	1,200	35,000
964.000	REIMBURSEMENTS				78	
995.000	TRANSFER TO OTHER FUNDS (OUT)	360,000	108,698		270,000	
Totals for dept 000 -		388,950	120,081	51,000	283,406	60,567
Dept 101 - TOWNSHIP BOARD OF TRUSTEES						
702.000	SALARIES	37,700	38,794	37,700	34,754	38,270
703.001	SECRETARY	36,100	35,466	37,648	36,578	38,853
705.001	PER DIEM TRUSTEES	300		300		300
711.000	INSURANCE	7,000	6,456	7,000	6,507	7,000
714.000	FICA LOCAL SHARE	5,800	5,825	6,300	5,742	6,510
726.000	SUPPLIES/POSTAGE	1,800	756	1,500	996	1,500
801.000	ACCOUNTING & AUDIT	15,000	14,800	18,000	14,550	18,000
801.001	INTERNAL ACCOUNTANT	600	1,620	1,000	1,150	1,000
802.001	ATTORNEY SERVICES LITIGATION	1,200	7,896	2,000	7,968	5,000
802.002	ATTORNEY SERVICES	15,000	17,523	18,000	16,389	18,000
803.001	PLANNING CONSULTANT		3,698			
804.000	SOFTWARE SUPPORT & PROCESSIN	20,000	10,425	15,000	8,523	15,000
804.001	BSA SOFTWARE SUPPORT	6,500	4,478	10,000	7,204	10,000
808.003	ENGINEERING SERVICES	25,000	9,768	20,000		20,000
810.001	CONTRACTED COMMUNITY SERVICES	5,000	200	5,000		5,000
860.000	TRAVEL & MILEAGE	200		200		200
874.000	RETIREMENT/PENSION	4,000	4,194		4,412	5,000
900.000	PUBLICATIONS	2,800	3,638	2,500	2,750	2,500
956.000	MISCELLANEOUS				104	200
958.000	EDUCATION/TRAINING/CONVENTION	300	98	300	465	1,000
960.000	dues subscriptions	6,400	6,907	7,000	7,804	8,500
Totals for dept 101 - TOWNSHIP BOARD OF TRUSTEES		190,700	172,542	189,448	155,896	201,833



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23	2022-23	2023-24	2023-24	2024-25
		AMENDED BUDGET	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/13/24	RECOMMENDED BUDGET
Dept 171 - SUPERVISOR EXPENDITURES						
702.000	SALARIES	45,580	46,476	51,795	49,683	53,453
711.000	INSURANCE	13,000	7,167	4,000	3,846	4,000
714.000	FICA LOCAL SHARE	3,650	3,446	3,650	4,095	4,000
726.000	SUPPLIES & POSTAGE	50				
860.000	TRAVEL & MILEAGE	500	255	500	255	1,000
874.000	RETIREMENT/PENSION	4,500	4,754	5,000	5,353	5,200
958.000	EDUCATION/TRAINING/CONVENTION	1,500	445	1,500	639	1,500
Totals for dept 171 - SUPERVISOR EXPENDITURES		68,780	62,543	66,445	63,871	69,153
Dept 215 - CLERK'S EXPENDITURES						
702.000	SALARIES	45,580	46,476	51,795	49,683	55,097
703.000	WAGES DEPUTY/SEC/PRT TIME	35,050	35,633	30,436	29,218	32,897
711.000	INSURANCE	12,900	7,693	13,932	6,773	15,325
714.000	FICA LOCAL SHARE	6,535	6,423	6,535	5,949	6,744
726.000	SUPPLIES & POSTAGE	700	462	500	273	500
860.000	TRAVEL & MILEAGE	1,000		1,000	182	1,000
874.000	RETIREMENT/PENSION	7,030	1,487		2,660	8,000
958.000	EDUCATION/TRAINING/CONVENTION	1,500	432	1,500	755	1,500
Totals for dept 215 - CLERK'S EXPENDITURES		110,295	98,606	105,698	95,493	121,063
Dept 247 - BOARD OF REVIEW						
702.000	SALARIES	1,500	653	1,500	492	1,500
714.000	FICA LOCAL SHARE	100	16	100	38	100
900.000	PUBLICATIONS	50	49	75	33	75
956.000	MISCELLANEOUS	160	114	160	106	200
958.000	EDUCATION/TRAINING/CONVENTIONS	250	420	250	325	400
Totals for dept 247 - BOARD OF REVIEW		2,060	1,252	2,085	994	2,275



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23	2022-23	2023-24	2023-24	2024-25
		AMENDED BUDGET	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/13/24	RECOMMENDED BUDGET
Dept 253 - TREASURER'S EXPENDITURES						
702.000	SALARIES	27,046	27,560	29,399	28,223	30,340
703.000	WAGES DEPUTY/SEC/PRT TIME	31,820	32,425	34,588	33,205	35,695
711.000	INSURANCE	4,000	4,000	4,000	3,846	4,000
714.000	FICA LOCAL SHARE	4,700	4,804	5,100	4,993	5,263
726.000	SUPPLIES & POSTAGE	7,600	6,828	5,600	5,990	6,000
860.000	TRAVEL & MILEAGE	200		200		300
874.000	RETIREMENT/PENSION	5,887	6,280	6,000	6,527	7,040
958.000	EDUCATION/TRAINING/CONVENTION	400		500	415	500
Totals for dept 253 - TREASURER'S EXPENDITURES		81,653	81,897	85,387	83,199	89,138
Dept 257 - ASSESSOR'S EXPENDITURES						
702.000	SALARIES	5,830	5,830	5,830	5,344	5,830
714.000	FICA LOCAL SHARE	450	446	450	409	500
726.000	SUPPLIES & POSTAGE	3,500	2,772	3,500	2,855	3,500
807.001	ASSESSING CONTRACT SERVICES	49,050	48,660	50,540	50,500	54,300
808.004	ASSESSOR'S EVALUATION SERVICES	3,000	3,012	3,100		3,200
Totals for dept 257 - ASSESSOR'S EXPENDITURES		61,830	60,720	63,420	59,108	67,330
Dept 262 - ELECTION EXPENDITURES						
702.000	SALARIES	11,500	10,095	12,550	4,834	24,040
714.000	FICA LOCAL SHARE	350	21	450		865
726.000	SUPPLIES & POSTAGE	9,500	7,560	21,075	15,837	10,000
802.002	ATTORNEY SERVICES				372	
900.000	PUBLICATIONS	200	178	350	104	350
Totals for dept 262 - ELECTION EXPENDITURES		21,550	17,854	34,425	21,147	35,255



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23	2022-23	2023-24	2023-24	2024-25
		AMENDED BUDGET	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/13/24	RECOMMENDED BUDGET
Dept 265 - TOWNHALL EXPENDITURES						
714.000	FICA LOCAL SHARE				27	
726.000	SUPPLIES & POSTAGE	3,000	3,074	3,300	3,668	3,500
851.000	CABLE INTERNET SERVICES	4,000	4,584	4,500	4,659	4,500
874.000	RETIREMENT/PENSION				35	
920.000	ELECTRIC UTILITIES TOWNHALL	18,200	13,755	18,200	13,604	18,200
921.000	STREET LIGHTS	12,000	10,976	12,000	9,629	12,000
922.000	DTE GAS	3,800	4,826	4,000	4,653	5,000
923.000	SEWER TOWNSHIP HALL	720	720	720	1,022	1,000
930.000	REPAIRS & MAINT	20,000	9,264	20,000	9,926	10,000
970.000	CAPITAL OUTLAY	10,000	379	20,000	7,785	20,000
Totals for dept 265 - TOWNHALL EXPENDITURES		71,720	47,578	82,720	55,008	74,200
Dept 567 - CEMETARY MAINTENANCE						
726.000	SUPPLIES & POSTAGE	400	241	400	311	400
810.000	CONTRACTED EMPLOYEE SERVICES	7,000	5,900	7,000	2,900	7,000
930.000	REPAIRS & MAINT	3,000	2,700	3,000	2,317	3,000
Totals for dept 567 - CEMETARY MAINTENANCE		10,400	8,841	10,400	5,528	10,400



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23	2022-23	2023-24	2023-24	2024-25
		AMENDED BUDGET	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/13/24	RECOMMENDED BUDGET
Dept 701 - PLANNING & ZONING EXPENDITURES						
702.001	PLANNING & ZONING ASSISTANT	30,000	15,025	32,610	31,306	33,654
702.002	PLANNING & ZONING ADMINISTRATOR	65,826	67,090	71,553	68,691	73,843
705.000	PER DIEM PLANNING/ZBA	11,000	9,340	11,000	4,180	11,000
711.000	INSURANCE	9,250	9,468	10,036	10,209	11,040
714.000	FICA LOCAL SHARE	7,400	6,373	8,029	7,489	8,350
726.000	SUPPLIES & POSTAGE	300	75	300	244	300
726.001	POSTAGE T & A		50	100	6	8
802.001	ATTORNEY SERVICES LITIGATION	500		500		500
802.002	ATTORNEY SERVICES	12,000	11,871	18,000	9,288	18,000
802.003	ATTORNEY T & A	3,000	3,315	4,000	123	4,147
803.000	PLANNER SERVICES	7,000	505	7,000	5,123	7,000
803.001	PLANNING CONSULTANT	12,500		12,500	3,558	12,500
803.005	PLANNING & CONSULTANT T & A	12,000	40,830	19,400	20,741	34,621
803.006	STAFF REVIEW T & A	1,800	2,693	2,500	700	3,343
804.000	SOFTWARE SUPPORT & PROCESSIN	1,500	636	1,000	841	1,000
808.003	ENGINEERING SERVICES	3,000		3,000		3,000
808.004	ENGINEERING SERVICES T&A	3,000		3,000	3,580	8,310
860.000	TRAVEL & MILEAGE	700		500		700
874.000	RETIREMENT/PENSION	6,583	8,019	11,000	10,000	11,500
900.000	PUBLICATIONS	2,100	274	2,000	164	1,000
900.001	PUBLICATIONS T & A	1,000	680	1,000	815	1,328
949.000	RENTAL OF SPACE	300		300	750	300
956.000	MISCELLANEOUS	100		100	578	200
958.000	EDUCATION/TRAINING/CONVENTION	2,000	890	2,000	360	2,000
960.000	dues subscriptions	800		800		500
964.000	REIMBURSEMENTS	2,500	6,099	2,500	2,171	3,638
Totals for dept 701 - PLANNING & ZONING EXPENDITURES		196,159	183,233	224,728	180,917	251,782



PROPOSED BUDGET 2024-2025

		2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ACCOUNT	DESCRIPTION					
Dept 751 - MAINT & PARKS EXPENDITURES						
703.000	WAGES PARK MAINTENANCE-PART TIME	28,196	28,982	28,457	31,687	29,458
705.003	PER DIEM PARKS & TRAILS BOARD	3,000	500	3,000	300	3,000
714.000	FICA LOCAL SHARE	2,200	2,153	2,387	2,610	3,375
726.000	SUPPLIES & POSTAGE				267	
809.000	CONTRACTOR-LAWN CARE		13,693	25,000	20,531	25,000
860.000	TRAVEL & MILEAGE	150		150		
874.000	RETIREMENT/PENSION	2,820	2,676	2,820	3,361	3,000
930.000	REPAIRS & MAINT	50,000	20,942	25,000	22,390	25,000
930.001	PARK EQUIP MAINT	1,500	1,476	1,500	304	1,500
956.000	MISCELLANEOUS	2,400	2,424	2,000		2,000
Totals for dept 751 - MAINT & PARKS EXPENDITURES		90,266	72,846	90,314	81,450	92,333
Dept 865 - INSURANCE						
711.000	INSURANCE	15,500	14,556	15,500	14,291	15,500
Totals for dept 865 - INSURANCE		15,500	14,556	15,500	14,291	15,500
Dept 901 - CAPITAL IMPROVEMENTS						
930.000	MAINT & PARKS EXPENDITURES	9,000	6,199			10,000
975.000	TWNHALL CAPITAL IMPROVE	11,000		11,000	1,316	20,000
Totals for dept 901 - CAPITAL IMPROVEMENTS		20,000	6,199	11,000	1,316	30,000
TOTAL APPROPRIATIONS		1,329,863	948,748	1,032,570	1,101,624	1,120,829
NET OF REVENUES/APPROPRIATIONS - FUND 101		(315,831)	233,394	67,526	109,734	99,756
BEGINNING FUND BALANCE		2,046,152	2,046,152	2,257,548	2,257,548	2,367,282
FUND BALANCE ADJUSTMENTS		(21,994)	(21,994)			
ENDING FUND BALANCE		1,708,327	2,257,552	2,325,074	2,367,282	2,467,038



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 206 - FIRE FUND						
ESTIMATED REVENUES						
Dept 000						
402.000	CURRENT TAXES	1,052,198	1,052,198	1,147,393	1,150,717	1,365,458
427.001	CURRENT PROPERTY TAX AMBULANCE	210,664				
Totals for dept 000 -		1,262,862	1,052,198	1,147,393	1,150,717	1,365,458
TOTAL ESTIMATED REVENUES		1,262,862	1,052,198	1,147,393	1,150,717	1,365,458
APPROPRIATIONS						
Dept 000						
805.000	METRO FIRE CONTRACT	1,050,869	1,049,947	1,147,393	1,147,958	1,365,458
Totals for dept 000 -		1,050,869	1,049,947	1,147,393	1,147,958	1,365,458
TOTAL APPROPRIATIONS		1,050,869	1,049,947	1,147,393	1,147,958	1,365,458
NET OF REVENUES/APPROPRIATIONS - FUND 206		211,993	2,251		2,759	
BEGINNING FUND BALANCE		24,542	24,542	26,793	26,793	29,552
ENDING FUND BALANCE		236,535	26,793	26,793	29,552	29,552



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 207 - POLICE PROTECTION						
ESTIMATED REVENUES						
Dept 000						
402.000	CURRENT PROPERTY TAXES	95,756	95,641	104,347	104,597	124,133
699.000	TRANSFER IN (LIQUOR LICENSE)	10,000	10,000	11,000		10,000
999.999	MISC REVENUES	11,000				
Totals for dept 000 -		116,756	105,641	115,347	104,597	134,133
TOTAL ESTIMATED REVENUES		116,756	105,641	115,347	104,597	134,133
APPROPRIATIONS						
Dept 000						
806.000	COMMUNITY POLICING CONTRACT	89,500	95,204	94,000	74,171	102,000
956.000	MISCELLANEOUS	1,500	750	1,500	1,500	2,500
Totals for dept 000 -		91,000	95,954	95,500	75,671	104,500
TOTAL APPROPRIATIONS		91,000	95,954	95,500	75,671	104,500
NET OF REVENUES/APPROPRIATIONS - FUND 207		25,756	9,687	19,847	28,926	29,633
BEGINNING FUND BALANCE		40,676	40,676	50,362	50,362	79,288
ENDING FUND BALANCE		66,432	50,363	70,209	79,288	108,921



PROPOSED BUDGET 2024-2025

		2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ACCOUNT	DESCRIPTION					
Fund 208 - PARK FUND						
ESTIMATED REVENUES						
Dept 000						
674.000	CONTRIBUTIONS FROM RESIDENTS	3,000	4,695	3,000	15,245	19,669
680.001	ENDOWMENT-BAYSIDE	10,000	10,930	10,500	11,160	10,500
Totals for dept 000 -		13,000	15,625	13,500	26,405	30,169
TOTAL ESTIMATED REVENUES		13,000	15,625	13,500	26,405	30,169
APPROPRIATIONS						
Dept 000						
930.000	REPAIRS & MAINT	5,000	415	5,000	454	5,000
Totals for dept 000 -		5,000	415	5,000	454	5,000
TOTAL APPROPRIATIONS		5,000	415	5,000	454	5,000
NET OF REVENUES/APPROPRIATIONS - FUND 208		8,000	15,210	8,500	25,951	25,169
BEGINNING FUND BALANCE		44,070	44,070	59,280	59,280	85,231
ENDING FUND BALANCE		52,070	59,280	67,780	85,231	110,400



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 210 - AMBULANCE FUND						
ESTIMATED REVENUES						
Dept 000						
402.000	CURRENT PROPERTY TAXES	185,000	210,428	229,446	218,827	273,092
Totals for dept 000 -		185,000	210,428	229,446	218,827	273,092
TOTAL ESTIMATED REVENUES		185,000	210,428	229,446	218,827	273,092
APPROPRIATIONS						
Dept 000						
810.000	CONTRACTED EMPLOYEE SERVICES	185,000	185,000	185,000	321,100	228,600
Totals for dept 000 -		185,000	185,000	185,000	321,100	228,600
TOTAL APPROPRIATIONS		185,000	185,000	185,000	321,100	228,600
NET OF REVENUES/APPROPRIATIONS - FUND 210			25,428	44,446	(102,273)	44,492
BEGINNING FUND BALANCE		105,073	105,073	130,501	174,947	72,674
ENDING FUND BALANCE		105,073	130,501	174,947	72,674	117,166



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 212 - LIQUOR FUND						
ESTIMATED REVENUES						
Dept 000						
478.000	LIQUOR LICENSE FEES	11,500	12,081	12,000	22,446	11,000
665.000	INTEREST ON INVESTMENTS	3				
Totals for dept 000 -		11,503	12,081	12,000	22,446	11,000
TOTAL ESTIMATED REVENUES		11,503	12,081	12,000	22,446	11,000
APPROPRIATIONS						
Dept 000						
995.000	TRANSFER TO OTHER FUNDS (OUT)	11,000	10,000	11,000		11,000
Totals for dept 000 -		11,000	10,000	11,000		11,000
TOTAL APPROPRIATIONS		11,000	10,000	11,000		11,000
NET OF REVENUES/APPROPRIATIONS - FUND 212		503	2,081	1,000	22,446	-
BEGINNING FUND BALANCE		2,217	2,217	4,298	4,298	26,744
ENDING FUND BALANCE		2,720	4,298	5,298	26,744	26,744



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 225 - FARMLAND PRESERVATION						
ESTIMATED REVENUES						
Dept 000						
402.000	CURRENT PROPERTY TAXES	276,435	284,327	309,700	310,492	-
411.000	DELINQUENT REAL PROPERTY TAXES		157			
567.000	STATE OF MICHIGAN-GRANT FARMLAND		475,750			
665.000	PENALTIES& INTEREST	600	685	600	44	52
Totals for dept 000 -		277,035	760,919	310,300	310,536	52
TOTAL ESTIMATED REVENUES		277,035	760,919	310,300	310,536	52
APPROPRIATIONS						
Dept 000						
802.002	ATTORNEY SERVICES	8,000	3,750	8,000	2,544	2,000
810.000	CONTRACTED EMPLOYEE SERVICES	31,750	32,250	35,000	5,000	5,500
811.000	APPRAISAL EXPENSES	8,200	4,500	8,200	4,955	
963.000	BANK CHARGES				150	
967.000	CLOSING EXPENSES	15,000	3,502	15,000	1,292	
991.225	PDR OPTION PAYMENTS TO LANDOW	870,000	827,250	240,000	201,977	
Totals for dept 000 -		932,950	871,252	306,200	215,918	7,500
TOTAL APPROPRIATIONS		932,950	871,252	306,200	215,918	7,500
NET OF REVENUES/APPROPRIATIONS - FUND 225		(655,915)	(110,333)	4,100	94,618	(7,448)
BEGINNING FUND BALANCE		1,502,466	1,502,466	1,392,133	1,392,133	1,486,751
ENDING FUND BALANCE		846,551	1,392,133	1,396,233	1,486,751	1,479,303



PROPOSED BUDGET 2024-2025

		2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ACCOUNT	DESCRIPTION					
Fund 282 - ARPA						
ESTIMATED REVENUES						
Dept 000						
573.000	FEDERAL GRANT (ARPA)	247,855		497,700	497,700	
Totals for dept 000 -		247,855		497,700	497,700	
TOTAL ESTIMATED REVENUES		247,855		497,700	497,700	
APPROPRIATIONS						
Dept 000						
995.000	TRANSFER TO OTHER FUNDS (OUT)			497,700	497,700	
Totals for dept 000 -				497,700	497,700	
TOTAL APPROPRIATIONS				497,700	497,700	
NET OF REVENUES/APPROPRIATIONS - FUND 282		247,855				
BEGINNING FUND BALANCE						
ENDING FUND BALANCE		247,855				



PROPOSED BUDGET 2024-2025

		2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ACCOUNT	DESCRIPTION					
Fund 401 - SHORELINE PRESERVATION						
ESTIMATED REVENUES						
Dept 000						
665.000	INTEREST ON INVESTMENTS		1	1		1
Totals for dept 000 -			1	1		1
TOTAL ESTIMATED REVENUES			1	1		1
NET OF REVENUES/APPROPRIATIONS - FUND 401			1	1		1
BEGINNING FUND BALANCE		1,388	1,388	1,389	1,389	1,389
ENDING FUND BALANCE		1,388	1,389	1,390	1,389	1,390



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 405 - NAKWEMA TRAILWAY FUND						
ESTIMATED REVENUES						
Dept 000						
566.000	MI NATIONAL RESOURCE TRUST- STATE GRANT		159,091	140,909		
566.001	MI NATIONAL RESOURCE TRUST FUND	300,000	110,909			
566.002	IRON BELLE TRAIL FUND	325,000	300,000			
674.001	TART TRAIL	786,218	430,000	27,700		
699.000	TRANSFER IN		30,000			
Totals for dept 000 -		1,411,218	1,030,000	168,609		
TOTAL ESTIMATED REVENUES		1,411,218	1,030,000	168,609		
APPROPRIATIONS						
Dept 000						
803.000	PLANNER SERVICES	25,000	15,918			
832.000	PARKS & RECREATION EXPENDITURE	1,440,000	1,120,927			
995.000	TRANSFER TO OTHER FUNDS (OUT)			300,000		
998.001	MAINTENANCE-ACT	27,500	27,500		(27,500)	
Totals for dept 000 -		1,492,500	1,164,345	300,000	(27,500)	
TOTAL APPROPRIATIONS		1,492,500	1,164,345	300,000	(27,500)	
NET OF REVENUES/APPROPRIATIONS - FUND 405		(81,282)	(134,345)	(131,391)	27,500	
BEGINNING FUND BALANCE		135,246	135,246	902	902	28,402
ENDING FUND BALANCE		53,964	901	(130,489)	28,402	28,402



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 406 - #2 NAKWEMA TRAILWAY FUND						
ESTIMATED REVENUES						
Dept 000						
679.000	GRAND TRAVERSE BAND 2%		25,000	25,000		
699.000	TRANSFER IN	25,000				
Totals for dept 000 -		25,000	25,000	25,000		
TOTAL ESTIMATED REVENUES		25,000	25,000	25,000		
APPROPRIATIONS						
Dept 000						
808.000	ENGINEERING SERVICES	20,000		20,000		20,000
Totals for dept 000 -		20,000		20,000		20,000
TOTAL APPROPRIATIONS		20,000		20,000		20,000
NET OF REVENUES/APPROPRIATIONS - FUND 406		5,000	25,000	5,000		(20,000)
BEGINNING FUND BALANCE				25,000	25,000	25,000
ENDING FUND BALANCE		5,000	25,000	30,000	25,000	5,000



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 407 - BERTHA VOS						
ESTIMATED REVENUES						
Dept 000						
676.000	REIMBURSEMENTS				5,000	
676.002	REIMBURSEMENT METRO NON OPERATING EXP		1,849			
699.000	TRANSFER IN	70,000	78,698	60,000		
Totals for dept 000 -		70,000	80,547	60,000	5,000	
TOTAL ESTIMATED REVENUES		70,000	80,547	60,000	5,000	
APPROPRIATIONS						
Dept 000						
802.002	ATTORNEY SERVICES	12,000	13,068	10,000	14,990	
803.000	PLANNER SERVICES	5,000	1,344	5,000		
832.000	CONTRACT SERVICES	18,000	9,500	40,000		
995.000	TRANSFER TO OTHER FUNDS (OUT)				36,700	
Totals for dept 000 -		35,000	23,912	55,000	51,690	
TOTAL APPROPRIATIONS		35,000	23,912	55,000	51,690	
NET OF REVENUES/APPROPRIATIONS - FUND 407		35,000	56,635	5,000	(46,690)	
BEGINNING FUND BALANCE				56,635	56,635	9,945
ENDING FUND BALANCE		35,000	56,635	61,635	9,945	9,945



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 408 - TOWNHALL-6100 US 31 N						
ESTIMATED REVENUES						
Dept 000						
699.000	TRANSFER IN			804,400	804,400	580,000
Totals for dept 000 -				804,400	804,400	580,000
TOTAL ESTIMATED REVENUES				804,400	804,400	580,000
APPROPRIATIONS						
Dept 000						
802.002	ATTORNEY SERVICES			5,000	7,030	5,000
808.000	ENGINEERING SERVICES			25,000	37,824	24,000
832.000	CONTRACT SERVICES			5,000	8,080	50,000
967.000	PROJ COSTS CLOSING COSTS			2,500	313	377
970.000	CAPITAL OUTLAY			765,200	688,675	
975.000	TWNHALL CAPITAL IMPROVE					550,000
995.000	TRANSFER TO OTHER FUNDS (OUT)				5,000	
Totals for dept 000 -				802,700	746,922	629,377
TOTAL APPROPRIATIONS				802,700	746,922	629,377
NET OF REVENUES/APPROPRIATIONS - FUND 408				1,700	57,478	(49,377)
BEGINNING FUND BALANCE						57,478
ENDING FUND BALANCE				1,700	57,478	8,101



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 590 - ACME RELIEF SEWER						
ESTIMATED REVENUES						
Dept 000						
492.000	USAGE&CONNECTION FEES	902,640	1,016,566	902,640	973,268	800,000
633.000	REPLACEMENT	2,500		2,500		
634.000	IMPROVEMENTS	21,500		25,000		
665.000	INTEREST & FEES	2,600	2,896	2,600	3,181	2,600
Totals for dept 000 -		929,240	1,019,462	932,740	976,449	802,600
TOTAL ESTIMATED REVENUES		929,240	1,019,462	932,740	976,449	802,600
APPROPRIATIONS						
Dept 000						
802.002	ATTORNEY SERVICES	1,000				
808.003	ENGINEERING SERVICES	34,500	6,398	70,000	48,380	70,000
930.000	OPERATING & MAINT EXP	750,000	425,265	600,000	587,814	617,138
930.002	HOCH ROAD #697 EXP	1,200	437		482	
963.000	BANK CHARGES		179	15	239	
968.000	DEPRECIATION		275,828			
Totals for dept 000 -		786,700	708,107	670,015	636,915	687,138
TOTAL APPROPRIATIONS		786,700	708,107	670,015	636,915	687,138
NET OF REVENUES/APPROPRIATIONS - FUND 590		142,540	311,355	262,725	339,534	115,462
BEGINNING FUND BALANCE		9,019,339	9,019,339	9,330,696	9,330,696	9,670,230
ENDING FUND BALANCE		9,161,879	9,330,694	9,593,421	9,670,230	9,785,692



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 591 - WATER FUND- HOPE VILLAGE						
ESTIMATED REVENUES						
Dept 550 - HOPE VILLAGE- WATER						
492.000	USAGE&CONNECTION FEES	14,749	14,761	14,749	12,415	15,000
665.000	PENALTIES& INTEREST		17		79	
Totals for dept 550 - HOPE VILLAGE- WATER		14,749	14,778	14,749	12,494	15,000
TOTAL ESTIMATED REVENUES		14,749	14,778	14,749	12,494	15,000
APPROPRIATIONS						
Dept 000						
968.000	DEPRECIATION		3,540			
Totals for dept 000 -			3,540			
Dept 550 - HOPE VILLAGE- WATER						
930.000	OPERATING & MAINT EXP	12,700	11,723	12,700	15,471	13,500
963.000	BANK CHARGES		1		7	1
Totals for dept 550 - HOPE VILLAGE- WATER		12,700	11,724	12,700	15,478	13,501
TOTAL APPROPRIATIONS		12,700	15,264	12,700	15,478	13,501
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,049	(486)	2,049	(2,984)	1,499
BEGINNING FUND BALANCE		103,676	103,676	103,189	103,189	100,205
ENDING FUND BALANCE		105,725	103,190	105,238	100,205	101,704



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 863 - HOLIDAY HILLS AREA IMPROVEMENT						
ESTIMATED REVENUES						
Dept 000						
404.000	ASSESSMENTS CURRENT	48,071	46,311	47,700	59,816	47,700
404.100	PREPAID ASSESSMENTS		7,666		4,720	5,000
474.000	INTEREST ON SPECIAL ASSESSMENTS	15,220	14,662	13,000		13,000
Totals for dept 000 -		63,291	68,639	60,700	64,536	65,700
TOTAL ESTIMATED REVENUES		63,291	68,639	60,700	64,536	65,700
APPROPRIATIONS						
Dept 000						
991.000	DEBT PAYMENT TO COUNTY	65,000	65,000	65,000	65,000	65,000
993.000	INTEREST on BONDS	18,075	18,575	17,500	17,031	16,500
Totals for dept 000 -		83,075	83,575	82,500	82,031	81,500
TOTAL APPROPRIATIONS		83,075	83,575	82,500	82,031	81,500
NET OF REVENUES/APPROPRIATIONS - FUND 863		(19,784)	(14,936)	(21,800)	(17,495)	(15,800)
BEGINNING FUND BALANCE		288,564	288,564	273,628	273,628	256,133
ENDING FUND BALANCE		268,780	273,628	251,828	256,133	240,333



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
Fund 864 - SPRINGBROOK SAD						
ESTIMATED REVENUES						
Dept 000						
404.000	ASSESSMENTS CURRENT	21,310	20,962	21,381	26,736	27,000
404.100	PREPAID ASSESSMENTS		5,581		10,462	
445.000	DEL PERSN INT /PENALTY			6,277		
474.000	INTEREST ON SPECIAL ASSESSMENTS		6,697			
Totals for dept 000 -		21,310	33,240	27,658	37,198	27,000
TOTAL ESTIMATED REVENUES		21,310	33,240	27,658	37,198	27,000
APPROPRIATIONS						
Dept 000						
991.000	DEBT PAYMENT TO COUNTY	25,000		25,000	24,988	25,000
993.000	INTEREST on BONDS	7,000		6,500	6,997	7,000
Totals for dept 000 -		32,000		31,500	31,985	32,000
TOTAL APPROPRIATIONS		32,000		31,500	31,985	32,000
NET OF REVENUES/APPROPRIATIONS - FUND 864		(10,690)	33,240	(3,842)	5,213	(5,000)
BEGINNING FUND BALANCE		22,450	22,450	55,689	55,689	60,902
ENDING FUND BALANCE		11,760	55,690	51,847	60,902	55,902



PROPOSED BUDGET 2024-2025

ACCOUNT	DESCRIPTION	2022-23 AMENDED BUDGET	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/13/24	2024-25 RECOMMENDED BUDGET
ESTIMATED REVENUES - ALL FUNDS						
		5,662,851	5,610,701	5,519,639	5,442,663	4,524,790
APPROPRIATIONS - ALL FUNDS						
		6,067,657	5,156,519	5,254,778	4,950,452	4,306,403
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS						
		(404,806)	454,182	264,861	492,211	218,387
BEGINNING FUND BALANCE - ALL FUNDS						
		13,335,858	13,335,858	13,768,043	13,768,043	14,260,254
FUND BALANCE ADJUSTMENTS - ALL FUNDS						
		(21,994)	(21,994)			
ENDING FUND BALANCE - ALL FUNDS						
		12,909,058	13,768,046	14,032,904	14,260,254	14,478,641

**Resolution to Establish Acme Township Supervisor's Salary for Fiscal Year 2024-25
Resolution #R-2024-**

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 18th, 2024, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____ and seconded _____ by adopted the following Resolution.

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS the township board deems that an adjustment in the salary of the office of Supervisor is warranted at this time.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2024, the salary of the office of Supervisor shall be as follows:

Supervisor: \$53,453.00 salary

The above Resolution is adopted this 18th day of June 2024. By a Roll Call Vote

Ayes:

Absence:

Nayes :

Abstaining:

Doug White, Acme Supervisor

Lisa Swanson, Acme Clerk

6/5/2024

Resolution of the Acme Township Board of Trustees
Resolution R-2024 -
In Support of Stipends for Elected Officials for Extra duties performed above
Statuary responsibilities as defined by MI State Law
Date June 18, 2024

At a meeting of the Acme Township Board of Trustees, held on, June 18th, 2024, the Acme Township Board of Trustees, on a motion made by, _____, and seconded by _____, the following resolution:

Whereas; The Acme Township Board of Trustees recognize many times duties are performed by our elected officials, above and beyond the Statuary duties they are required to perform by Michigan State Law.

Whereas: Acme Township today is a general Law Township but is comprised of a major Urban area along with a major rural area and the duties to run a Township of this make up cut across what are defined as general law Statuary and Charter Township Statuary.

Whereas; When these duties are performed many times by our elected officials it is recognized that the time and energy required to perform these duties when done by an elected official entail many extra meeting's both Day and evening time.

Whereas; When these duties are assumed by an elected official it saves on a need for additional staffing, with no additional Benefit cost to the Township residents. This amounts to \$4,490.00 Per year, to **Supervisor** for Budget year 2024-25 and budgeted under Trustees salary line (101.101.702.000)

Whereas: This resolution will need to be approved at Annual Budget Hearings and only applies to elected officials if they are doing those duties shown on the attached sheet which shows, duties performed and percent of time spent on each where applicable.

Now therefore be it resolved that the Acme Township Board approves this Resolution in support of Exemplary service for Supervisor of \$4,490.00 per year.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Ayes:

Nay:

Abstaining:

Doug White Date 6/18/2024
Acme Township Supervisor

Lisa Swanson Date 6/18/2024
Acme Township Clerk

**Resolution to Establish Acme Township Clerk's Salary for Fiscal Year 2024-25
Resolution #R-2024-**

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 18th, 2024, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by Stevens, and seconded by, Aukerman, adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that an adjustment in the salary of the office of Clerk is warranted at this time.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2024, the salary of the office of Clerk shall be as follows:

Clerk: \$55,097.00 salary

The above Resolution is adopted this 18th day of June 2024. By a roll call vote.

Ayes:

Absence:

Nays:

Abstaining:

Doug White, Supervisor

Lisa Swanson, Clerk

6/5/2024

Resolution of the Acme Township Board of Trustees
Resolution R-2024-
In Support of Stipend for Elected Officials for Extra Duties
Performed Above
Statuary Responsibilities as Defined by MI State Law
Date June 18th, 2024

At a meeting of the Acme Township Board of Trustees, held on, June 18th, 2024, the Acme Township Board of Trustees, on a motion made by, _____, and seconded by _____, adopted the following resolution:

Whereas; The Acme Township Board of Trustees recognize many times duties are performed by our Elected Officials, above and beyond the Statuary duties they are required to perform by Michigan State Law MCL 41.96.

Whereas; Acme Township today is a General Law Township but is comprised of a major urban area along with a major rural area and the duties to run a Township of this make up cut across what are defined as General Law Statuary.

Whereas; When these duties are performed many times by our Elected Officials it is recognized that the time and energy required to perform these duties when done by an Elected Official entail extra time.

Whereas; When these duties are assumed by an Elected Official it saves on a need for additional staffing, a stipend can be a considerable savings to the township residents. This amounts to \$1,930.00 per year, to Clerk for budget year 2024-25 and budgeted under Trustees salary line (101.101.702.000)

Whereas; This resolution will need to be approved at Annual Budget Hearings and only applies to Elected Officials if they are doing duties shown on the attached sheet reporting duties performed and time spent on each where applicable.

Now therefore be it resolved that the Acme Township Board approves the Resolution in support of exemplary service for **Clerk** of \$1,930.00 per year.

Township Board members present:

Upon roll call, the following vote was cast:

Ayes:

Nayes:

Absence:

Abstaining:

Doug White
Acme Township Supervisor

Lisa Swanson
Acme Township Clerk

Resolution to Establish Acme Township Treasurer's Salary for Fiscal Year 2024-25
Resolution #R-2024 -

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 6th, 2023, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by Scott, and seconded by, Swanson, adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS the township board deems that an adjustment in the salary of the office of Treasurer is warranted at this time.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2024, the salary of the office of Treasurer shall be as follows:

Treasurer: \$30,340.00. Salary

The above Resolution is adopted this 18th day of June 2024. By a roll call vote

Ayes:

Absence:

Nays:

Abstaining:

Doug White, Acme Supervisor

Lisa Swanson, Acme Clerk

6/5/2024

Resolution of the Acme Township Board of Trustees
Resolution R-2024 -
In Support of Stipends for Elected Officials for Extra duties performed above
Statuary responsibilities as defined by MI State Law
Date June 18, 2024

At a meeting of the Acme Township Board of Trustees, held on, June 18th, 2024, the Acme Township Board of Trustees, on a motion made by, _____, and seconded by _____, the following resolution:

Whereas; The Acme Township Board of Trustees recognize many times duties are performed by our elected officials, above and beyond the Statuary duties they are required to perform by Michigan State Law.

Whereas: Acme Township today is a general Law Township but is comprised of a major Urban area along with a major rural area and the duties to run a Township of this make up cut across what are defined as general law Statuary and Charter Township Statuary.

Whereas; When these duties are performed many times by our elected officials it is recognized that the time and energy required to perform these duties when done by an elected official entail many extra meeting's both Day and evening time.

Whereas; When these duties are assumed by an elected official it saves on a need for additional staffing, with no additional Benefit cost to the Township residents. This amounts to \$650.00 Per year, to Treasurer for Budget year 2024-25 and budgeted under Trustees salary line (101.101.702.000)

Whereas: This resolution will need to be approved at Annual Budget Hearings and only applies to elected officials if they are doing those duties shown on the attached sheet which shows, duties performed and percent of time spent on each where applicable.

Now therefore be it resolved that the Acme Township Board approves this Resolution in support of Exemplary service for Treasurer of \$650.00 per year.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Ayes:

Nay:

Abstaining:

Doug White Date 6/18/2024
Acme Township Supervisor

Lisa Swanson Date 6/18/2024
Acme Township Clerk

Resolution to Establish Acme Township Trustees' Salaries for Fiscal Year 2024-2025
Resolution #R-2024-_____

At a regular meeting of the ACME TOWNSHIP BOARD OF TRUSTEES held on June 18th, 2024, the ACME TOWNSHIP BOARD OF TRUSTEES, on a Motion made by _____, and seconded by, _____ adopted the following Resolution:

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the township board deems that the following salary for the office of Trustee is warranted at this time.

NOW, THEREFORE BE IT RESOLVED that as of July 1, 2024, the salary for the office of Acme Township Board Trustee shall be as follows:

- Trustee: -\$3,000.00 base salary
- \$400.00 per diem for regular Township Board meetings that the Trustee attended.
- \$50.00 per diem for any additional meetings at which the board has requested the trustee's attendance. This per diem does not apply if the trustee is being paid for attendance by another entity.

The above Resolution is adopted this 18th day of June, 2024, by roll call vote:

Ayes: _____

Absent: _____

Nays: _____

Abstaining: _____

Doug White, Acme Supervisor

Lisa Swanson, Acme Clerk

**ACME TOWNSHIP GENERAL APPROPRIATIONS ACT
FISCAL YEAR 2024-25
RESOLUTION #R-2024- _____**

A RESOLUTION TO ESTABLISH A GENERAL APPROPRIATIONS ACT FOR ACME TOWNSHIP: TO DEFINE THE POWERS AND DUTIES OF THE ACME TOWNSHIP OFFICERS IN RELATION TO THE ADMINISTRATION OF THE BUDGET.

The Board of Trustees of Acme Township resolves:

SECTION 1: TITLE

This resolution shall be known as the Acme Township General Appropriations Act.

SECTION 2: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was Published in the Traverse City Record Eagle on June 1st ,2023 and a public hearing was held regarding the proposed budget on June 18, 2023.

SECTION 3: CHIEF ADMINISTRATIVE OFFICER

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act (Sections 10, 14), including annual preparation and Presentation of the Acme Township Budget and periodically introducing budget adjustments and resolutions as deemed necessary.

SECTION 4: FISCAL OFFICER

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act (Sections 11, 12), including providing the Chief Administrative Officer with timely and accurate budget status reports no later than four (4) days prior to township meetings. The Fiscal Officer shall not expend any monies out of any cost center above cost center budgets.

SECTION 5: MILLAGE LEVY

The Acme Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Township upon the current tax roll an allocated millage of 0.7081 mills for **Township operations**.

SECTION 6: ESTIMATED REVENUES

Estimated Township General Fund Revenues for fiscal year 2024-25 are based on Acme Township's Statutory 1 mill (subject to the Headlee Amendment which today is 0.7081 Mills, State Revenue Sharing and various miscellaneous revenues as listed in the proposed budget: (See Charter on Page 2 & 3)

General Fund 101:	
2024-25 Expected revenue Only	\$ 1,220,585
Fund Balance	\$ 2,367,282
Expected Revenue Plus Fund Balance Forward	\$ 3,587,867
Fire Fund 206: (2.75) mil from portion of 3.5500 mil emergency services	
2024-25 Expected revenue Only	1,365,458
Fund Balance	\$ 29,552
Expected Revenue Plus Fund Balance Forward	\$ 1,395,010
Police fund: 207 (.25) mil from portion of 3.5500 mil emergency services	
2024-25 Expected revenue Only	\$ 134,133
Fund Balance	\$ 79,288
Expected Revenue Plus Fund Balance Forward	\$ 213,421
Parks Fund 208:	
2024-25 Expected revenue Only	\$ 30,169
Fund Balance	\$ 85,231
Expected Revenue Plus Fund Balance Forward	\$ 115,400
Cemetery Fund 209: Moved to 101-567	
Ambulance Fund: 210 (.55) mil from portion of 3.5500 mil emergency services	
2024-25 Expected revenue Only	\$ 273,092
Fund Balance	\$ 72,674
Expected Revenue Plus Fund Balance Forward	\$ 345,766
Liquor Control Fund 212:	
2024-25 Expected revenue Only	\$ 11,000
Fund Balance	\$ 26,744
Expected Revenue Plus Fund Balance Forward	\$ 37,744
Farmland Preservation Fund 225:	
2024-25 Expected revenue Only	\$ 52
Fund Balance	\$ 1,486,751
Expected Revenue Plus Fund Balance Forward	\$ 1,486,803
American Rescue Plan Act Fund (ARPA) 282:	
2024-25 Expected revenue Only	\$ -
Fund Balance	\$ -
Expected Revenue Plus Fund Balance Forward	\$ -
Shoreline Preservation Fund 401: (Minimal Activity Until New Purchases on Shore)	
2024-25 Expected revenue Only	\$ 1
Fund Balance	\$ 1,389
Expected Revenue Plus Fund Balance Forward	\$ 1,390
Nakwema Trail (TC-Charlevoix) Capitol Improvement 405:	
2024-25 Expected revenue Only	\$ -
Fund Balance	\$ 28,402
Expected Revenue Plus Fund Balance Forward	\$ 28,402

Nakwema Trail (TC-Charlevoix) Capitol Improvement 406:	
2024-25 Expected revenue Only	\$ -
Fund Balance	\$ 25,000
Expected Revenue Plus Fund Balance Forward	\$ 25,000
Bertha Vos 407:	
2024-25 Expected revenue Only	\$ -
Fund Balance	\$ 9,945
Expected Revenue Plus Fund Balance Forward	\$ 9,945
6100 Townhall 408:	
2024-25 Expected revenue Only	\$ 580,000
Fund Balance	\$ 57,478
Expected Revenue Plus Fund Balance Forward	\$ 637,478
Acme Relief Sewer fund 590:	
2024-25 Expected revenue Only	\$ 802,600
Fund Cash balance	\$ 2,775,873
Fund Balance (Assets)	\$ 6,625,118
Expected Revenues plus Fund balance forward (Cash & Assets)	\$ 10,203,591
Acme Water Fund Hope Village Fund 591:	
2024-25 Expected revenue Only	\$ 15,000
Fund Cash balance	\$ 14,166
Fund Balance (Assets)	\$ 89,435
Expected Revenues plus Fund balance forward (Cash & Assets)	\$ 118,601
Holiday Hills Area Road Improvement Fund: 863	
2024-25 Expected revenue Only	\$ 65,700
Fund Cash balance forward	\$ 256,133
Expected Revenue plus Fund balance forward	\$ 321,833
Springbrook Area Road Improvement Fund: 864	
2024-25 Expected revenue Only	\$ 27,000
Fund Cash balance forward	\$ 60,902
Expected Revenue plus Fund balance forward	\$ 87,902
Total Estimated Revenues 2024-2025 Budget	\$ 4,524,790

Section 7: ESTIMATED EXPENDITURES

Estimated township general fund expenditures for fiscal year 2024-2025 for the various township activities (*cost centers*) are as follows:

Estimated General Fund expenditures for fiscal year 2024-2025 Various Township activities (cost center) are as follows:		
000	Appropriations	\$ 60,567
101	Township Board Expenditures:	\$ 201,833
171	Supervisor's Expenditures:	\$ 69,153
215	Clerk's Expenditures:	\$ 121,063
247	Board of Review Expenditures:	\$ 2,275
253	Treasurer's Expenditures:	\$ 89,138
257	Assessor's Expenditures:	\$ 67,330
262	Election Expenditures:	\$ 35,255
265	Town Hall Expenditures:	\$ 74,200
567	Cemetery Fund:	\$ 10,400
701	Planning/Zoning Expenditures:	\$ 251,782
751	Maintenance Expenditures:	\$ 92,333
865	Insurance Expenditures:	\$ 15,500
901	Township Capital Improvements	\$ 30,000
Total		\$ 1,120,829
Other Fund Expenditures:		
206	Fire Fund:	\$ 1,365,458
207	Township Community Policing Officer Fund	\$ 104,500
208	Park Fund:	\$ 5,000
209	Cemetery Fund: Moved to 101-567	\$ -
210	Ambulance Fund:	\$ 228,600
212	Liquor Control Fund:	\$ 11,000
225	Farmland Preservation Fund:	\$ 7,500
282	ARPA	\$ -
401	Shoreline Preservation (No activity expected in 2024-2025)	\$ -
405	Nakwema Trail Capital Fund (ACT)	\$ -
406	#2 Nakwema Trail Capital Fund	\$ -
407	Bertha Vos	\$ -
408	Townhall - 6100 US 31 N	\$ 629,377
590	Acme Relief Sewer	\$ 687,138
591	Acme Water Fund	\$ 13,501
863	Holiday Hills Area Road Improvement	\$ 81,500
864	Springbrook Area Road Improvement	\$ 32,000
Total		\$ 3,165,574
Total Estimated Expenditures 2024-2025 Budget		\$ 4,286,403

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The General Fund Budget of Acme Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 6 and 7 of this act.

SECTION 9: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Acme Township adopts the 2024-25-year General Fund and all other Fund budgets by cost center. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may take transfers among the various line items contained in the cost center appropriations. However, no transfers of appropriations for line items related to personnel may be made without prior Board approval by budget amendment.

SECTION 10: TRANSFER AUTHORITY

The Chief Administrative Officer shall not have the authority to make transfers among the various costs Centers (or line items) without prior Board approval. Money to be moved shall be done by a Board Approved resolution. Under no circumstances may the total General Fund Budget be changed without prior Board approval.

SECTION 11: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 12: PAYMENT OF BILLS

Pursuant to MCL 41.75, all claims (bills) against the Township shall be approved by the Acme Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties, services charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The Township Board shall receive a list of claims (bills) paid prior to approval for approval at the next Board meeting.

SECTION 13: AUTHORIZED SALARY, HOURLY AND PER DIEM RATES

Included in the various cost centers and special funds are amounts of the salary, hourly and per diem rates for the officials and employees of the Township as follows:

Trustee Salaries	\$650 /month (\$7,800.00)
Trustee Per Diems (meetings as requested by board)	\$50 /meeting.
Supervisor	\$53,453.00 /year
Clerk	\$55,097.00 /year
Deputy Clerk	\$32,897.00 /year
Treasurer	\$30,340.00 /year
Deputy Treasurer	\$35,695.00 /year
Zoning Administrator	\$73,843.00 /year
Zoning Assistant	\$33,654.00 /year
Assessor	\$5,830.00 /year
Administrative Assistant	\$18.68 /hour EST 2080 hour
Planning Commission & ZBA Chair Per Diems	\$160 /meeting
Planning Commissioner and ZBA Member Per Diems	\$110 /meeting
Parks and Trails Committee Members	\$50 /meeting
Bayside Park/Sayler Park Caretaker	\$22.66 /hour Est. 1300 hours
Board of Review Members	\$16.96 /hour Est. 18 hours
Election Precinct Chairpersons	\$20.00 /hour
Election Precinct Workers	\$18.00 /hour

SECTION 14: BUDGET MONITORING

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that the expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

SECTION 15: BOARD ADOPTION

Motion made by _____, seconded by _____, to adopt the foregoing resolution.

Upon roll call vote, the following voted:

aye:

The following voted nay:

Absence:

The Supervisor declared the motion carried and the resolution adopted on the 18TH day of June 2024

Lisa Swanson, Acme Township Clerk _____ Date _____

Doug White, Acme Township supervisor _____ Date _____